

**OAK CREEK BOARD OF TRUSTEES
AUGUST 13, 2026
REGULAR BOARD MEETING
AGENDA
5:30 PM**

August 13, 2026
STATE OF COLORADO
COUNTY OF ROUTT

To the Board of Trustees of the Town of Oak Creek and to all Other Persons to whom it may concern: Notice is hereby given that a **Regular Meeting** of the Board of Trustees, Town of Oak Creek, Routt County, Colorado, will be held on Thursday, August 13, 2026 beginning at 6:00 p.m. in the Hearing Room, Town of Oak Creek Offices, 129 Nancy Crawford Blvd., Oak Creek, Colorado. The Board of Trustees will be attending either in person or via web based meeting through Zoom (zoom.us). **Agenda is subject to change up to 24 hours before scheduled hearings.** The public is invited to attend/participate via Zoom or Facebook Live. The Facebook Live event will be broadcast through the Town of Oak Creek's Facebook page.

Join Zoom Meeting

<https://us02web.zoom.us/j/81449378638>

Meeting ID: 814 4937 8638

One tap mobile (for call in meeting): +1-669-900-6833

1. CALL TO ORDER

- A. Roll Call
- B. Pledge of Allegiance

2. APPROVAL OF AGENDA

3. EXECUTIVE SESSION

- A. Executive session pursuant to C.R.S. 24-6-402(4)(b), to confer with the Town Attorney for the purposes of receiving legal advice on specific legal questions, pertaining to two draft agreements for law enforcement services with the Routt County Sheriff's Office.;

4. AUDIENCE PARTICIPATION (5 Minutes)

(This section of the agenda is set aside for questions or comments by the public, regarding issues other than agenda items. Please limit comments to three minutes. The Board of Trustees will take comments under consideration but will not make any decision or take any action at this time. Anyone who would like to address the Board of Trustees concerning any agenda item will be given the opportunity to speak for three minutes at the scheduled time for that item.)

5. CONSENT AGENDA

- A. Application for a Special Events Permit from the Oak Creek Labor Day Committee for the Labor Day event.
- B. June 2026 Financial Statements
- C. June 2026 Payment Activity Report
- D. Renewal of a Retail Liquor License application for Spiro's Liquor located at 107 W Main Street
- E. Renewal of Blue Heron Dispensary located at 100 W Main St, Unit A, Oak Creek

6. CAP COLLABORATIVE ANNUAL UPDATE

- A. CAP Collaborative Annual Update

7. CONSIDERATION AND POSSIBLE AUTHORIZATION TO PURCHASE A SEWER JETTER IN THE AMOUNT OF \$135,364

- A. Consideration and possible approval to purchase a sewer jetter.

8. CONSIDERATION AND POSSIBLE AUTHORIZATION TO PROCEED WITH ASPHALT PATCHING PROJECT ON SHARP AVENUE AND OAK RIDGE CIRCLE IN THE AMOUNT OF \$29,452

- A. Consideration and possible approval to proceed with asphalt patching project on Sharp Ave and Oak Ridge Cir.

9. CONSIDERATION AND POSSIBLE APPROVAL OF A SPECIAL USE PERMIT FROM THE DEPARTMENT OF AGRICULTURE (FOREST SERVICE) FOR THE PURPOSE OF SPILLWAY ENLARGEMENT AND REHABILITATION OF SHERIFF DAM AS APPROVED BY THE COLORADO DIVISION OF WATER RESOURCES STATE ENGINEER'S OFFICE

- A. Consideration and possible approval of a Special Use Permit from the Department of Agriculture (Forest Service) for the purpose of spillway enlargement and rehabilitation of Sheriff Dam as approved by the Colorado Division of Water Resources State Engineer's Office

10. CONSIDERATION AND POSSIBLE APPROVAL OF AN RFP FOR PROFESSIONAL PLANNING SERVICES TO CONDUCT A STUDY TO LOCATE THE MOST SUITABLE SITE FOR A MOUNTAIN RAIL / RTA STATION IN THE TOWN OF OAK CREEK

- A. Consideration and possible approval of an RFP for professional planning services to conduct a study to locate the most suitable site for a Mountain Rail / RTA Station in the Town of Oak Creek

11. CONSIDERATION AND POSSIBLE APPROVAL OF AN OFF-DUTY OVERTIME REIMBURSEMENT AGREEMENT WITH THE ROUTT COUNTY SHERIFF'S OFFICE

- A. Consideration and possible approval of an off-duty overtime reimbursement agreement with the Routt County Sheriff's Office

12. CONSIDERATION AND POSSIBLE APPROVAL OF AN AGENT AUTHORIZATION FORM FOR THE SHERIFF DAM RESERVOIR PROJECT

- A. Consideration and possible approval of an agent authorization form for the Sheriff Dam Reservoir Project

13. STAFF & BOARD MEMBER REPORTS

14. ADJOURNMENT

Notice: Three or more members of the Town Board may be meeting informally at Franciosi Brothers or The Oak Creek Tavern following the regularly scheduled Board Meeting. Members of the public are welcome.

Please Note: All programs, services and activities of the Town of Oak Creek are operated in compliance with the Americans with Disabilities Act. If you need a special accommodation as a result of a disability, please call our office at (970) 736-2422 or TDD access through RelayColorado by dialing 7-1-1 to coordinate your needs. Please notify us of your request as soon as possible to allow us time to meet your request. This institution is an equal opportunity provider and employer.

Application for a Special Events Permit

Liquor Permit Number (Do Not Fill Out)

In order to qualify for a Special Events Permit, You **Must Be a Qualifying Organization Per 44-5-102 C.R.S. and One of the Following (See back for details.)**

- | | | |
|---|--|--|
| ☒ Social | ☐ Athletic | ☐ Philanthropic Institution |
| ☐ Fraternal | ☐ Chartered Branch, Lodge or Chapter | ☐ Political Candidate |
| ☐ Patriotic | ☐ National Organization or Society | ☐ Municipality Owned Arts Facilities |
| ☐ Political | ☐ Religious Institution | ☐ Chamber of Commerce |

LIAB Type of Special Event Applicant is Applying for:

- | | | |
|------|--|-----------------|
| 2110 | ☒ Malt, Vinous And Spirituous Liquor | \$25.00 Per Day |
| 2170 | ☐ Fermented Malt Beverage | \$10.00 Per Day |

Name of Applicant Organization or Political Candidate

State Sales Tax Number (Required)

Oak Creek Labor Day Committee

02707874

Mailing Address of Organization or Political Candidate

PO Box 144

City

State ZIP Code

Oak Creek

CO

80467

Address of Place to Have Special Event

Main Street - Sct / Decker Park - Main

City

State ZIP Code

Oak Creek

CO

80467

Authorized Representative of Qualifying Organization or Political Candidate

Karin Littman

Date of Birth (MM/DD/YY)

Phone Number

2/3/64

Authorized Representative's Mailing Address (if different than address provided in Question 2.)

[Redacted]

City

State ZIP Code

Oak Creek

CO

80467

Event Manager

Karrie Liffman

Date of Birth (MM/DD/YY)

[REDACTED]

Phone Number

[REDACTED]

Event Manager Home Address

[REDACTED]

City

Oak Creek

State

CO

ZIP Code

53467

Email Address of Event Manager

[REDACTED]

1. Is the place to have the Special Event located on State-owned property?

☐ Yes ☒ No

2. Has Applicant Organization or Political Candidate been issued a Special Event Permit this Calendar Year?

☐ No ☒ Yes, How many days?

[REDACTED]

3. Is the premises for which your event is to be held currently licensed under the Colorado Liquor or Beer codes?

☒ No ☐ Yes, License Number

[REDACTED]

4. Does the Applicant Have Possession or Written Permission for the Use of The Premises to be Licensed?

☐ Yes ☐ No n/A

5. For Chambers of Commerce - Each member who holds a retail establishment permit attests they are not exercising the privileges of the retail establishment permit for the duration of the SEP days.

☐ Yes ☐ No n/A

6. For Chambers of Commerce - Please list all members participating in the SEP.

[REDACTED]

List Below the Exact Date(s) for Which Application is Being Made for Permit

Date Sept 5 th 2026	Date
From: 8:00 AM	From:
To: 10 PM	To:
Date Sept 7 th	Date
From: 8:00 AM	From:
To: 8:00 PM	To:
Date	Date
From:	From:
To:	To:
Date	Date
From:	From:
To:	To:
Date	Date
From:	From:
To:	To:
Date	Date
From:	From:
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To:	To:
Date	Date
From:	From:
To:	To:
Date	Date
From:	From:
To:	To:
Date	Date
From:	From:
To:	To:

Oath of Applicant

I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge.

Title

Oak Creek Labor Day Committee Treasurer

Signature

[Signature]

Date (MM/DD/YY)

6/16/26

Report and Approval of Local Licensing Authority (City or County)

The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the provisions of Title 44, Article 5, C.R.S., as amended.

Therefore, this Application is Approved.

Local Licensing Authority (City or County)

☐ City ☐ County

Telephone Number of City/County Clerk

Title

Signature

Date (MM/DD/YY)

Do Not Write in this Space - For Department of Revenue Use Only

Liability Information

License Account Number

Liability Date

State

Total

-750 (999)

\$

.00

OFFICE OF THE SECRETARY OF STATE
OF THE STATE OF COLORADO

CERTIFICATE OF FACT OF GOOD STANDING

I, Jena Griswold, as the Secretary of State of the State of Colorado, hereby certify that, according to the records of this office,

OAK CREEK LABOR DAY COMMITTEE

is a

Nonprofit Corporation

formed or registered on 06/21/1990 under the law of Colorado, has complied with all applicable requirements of this office, and is in good standing with this office. This entity has been assigned entity identification number 19901069448 .

This certificate reflects facts established or disclosed by documents delivered to this office on paper through 06/16/2026 that have been posted, and by documents delivered to this office electronically through 06/18/2026 @ 10:33:57 .

I have affixed hereto the Great Seal of the State of Colorado and duly generated, executed, and issued this official certificate at Denver, Colorado on 06/18/2026 @ 10:33:57 in accordance with applicable law. This certificate is assigned Confirmation Number 18691813 .



Jena Griswold

Secretary of State of the State of Colorado

*****End of Certificate*****

Notice: A certificate issued electronically from the Colorado Secretary of State's website is fully and immediately valid and effective. However, as an option, the issuance and validity of a certificate obtained electronically may be established by visiting the Validate a Certificate page of the Secretary of State's website, <https://www.coloradosos.gov/biz/CertificateSearchCriteria.do> entering the certificate's confirmation number displayed on the certificate, and following the instructions displayed. Confirming the issuance of a certificate is merely optional and is not necessary to the valid and effective issuance of a certificate. For more information, visit our website, <https://www.coloradosos.gov> click "Businesses, trademarks, trade names" and select "Frequently Asked Questions."



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

07/27/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Alpine Insurance Agency, Inc. 1169 Hilltop Pkwy, #205A Steamboat Springs CO 80487		CONTACT NAME: Angie Baker PHONE (A/C, No, Ext): (970) 879-2265 E-MAIL ADDRESS: susie@alpineinsurancebrokers.com FAX (A/C, No):	
INSURED Oak Creek Labor Day Committee PO Box 144 Oak Creek CO 80467		INSURER(S) AFFORDING COVERAGE INSURER A: US Liability Insurance Company INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	
		NAIC # 25895	

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PRO-JECT ☐ LOC OTHER:	X		Pending	09/04/2026	09/07/2026	EACH OCCURRENCE \$ 1,000,000
	DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000						
	MED EXP (Any one person) \$ 1,000						
	PERSONAL & ADV INJURY \$ 1,000,000						
	GENERAL AGGREGATE \$ 2,000,000						
							PRODUCTS - COMP/OP AGG \$ 2,000,000
							\$
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$
							BODILY INJURY (Per person) \$
							BODILY INJURY (Per accident) \$
							PROPERTY DAMAGE (Per accident) \$
							\$
	UMBRELLA LIAB EXCESS LIAB ☐ DED ☐ RETENTION \$						EACH OCCURRENCE \$
							AGGREGATE \$
							\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below Y/N ☐ N/A						PER STATUTE ☐ OTH-ER ☐
							E.L. EACH ACCIDENT \$
							E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$
A	Liquor Liability	X		Pending	09/04/2026	09/07/2026	Each Occurrence 1,000,000 General Aggregate 2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER**CANCELLATION**Town of Oak Creek
129 Nancy Crawford Blvd
Oak Creek CO 80467

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Angie Baker

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Application Information and Checklist

The following supporting documents must be attached to this application for a permit to be issued:

- ☐ Appropriate fee.
 - ☐ Diagram of the area to be licensed (not larger than 8 1/2" X 11" reflecting bars, walls, partitions, ingress, egress and dimensions. **Note:** If the event is to be held outside, please submit evidence of intended control, i.e., fencing, ropes, barriers, etc.
 - ☒ Copy of deed, lease, or written permission of owner for use of the premises.
 - ☒ Certificate of good corporate standing (NONPROFIT) issued by Secretary of State within last two years; **or**
 - ☐ If not incorporated, a NONPROFIT charter; **or**
 - ☒ If a political Candidate, attach copies of reports and statements that were filed with the Secretary of State.
-
- ☐ Application must first be submitted to the Local Licensing Authority (city or county) at least thirty (30) days prior to the event.
 - ☐ Public notice of the proposed event and procedure for protesting issuance of the permit shall be conspicuously posted at the proposed location for at least (10) days before approval of the permit by Local Licensing Authority. (44-5-106 C.R.S.)
 - ☐ State Licensing Authority must be notified of approved applications by Local Licensing Authorities within ten (10) days of approval.
 - ☐ Check payable to the Colorado Department Of Revenue
-

Qualifications for Special Events Permit

(44-5-102 C.R.S.)

A Special Event Permit issued under this article may be issued to an organization, whether or not presently licensed under Articles 4 and 3 of this title, which has been incorporated under the laws of this state for the purpose of a social, fraternal, patriotic, political or athletic nature, and not for pecuniary gain or which is a regularly chartered branch, lodge or chapter of a national organization or society organized for such purposes and being non profit in nature, or which is a regularly established religious or philanthropic institution, and to any political candidate who has filed the necessary reports and statements with the Secretary of State pursuant to Article 45 of Title 1, C.R.S. A Special Event permit may be issued to any municipality owning arts facilities at which productions or performances of an artistic or cultural nature are presented for use at such facilities.

Oak Creek Labor Day
PO Box 41
Oak Creek, CO 80467

1865

82-656/1021

6/16/2020

PAY
TO THE
ORDER OF

Town of Oak Creek

\$ 100⁰⁰/₁₀₀

One hundred & 00/100

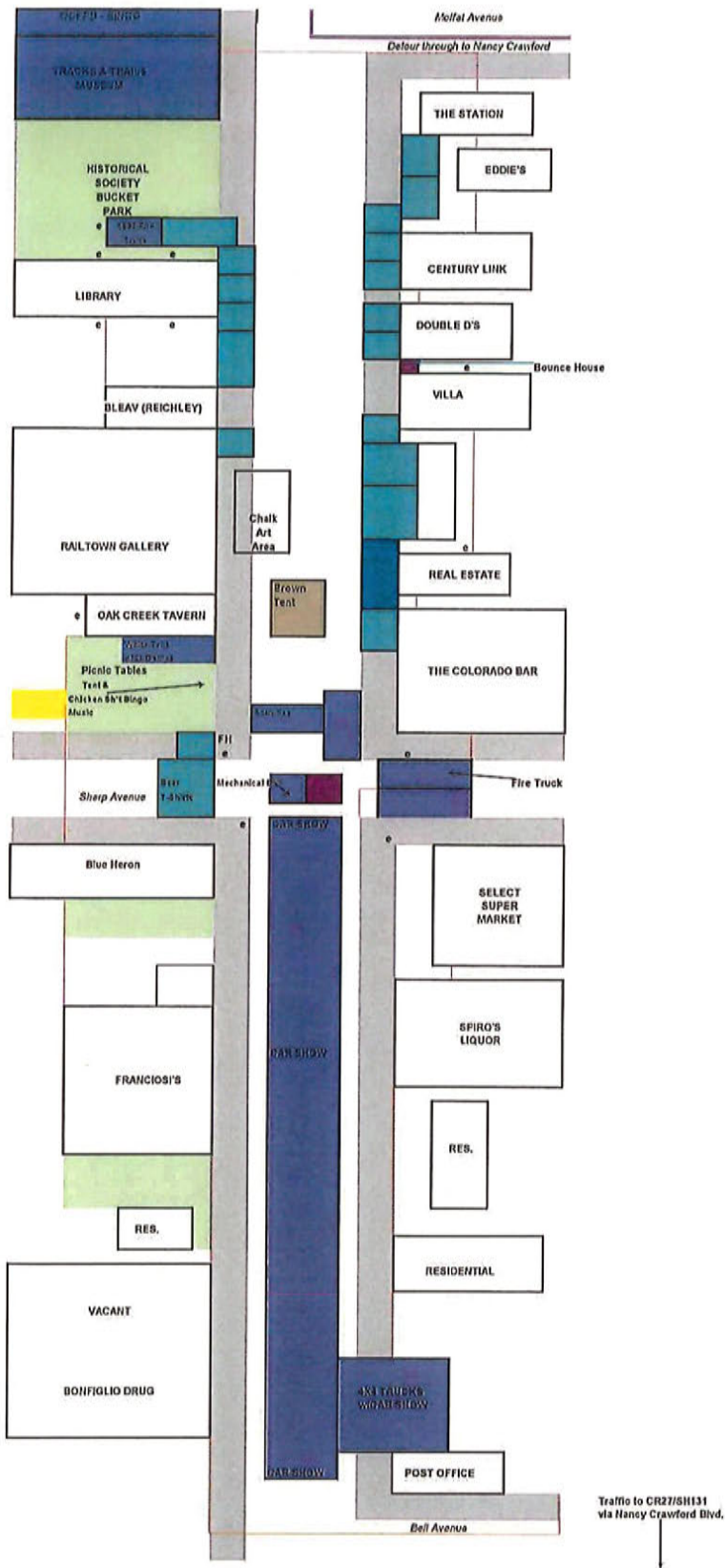
DOLLARS

 Security features
are included
on this check.

FOR

Sp Event Permit Fee Lic





LEGEND

- EVENT BARRICADE/BOUNDARIES
- STREET TRAFFIC DETOUR PATH
- ON-STREET VENDORS
- GRASS/PARK/OPEN SPACE
- CITY SIDEWALKS
- ACTIVITIES

COLORADO STATE PATROL

PERMIT FOR SPECIAL EVENT

Event: Town of Oak Creek: Labor Day Festivities / David Torgler

Date(s): 09/02/23 9/3/2023 9/4/2023

PERMISSION IS HEREBY GRANTED FOR: Town of Oak Creek: Labor Day Festivities
TO CONDUCT THE FOLLOWING ACTIVITIES ON THE DESIGNATED STATE HIGHWAYS:

2025
Executing the approved routes and locations as submitted to the Colorado State Patrol for the Town of Oak Creek 2023 Labor Day Festivities. This will include the road closure of Colorado Highway 131 in the City Limits only, on Saturday, ~~September 2, 2023~~ from 0800 to 1900 hours, ~~Sunday, September 3, 2023 from 1630 to 1930 hours, and again on Monday, September 4, 2023~~ 2025 (Labor Day) from 10:00 - 13:00 for the parade. The Town of Oak Creek is not requesting CSP assistance or Traffic Control from CDOT and will handle all of this with local support. Additionally, this permit can be revoked at any time if Hwy 131 becomes an alternate route for any reason.

SUBJECT TO THE FOLLOWING CONDITIONS AND RESTRICTIONS:

All event participants and support staff will follow the prescribed plan and route. All support vehicles, and all other persons associated with this event will obey all laws as they apply to them, and will obey the directions given by Colorado State Troopers and all other law enforcement officers to ensure the safety of all event participants and the motoring public. This permit is subject to conditions and restrictions applied in permits issued by any other public entities.

Colonel Matthew Packard
Chief, Colorado State Patrol

Issued By: **Captain Ryan Parker**
Colorado State Patrol, Troop 4B
800 W. 1st Street #400
Craig, CO 81625
970-826-1302



TOWN OF OAK CREEK
COMBINED CASH INVESTMENT
JUNE 30, 2026

COMBINED CASH ACCOUNTS

01-00-1020	GENERAL CHECKING - FSNB	(44,724.92)
01-00-1021	CASH - XPRESS DEPOSIT ACCOUNT	133,154.22
01-00-1025	INVESTOR 1ST CHOICE ASSET	97,741.33
01-00-1030	COLOTRUST	4,724,580.94
01-00-1035	CONSERVATION TRUST FUND	13,545.87
TOTAL COMBINED CASH		4,924,297.44
01-00-1001	CASH ALLOCATED TO OTHER FUNDS	(4,924,297.44)

TOTAL UNALLOCATED CASH .00

CASH ALLOCATION RECONCILIATION

10	ALLOCATION TO GENERAL FUND	2,047,624.10
20	ALLOCATION TO ELECTRIC	1,496,202.53
30	ALLOCATION TO WATER	827,323.09
40	ALLOCATION TO SEWER	452,332.58
50	ALLOCATION TO TRASH	(1,094.54)
60	ALLOCATION TO PARKS & RECREATION	101,909.68
TOTAL ALLOCATIONS BETWEEN FUNDS		4,924,297.44
ALLOCATION FROM COMBINED CASH FUND - 01-00-1001		(4,924,297.44)

ZERO PROOF SHOWS ALLOCATIONS BALANCE .00

TOWN OF OAK CREEK
BALANCE SHEET
JUNE 30, 2026

GENERAL FUND

ASSETS

10-00-1001	CASH ALLOCATED TO OTHER FUNDS	2,047,624.10	
10-00-1010	PETTY CASH	250.00	
10-00-1015	CASH DRAWER	250.00	
10-00-1060	CASH WITH COUNTY DIRECTOR	1,756.99	
10-00-1200	PREPAID EXPENSE	7,898.08	
10-00-1500	ACCOUNTS RECEIVABLE	98,001.79	
10-00-1501	NOTES RECEIVABLE	4,890.86	
10-00-1510	PROPERTY TAX RECEIVABLE	191,164.71	
	TOTAL ASSETS		2,351,836.53

LIABILITIES AND EQUITY

LIABILITIES

10-00-2020	ACCOUNTS PAYABLE	(6,667.79)	
10-00-2121	ACRRUED PAYROLL & BENEFITS	10,601.03	
10-00-2192	COLORADO WITHHOLDING	2,810.00	
10-00-2193	HEALTH INSURANCE PAYABLE	(190.42)	
10-00-2194	SUTA PAYABLE	(13.54)	
10-00-2201	DEF REV-PROPERTY TAXES	191,164.71	
10-00-2252	DEF REV-GRANT	14,948.26	
10-00-2254	DEFERRED REVENUE - ZIRKEL	4,890.86	
	TOTAL LIABILITIES		217,543.11

FUND EQUITY

RESTRICTED

10-00-2610	PARKS AND RECREATION	100.00	
10-00-2620	TABOR RESERVE	43,000.00	
10-00-2630	COAL QUEEN - OCLD FUNDS	5,500.00	
	TOTAL RESTRICTED		48,600.00

COMMITTED

10-00-2710	OPERATING RESERVE	235,112.00	
10-00-2720	CAPITAL RESERVE - PARKS	21.00	
10-00-2721	CAPITAL RESERVE - POLICE	11,055.00	
10-00-2722	CAPITAL RESERVE - PW	47,000.00	
10-00-2723	CAPITAL RESERVE - STREETS	26,000.00	
	TOTAL COMMITTED		319,188.00

ASSIGNED

10-00-2830	DESIGNATED CAPITAL PROJECTS	27,104.00	
	TOTAL ASSIGNED		27,104.00

UNASSIGNED FUND BALANCE:

10-00-2999	FUND BALANCE	1,560,050.30	
	REVENUE OVER EXPENDITURES - YTD	179,351.12	
	BALANCE - CURRENT DATE		1,739,401.42

TOWN OF OAK CREEK
BALANCE SHEET
JUNE 30, 2026

GENERAL FUND

TOTAL FUND EQUITY	<u>2,134,293.42</u>
TOTAL LIABILITIES AND EQUITY	<u><u>2,351,836.53</u></u>

TOWN OF OAK CREEK
REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2026

GENERAL FUND

	YTD ACTUAL 2024-	YTD ACTUAL 2025-	PERIOD AC	YTD ACTUA	BUDGET	PCNT
<u>GENERAL REVENUE</u>						
10-01-3110 PROPERTY TAXES	87346.39	105,246.70	9,523.07	129,712.74	184,796.00	70.2
10-01-3115 LOAN/LEASE PROCEEDS	0	.00	.00	.00	14,224.00	.0
10-01-3120 SPECIFIC OWNERSHIP	2485.67	3,848.43	971.56	5,137.04	8,400.00	61.2
10-01-3132 2% SALES TAX- UNDESIGNATED	104390.33	126,481.29	29,393.10	178,613.28	366,249.00	48.8
10-01-3142 CIGARETTE TAX	360.68	409.57	76.27	383.87	940.00	40.8
10-01-3180 ROAD TAX	1286.87	1,364.19	.00	1,282.90	3,200.00	40.1
10-01-3190 DELINQUENT TAX INTEREST	26.43	5.20	12.54	17.97	850.00	2.1
10-01-3211 LIQUOR LICENSES	628.75	1,546.50	172.50	2,022.50	1,800.00	112.4
10-01-3227 PET LICENSES	129.00	113.00	3.00	27.00	200.00	13.5
10-01-3228 MJ LICENSES	22419.00	11,730.00	.00	11,730.00	16,000.00	73.3
10-01-3323 MINERAL LEASING	0	.00	.00	.00	2,000.00	.0
10-01-3351 MOTOR VEHICLE REGISTRATION	1543.05	1,502.19	423.08	2,001.48	4,300.00	46.6
10-01-3359 SEVERANCE TAX	0	.00	.00	.00	2,000.00	.0
10-01-3410 MANAGEMENT FEE - ELECTRIC	42792.87	32,692.50	16,346.25	32,692.50	65,385.00	50.0
10-01-3411 MANAGEMENT FEE-WATER	0	11,949.00	5,974.50	11,949.00	23,898.00	50.0
10-01-3412 MANAGEMENT FEE-SEWER	9509.10	10,140.00	5,070.00	10,140.00	20,280.00	50.0
10-01-3611 INTEREST INCOME	104049.65	92,337.42	14,537.20	86,230.17	162,000.00	53.2
10-01-3683 MISCELLANEOUS	472.06	1,333.77	2.69	4,550.22	1,500.00	303.4
10-01-3694 GRANT/DONATION	42292.00	98,831.55	13,692.43	103,188.52	513,000.00	20.1
10-01-3725 SERVICE FEES	7877.71	2,900.00	455.00	2,705.00	15,000.00	18.0
10-01-3800 REVIEW FEES	1796.00	3,168.34	99.50	770.00	5,000.00	15.4
TOTAL GENERAL REVENUE	429405.56	505,599.65	96,752.69	583,154.19	1,411,022.00	41.3
<u>REC PROGRAM AND SPECIAL EVENTS</u>						
10-02-3683 MISCELLANEOUS	106.46	.00	.00	.00	.00	.0
10-02-3694 GRANT/DONATION P&R	31975.00	.00	.00	3,500.00	.00	.0
10-02-3800 AFTER SCHOOL FEES	11373.01	.00	.00	.00	.00	.0
10-02-3803 SUMMER CAMP FEES	36166.50	.00	.00	.00	.00	.0
10-02-3808 COMMUNITY ED	2264.00	.00	.00	.00	.00	.0
TOTAL REC PROGRAM AND SPECIAL EVENT	81884.97	.00	.00	3,500.00	.00	.0
<u>PARKS AND OPEN SPACE REVENUE</u>						
10-03-3358 LOTTERY TRUST FUND	5827.30	.00	.00	.00	.00	.0
TOTAL PARKS AND OPEN SPACE REVENUE	5827.30	.00	.00	.00	.00	.0

TOWN OF OAK CREEK
REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2026

GENERAL FUND

	YTD ACTUAL 2024-	YTD ACTUAL 2025-	PERIOD AC	YTD ACTUA	BUDGET	PCNT
<u>POLICE REVENUE</u>						
10-07-3520 COMBINED COURT INCOME	275.00	80.50	.00	49.00	300.00	16.3
10-07-3684 MISCELLANEOUS-POLICE	450.00	5.00	.00	.00	400.00	.0
10-07-3694 GRANT/DONATION - MISC	0	.00	.00	.00	500.00	.0
10-07-3696 GRANT INCOME-COMMUNITY SUPPORT	370.46	.00	.00	.00	200.00	.0
10-07-3698 GRANT INCOME - POST	809.43	.00	.00	.00	1,000.00	.0
TOTAL POLICE REVENUE	1904.89	85.50	.00	49.00	2,400.00	2.0
<u>STREETS REVENUE</u>						
10-08-3131 1% SALES TAX	52132.72	63,228.38	14,477.20	87,973.71	182,125.00	48.3
10-08-3352 HIGHWAY USE TAX	14846.81	14,687.11	3,139.17	17,733.12	36,700.00	48.3
TOTAL STREETS REVENUE	66979.53	77,915.49	17,616.37	105,706.83	218,825.00	48.3
<u>JUDICIAL REVENUE</u>						
10-09-3511 TRAFFIC FINES	0	.00	.00	.00	50.00	.0
10-09-3513 OTHER FINES	160.00	.00	.00	.00	300.00	.0
10-09-3517 COURT COSTS	630.00	.00	.00	.00	200.00	.0
TOTAL JUDICIAL REVENUE	790.00	.00	.00	.00	550.00	.0
TOTAL FUND REVENUE	586792.25	583,600.64	114,369.06	692,410.02	1,632,797.00	42.4

TOWN OF OAK CREEK
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2026

GENERAL FUND

	YTD ACTUAL 2024-	YTD ACTUAL 2025-	PERIOD ACT	YTD ACTUAL	BUDGET	PCNT
<u>GENERAL EXPENDITURES</u>						
10-11-4111 SALARIES	43,791.96	30,739.69	17,423.95	100,120.54	232,713.00	43.0
10-11-4142 WORKMEN'S COMPENSATION	1,241.68	1,544.14	.00	771.60	3,110.00	24.8
10-11-4143 INSURANCE- LIFE AND HEALTH	7,876.07	4,195.59	3,229.10	20,945.77	45,619.00	45.9
10-11-4150 EMPLOYER TAX EXPENSE	3,539.08	2,438.64	1,385.48	7,945.56	13,320.00	59.7
10-11-4160 EMPLOYER PENSION CONTRIBUTION	2,518.82	918.87	772.58	3,827.32	10,181.00	37.6
10-11-4192 BANK FEES	6,658.10	8,211.47	1,146.34	7,342.62	15,000.00	49.0
10-11-4193 TREASURER'S FEES	1,747.47	2,105.18	190.71	2,612.61	3,400.00	76.8
10-11-4194 CONTRACT LABOR	.00	.00	700.00	9,687.50	2,500.00	387.5
10-11-4195 TRUSTEE EXPENSE	.00	2,000.00	820.00	2,162.06	3,000.00	72.1
10-11-4210 SUPPLIES	3,060.98	1,678.46	1,970.36	7,813.31	7,000.00	111.6
10-11-4226 EQUIPMENT RENTAL	150.00	300.00	532.50	1,357.41	600.00	226.2
10-11-4233 EQUIPMENT MAINTENANCE	1,040.00	1,585.28	606.67	1,409.56	5,000.00	28.2
10-11-4234 BUILDING REPAIRS	.00	391.79	.00	900.00	500.00	180.0
10-11-4235 UTILITIES	1,190.99	1,178.37	798.26	2,065.82	2,500.00	82.6
10-11-4311 PUBLICATIONS- LEGAL	613.16	235.21	21.57	158.51	750.00	21.1
10-11-4315 LICENSING FEES	158.00	.00	.00	.00	500.00	.0
10-11-4334 ASSOCIATION DUES	6,083.77	7,178.28	.00	6,952.54	7,500.00	92.7
10-11-4335 ADVERTISING & PROMOTIONS	.00	.00	.00	.00	500.00	.0
10-11-4345 TELEPHONE	4,019.85	6,282.01	1,330.40	5,579.88	8,300.00	67.2
10-11-4347 POSTAGE	2,068.00	3,000.00	.00	2,102.02	4,500.00	46.7
10-11-4352 LEGAL FEES	1,170.00	2,459.00	2,080.00	6,480.50	20,000.00	32.4
10-11-4354 AUDIT	5,000.00	8,000.00	.00	6,000.00	12,000.00	50.0
10-11-4356 COMPUTER MAINTENANCE	8,110.54	15,735.78	343.49	11,878.18	30,000.00	39.6
10-11-4358 TRAINING AND TRAVEL	728.69	1,300.56	(624.99)	2,355.01	5,200.00	45.3
10-11-4400 ALLOWANCE FOR BAD DEBT	.00	(578.69)	.00	.00	.00	.0
10-11-4513 INSURANCE PROPERTY/LIABILITY	26,292.92	17,083.85	.00	8,307.64	28,241.00	29.4
10-11-4700 DONATIONS/COMMUNITY SUPPORT	11,225.00	78,814.00	3,050.00	12,663.50	405,000.00	3.1
10-11-4800 ELECTION EXPENSE	936.16	.00	.00	.00	1,000.00	.0
10-11-4805 MISCELLANEOUS	5.15	.00	.11	.13	200.00	.1
10-11-4900 CAPITAL OUTLAY	.00	.00	.00	.00	675,000.00	.0
10-11-4905 STAFF ADVERTISING	806.60	922.60	.00	.00	2,000.00	.0
10-11-4910 PROFESSIONAL FEES	25,515.32	73,572.75	13,752.69	48,199.97	.00	.0
10-11-4999 ALLOCATE OPERATING EXPENSES	(16,887.16)	(27,641.09)	.00	.00	(54,250.00)	.0
TOTAL GENERAL EXPENDITURES	148,661.15	243,651.74	49,529.22	279,639.56	1,490,884.00	18.8

TOWN OF OAK CREEK
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2026

GENERAL FUND

	YTD ACTUAL 2024-	YTD ACTUAL 2025-	PERIOD ACT	YTD ACTUAL	BUDGET	PCNT
<u>PUBLIC WORKS EXPENDITURES</u>						
10-16-4112 CONTRACT LABOR	875.00	625.00	.00	625.00	1,000.00	62.5
10-16-4162 EMPLOYEE BENEFIT	(64.99)	605.29	.00	800.00	.00	.0
10-16-4210 SUPPLIES	1,499.75	3,622.10	1,236.62	3,538.93	7,000.00	50.6
10-16-4226 EQUIPMENT RENTAL	.00	.00	.00	.00	1,000.00	.0
10-16-4227 EQUIPMENT PURCHASES	.00	3,069.99	.00	.00	.00	.0
10-16-4231 GAS AND OIL	17,793.54	9,266.76	1,221.02	5,982.32	30,000.00	19.9
10-16-4233 EQUIPMENT MAINTENANCE	4,488.00	7,329.67	339.18	2,893.70	16,000.00	18.1
10-16-4234 BUILDING REPAIRS	.00	.00	.00	55.99	3,000.00	1.9
10-16-4235 UTILITIES	11,439.19	11,457.97	2,917.90	8,976.85	18,400.00	48.8
10-16-4236 WEED CONTROL	.00	.00	.00	.00	900.00	.0
10-16-4241 SMALL TOOLS	123.50	374.97	.00	341.81	1,200.00	28.5
10-16-4242 TRAFFIC CONTROL	.00	.00	.00	.00	1,000.00	.0
10-16-4346 TELEPHONE	1,454.31	979.23	.00	1,667.07	6,500.00	25.7
10-16-4358 TRAINING AND TRAVEL	224.00	194.03	120.00	182.14	1,000.00	18.2
10-16-4377 VEHICLE MAINTENANCE	88.47	787.11	1,041.87	5,509.78	5,000.00	110.2
10-16-4805 MISCELLANEOUS	.00	.00	.00	35.00	500.00	7.0
10-16-4808 UTILITY LOCATE	83.85	169.20	227.50	542.50	1,000.00	54.3
10-16-4905 STAFF ADVERTISING	.00	.00	.00	.00	500.00	.0
10-16-4999 ALLOCATE OPERATING EXPENSES	(38,004.62)	(38,976.03)	.00	.00	(94,000.00)	.0
TOTAL PUBLIC WORKS EXPENDITURES	.00	(494.71)	7,104.09	31,151.09	.00	.0

TOWN OF OAK CREEK
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2026

GENERAL FUND

	YTD ACTUAL 2024-	YTD ACTUAL 2025-	PERIOD ACT	YTD ACTUAL	BUDGET	PCNT
<u>POLICE EXPENDITURES</u>						
10-17-4111 SALARIES	110,100.80	1,094.72	970.79	2,994.98	300,962.00	1.0
10-17-4112 CONTRACT LABOR	4,900.00	12,882.00	8,377.50	14,006.00	5,000.00	280.1
10-17-4142 WORKMEN'S COMPENSATION	8,484.89	11,856.79	.00	5,272.60	22,300.00	23.6
10-17-4143 INSURANCE- LIFE AND HEALTH	21,906.04	.00	.00	.00	58,904.00	.0
10-17-4150 EMPLOYER TAX EXPENSE	1,850.31	85.93	76.20	235.11	5,388.00	4.4
10-17-4160 EMPLOYER PENSION CONTRIBUTION	2,646.61	.00	.00	.00	.00	.0
10-17-4161 EMPLOYER FPPA CONTRIBUTION	10,020.81	.00	.00	.00	30,151.00	.0
10-17-4205 EQUIPMENT	.00	.00	.00	.00	2,500.00	.0
10-17-4210 SUPPLIES	126.10	.00	.00	114.34	1,500.00	7.6
10-17-4225 UNIFORMS	(40.00)	.00	.00	.00	1,500.00	.0
10-17-4231 GAS AND OIL	1,132.41	.00	.00	58.21	2,300.00	2.5
10-17-4233 EQUIPMENT MAINTENANCE	164.00	.00	.00	.00	1,500.00	.0
10-17-4317 CAR TOWING	.00	.00	.00	.00	300.00	.0
10-17-4334 DUES AND LICENSES	530.00	200.00	.00	2,284.45	1,500.00	152.3
10-17-4346 TELEPHONE	329.48	1,150.31	49.74	412.44	1,500.00	27.5
10-17-4350 COMMUNICATIONS-MAINT/REPAIR	.00	.00	.00	.00	750.00	.0
10-17-4352 LEGAL FEES	428.00	.00	.00	687.82	500.00	137.6
10-17-4356 COMPUTER MAINTENANCE	1,066.72	.00	.00	.00	1,000.00	.0
10-17-4358 TRAINING AND TRAVEL	(95.00)	.00	.00	.00	3,500.00	.0
10-17-4377 VEHICLE MAINTENANCE	146.25	.00	.00	172.70	1,500.00	11.5
10-17-4378 SPECIAL INVESTIGATION	.00	.00	.00	.00	1,500.00	.0
10-17-4404 GRANT/DONATIONS EXP COMM SUPP	.00	.00	.00	.00	200.00	.0
10-17-4513 INSURANCE PROPERTY/LIABILITY	.00	10,811.97	.00	4,984.60	.00	.0
10-17-4805 MISCELLANEOUS	.00	.00	.00	.00	500.00	.0
10-17-4850 ANIMAL CONTROL	.00	.00	.00	.00	250.00	.0
10-17-4853 PATIENT TRANSPORT	.00	.00	.00	.00	500.00	.0
10-17-4905 STAFF ADVERTISING	.00	.00	.00	.00	2,000.00	.0
10-17-4930 LEASE/PURCHASE PAYMENTS	.00	.00	.00	.00	4,241.00	.0
TOTAL POLICE EXPENDITURES	163,697.42	38,081.72	9,474.23	31,223.25	451,746.00	6.9

TOWN OF OAK CREEK
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2026

GENERAL FUND

	YTD ACTUAL 2024-	YTD ACTUAL 2025-	PERIOD ACT	YTD ACTUAL	BUDGET	PCNT
<u>STREETS EXPENDITURES</u>						
10-18-4111 SALARIES	22,462.25	20,165.44	4,300.49	26,146.69	63,887.00	40.9
10-18-4142 WORKMEN'S COMPENSATION	4,345.92	6,072.99	.00	2,700.60	9,800.00	27.6
10-18-4143 INSURANCE- LIFE AND HEALTH	4,411.69	3,829.75	667.18	4,316.92	15,087.00	28.6
10-18-4150 EMPLOYER TAX EXPENSE	1,817.19	1,645.18	348.90	2,114.54	4,940.00	42.8
10-18-4160 EMPLOYER PENSION CONTRIBUTION	1,287.09	1,088.99	197.72	1,099.37	3,544.00	31.0
10-18-4210 SUPPLIES	.00	1,089.75	162.18	474.90	1,500.00	31.7
10-18-4235 UTILITIES	325.78	325.90	162.78	325.90	600.00	54.3
10-18-4237 GENERAL MAINTENANCE	.00	.00	.00	1,200.23	.00	.0
10-18-4238 STREET MAINT/IMPR 1%	11,894.05	8,336.16	.00	6,078.86	50,000.00	12.2
10-18-4239 STREET SCORIA	462.13	1,184.82	.00	540.26	1,600.00	33.8
10-18-4513 INSURANCE PROPERTY/LIABILITY	2,244.84	1,421.70	.00	553.84	2,977.00	18.6
10-18-4805 MISCELLANEOUS	.00	.00	.00	.00	500.00	.0
10-18-4900 CAPITAL OUTLAY	.00	.00	.00	4,752.50	.00	.0
10-18-4930 LEASE/PURCHASE PAYMENTS	20,342.77	1,928.99	275.57	1,653.42	23,000.00	7.2
10-18-4999 ALLOCATE OPERATING EXPENSES	9,501.17	9,744.00	.00	.00	23,475.00	.0
TOTAL STREETS EXPENDITURES	79,094.88	56,833.67	6,114.82	51,958.03	200,910.00	25.9
<u>JUDICIAL EXPENDITURES</u>						
10-19-4111 SALARIES	374.94	.00	.00	.00	787.00	.0
10-19-4112 CONTRACT LABOR	900.00	900.00	.00	600.00	1,800.00	33.3
10-19-4150 EMPLOYER TAX EXPENSE	29.43	.00	.00	.00	62.00	.0
10-19-4334 ASSOCIATION DUES	.00	.00	.00	.00	20.00	.0
10-19-4358 TRAINING AND TRAVEL	.00	.00	.00	.00	200.00	.0
TOTAL JUDICIAL EXPENDITURES	1,304.37	900.00	.00	600.00	2,869.00	20.9
<u>REC PROGRAM AND SPECIAL EVENTS</u>						
10-20-4111 SALARIES	63,247.89	(2,395.01)	.00	.00	.00	.0
10-20-4142 WORKMEN'S COMPENSATION	1,241.68	.00	.00	771.60	.00	.0
10-20-4143 INSURANCE-LIFE AND HEALTH	11,994.44	.00	.00	.00	.00	.0
10-20-4150 EMPLOYER TAX EXPENSE	4,957.48	(182.13)	.00	.00	.00	.0
10-20-4160 EMPLOYER PENSION CONTRIBUTION	1,848.22	(87.20)	.00	.00	.00	.0
10-20-4194 CONTRACT LABOR	225.00	.00	.00	.00	.00	.0
10-20-4210 SUPPLIES	4,867.13	.00	.00	.00	.00	.0
10-20-4213 RENT	14,688.55	.00	.00	.00	.00	.0
10-20-4215 ACTIVITY FEES	16,516.96	.00	.00	.00	.00	.0
10-20-4231 FUEL	220.55	.00	.00	.00	.00	.0
10-20-4334 DUES AND LICENSES	854.30	(35.00)	.00	.00	.00	.0
10-20-4345 TELEPHONE	279.82	.00	.00	251.22	.00	.0
10-20-4358 TRAINING AND TRAVEL	11,703.68	.00	.00	.00	.00	.0
10-20-4910 PROFESSIONAL FEES	203.32	.00	.00	.00	.00	.0
TOTAL REC PROGRAM AND SPECIAL EVENTS	132,849.02	(2,699.34)	.00	1,022.82	.00	.0

TOWN OF OAK CREEK
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2026

GENERAL FUND

	YTD ACTUAL 2024-	YTD ACTUAL 2025-	PERIOD ACT	YTD ACTUAL	BUDGET	PCNT
<u>PARKS/OPEN SPACE EXPENDITURES</u>						
10-21-4111 SALARIES	19,511.26	(306.54)	.00	.00	.00	.0
10-21-4143 INSURANCE-LIFE AND HEALTH	1,470.76	.00	.00	.00	.00	.0
10-21-4150 EMPLOYEE TAX EXPENSE	1,549.54	(24.97)	.00	.00	.00	.0
10-21-4160 EMPLOYER PENSION CONTRIBUTION	429.03	(16.45)	.00	.00	.00	.0
10-21-4210 SUPPLIES	330.83	.00	.00	.00	.00	.0
10-21-4233 EQUIPMENT MAINTENANCE	48.32	.00	.00	.00	.00	.0
10-21-4235 UTILITIES	7,753.88	.00	3,555.97	7,464.13	.00	.0
10-21-4805 MISCELLANEOUS	625.25	(1.00)	.00	.00	.00	.0
10-21-4900 CAPITAL OUTLAY	22,435.00	.00	.00	.00	.00	.0
TOTAL PARKS/OPEN SPACE EXPENDITURES	54,153.87	(348.96)	3,555.97	7,464.13	.00	.0
<u>TRANSFERS/NON-OP CASH USE</u>						
10-40-4100 TRANSFERS	.00	110,000.00	18,333.33	110,000.02	220,000.00	50.0
TOTAL TRANSFERS/NON-OP CASH USE	.00	110,000.00	18,333.33	110,000.02	220,000.00	50.0
TOTAL FUND EXPENDITURES	579,760.71	445,924.12	94,111.66	513,058.90	2,366,409.00	21.7
NET REVENUE OVER EXPENDITURES	7,031.54	137,676.52	20,257.40	179,351.12	(733,612.00)	

TOWN OF OAK CREEK
BALANCE SHEET
JUNE 30, 2026

ELECTRIC

ASSETS

20-00-1001	CASH IN COMBINED CHECKING	1,496,202.53	
20-00-1045	UTILITY DEPOSITS	55,369.24	
20-00-1200	PREPAID EXPENSES	601.44	
20-00-1300	DEPRECIABLE ASSETS	2,496,584.33	
20-00-1350	ACCUMULATED DEPRECIATION	(2,023,966.55)	
20-00-1500	ACCOUNTS RECEIVABLE	227,580.47	
20-00-1505	LIENS RECEIVABLE	95,431.70	
20-00-1510	UNBILLED USAGE	44,107.94	
20-00-1555	ALLOWANCE FOR DOUBTFUL ACCOUNT	(11,000.00)	
TOTAL ASSETS			2,380,911.10

LIABILITIES AND EQUITY

LIABILITIES

20-00-2020	ACCOUNTS PAYABLE	47.76	
20-00-2121	ACCRUED PAYROLL & BENEFITS	8,214.76	
20-00-2200	UTILITY DEPOSITS	41,200.00	
20-00-2300	ACCRUED INTEREST PAYABLE	6.30	
20-00-2405	CAPITAL LEASE- WELLS FARGO	3,928.66	
20-00-2421	ACCR'D COMP ABS--CURR	20,496.94	
20-00-2422	ACCR'D COMP ABS--LT PORTION	2,277.44	
TOTAL LIABILITIES			76,171.86

FUND EQUITY

NONSPENDABLE

20-00-2525	INV IN CAP ASSETS NET OF DEBT	54,863.00	
TOTAL NONSPENDABLE			54,863.00

ASSIGNED

20-00-2810	O&M EXPENSES	254,029.00	
20-00-2820	PLANT IN SERVICE	27,040.00	
20-00-2830	ANNUAL DEBT SERVICE	33,705.00	
20-00-2840	CAPITAL IMPROVEMENTS	45,200.00	
20-00-2860	TAP FEES/PLANT INVESTMENT FEE	30,000.00	
TOTAL ASSIGNED			389,974.00

UNASSIGNED FUND BALANCE:

20-00-2999	FUND BALANCE	1,860,989.77	
	REVENUE OVER EXPENDITURES - YTD	(1,087.53)	
BALANCE - CURRENT DATE			1,859,902.24
TOTAL FUND EQUITY			2,304,739.24
TOTAL LIABILITIES AND EQUITY			2,380,911.10

TOWN OF OAK CREEK
REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2026

ELECTRIC

	YTD ACTUAL 2024-	YTD ACTUAL 2025-	PERIOD AC	YTD ACTUA	BUDGET	PCNT
ELECTRIC REVENUE						
20-06-3401 SALES AND SERVICE	712284.53	605,979.95	80,077.17	559,694.51	1,297,173.00	43.2
20-06-3406 TAP FEES	0	500.00	.00	500.00	2,500.00	20.0
20-06-3409 SALES TAX	2877.13-	858.99-	20.32	278.74	.00	.0
20-06-3442 DISCONNECT NOTICES	0	60.00	.00	.00	.00	.0
20-06-3530 PENALTIES- UTILITY LATE FEES	5534.44	10,206.25	2,810.61	13,217.87	15,000.00	88.1
20-06-3620 POLE RENTAL	4961.13	4,023.23	.00	.00	5,000.00	.0
20-06-3680 NMPP CAPACITY PYMT	2720.00	.00	.00	.00	32,000.00	.0
20-06-3681 NMPP ENERGY PYMT	0	.00	.00	.00	18,000.00	.0
20-06-3683 MISCELLANEOUS	0	.00	.00	56.98	200.00	28.5
20-06-3690 PARTS & LABOR CHARGEBACKS	0	.00	.00	.00	1,500.00	.0
20-06-3694 GRANTS	980.81	.00	.00	.00	.00	.0
TOTAL ELECTRIC REVENUE	723603.78	619,910.44	82,908.10	573,748.10	1,371,373.00	41.8
TOTAL FUND REVENUE	723603.78	619,910.44	82,908.10	573,748.10	1,371,373.00	41.8

TOWN OF OAK CREEK
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2026

ELECTRIC

	YTD ACTUAL 2024-	YTD ACTUAL 2025-	PERIOD ACT	YTD ACTUAL	BUDGET	PCNT
<u>ELECTRIC EXPENDITURES</u>						
20-11-4111 SALARIES	95,855.65	82,152.34	20,593.74	117,897.30	263,903.00	44.7
20-11-4142 WORKMEN'S COMPENSATION	1,448.64	2,024.33	.00	900.20	3,550.00	25.4
20-11-4143 INSURANCE- LIFE AND HEALTH	20,326.83	15,383.50	3,371.97	20,546.14	63,372.00	32.4
20-11-4150 EMPLOYER TAX EXPENSE	7,731.95	6,656.95	1,654.55	9,493.38	22,696.00	41.8
20-11-4160 EMPLOYER PENSION CONTRIBUTION	5,410.50	4,139.01	853.25	4,878.73	17,347.00	28.1
20-11-4190 MAINTENANCE CONTRACT	.00	3,805.95	.00	4,050.73	3,900.00	103.9
20-11-4194 CONTRACT LABOR	875.00	625.00	.00	625.00	12,000.00	5.2
20-11-4210 SUPPLIES	.00	.00	7.15	218.51	8,000.00	2.7
20-11-4223 PERMITS	173.45	173.45	.00	404.72	1,000.00	40.5
20-11-4227 POWER PURCHASED MEAN	350,957.11	424,017.92	.00	348,092.43	804,000.00	43.3
20-11-4231 GAS AND OIL	.00	.00	.00	.00	16,000.00	.0
20-11-4233 EQUIPMENT MAINTENANCE	19,157.88	.00	.00	141.98	30,000.00	.5
20-11-4234 BUILDING REPAIRS	.00	.00	.00	2,343.36	500.00	468.7
20-11-4235 UTILITIES	3,500.94	3,957.93	1,466.03	3,298.23	6,500.00	50.7
20-11-4241 SMALL TOOLS	.00	.00	.00	586.51	800.00	73.3
20-11-4250 LIGHTS- REPLACEMENT	.00	.00	.00	.00	4,000.00	.0
20-11-4334 ASSOCIATION DUES	.00	.00	.00	.00	1,800.00	.0
20-11-4346 TELEPHONE	.00	73.28	.00	.00	.00	.0
20-11-4358 TRAINING AND TRAVEL	.00	.00	.00	.00	2,000.00	.0
20-11-4400 ALLOWANCE FOR BAD DEBT	27.15	.00	.00	.00	1,000.00	.0
20-11-4513 INSURANCE PROPERTY/LIABILITY	17,580.75	14,805.72	.00	6,646.12	22,518.00	29.5
20-11-4600 CONSERVATION	.00	.00	.00	.00	4,000.00	.0
20-11-4700 MANAGEMENT FEE	42,792.87	32,692.50	16,346.25	32,692.50	65,385.00	50.0
20-11-4805 MISCELLANEOUS	.00	.00	.00	.00	500.00	.0
20-11-4901 METERS	.00	.00	.00	1,160.00	2,000.00	58.0
20-11-4910 PROFESSIONAL FEES	.00	15,136.74	1,500.00	12,884.79	8,000.00	161.1
20-11-4999 ALLOCATE OPERATING EXPENSES	14,661.16	17,653.25	.00	.00	36,356.00	.0
TOTAL ELECTRIC EXPENDITURES	580,499.88	623,297.87	45,792.94	566,860.63	1,401,127.00	40.5
<u>CAPITAL OUTLAY</u>						
20-12-4900 CAPITAL OUTLAY	11,044.04	349.01	.00	.00	400,000.00	.0
TOTAL CAPITAL OUTLAY	11,044.04	349.01	.00	.00	400,000.00	.0
<u>DEBT SERVICE</u>						
20-13-4930 LEASE/PURCHASE PAYMENTS	1,377.80	8,250.56	275.56	7,975.00	8,048.00	99.1
TOTAL DEBT SERVICE	1,377.80	8,250.56	275.56	7,975.00	8,048.00	99.1
TOTAL FUND EXPENDITURES	592,921.72	631,897.44	46,068.50	574,835.63	1,809,175.00	31.8
NET REVENUE OVER EXPENDITURES	130,682.06	(11,987.00)	36,839.60	(1,087.53)	(437,802.00)	

TOWN OF OAK CREEK
BALANCE SHEET
JUNE 30, 2026

WATER

ASSETS

30-00-1001	CASH IN COMBINED CHECKING	827,323.09	
30-00-1200	PREPAID EXPENSE	945.12	
30-00-1300	DEPRECIABLE ASSETS	9,293,503.20	
30-00-1350	ACCUMULATED DEPRECIATION	(3,307,791.26)	
30-00-1500	ACCOUNTS RECEIVABLE	72,026.20	
	TOTAL ASSETS		6,886,006.35

LIABILITIES AND EQUITY

LIABILITIES

30-00-2020	ACCOUNTS PAYABLE	5,858.01	
30-00-2121	ACCRUED PAYROLL & BENEFITS	5,329.12	
30-00-2300	ACCRUED INTEREST PAYABLE	9,075.78	
30-00-2400	DUE TO SEWER FUND	271,250.00	
30-00-2405	CAPITAL LEASE PAYABLE	3,928.66	
30-00-2420	SHERIFF RESERVOIR LAND LEASE	179,238.66	
30-00-2421	ACCR'D COMP ABS--CURR	9,183.55	
30-00-2422	ACCR'D COMP ABS--LT PORTION	1,020.39	
	TOTAL LIABILITIES		484,884.17

FUND EQUITY

NONSPENDABLE

30-00-2525	INV IN CAP ASSETS NET OF DEBT	1,797,091.00	
	TOTAL NONSPENDABLE		1,797,091.00

RESTRICTED

30-00-2610	RESERVES	82,421.00	
30-00-2620	TABOR EMERGENCY RESERVE	23,000.00	

TOTAL RESTRICTED

ASSIGNED 105,421.00

30-00-2810	O&M EXPENSES	67,048.00	
30-00-2820	PLANT IN SERVICE	41,455.00	
30-00-2830	ANNUAL DEBT SERVICE	82,110.00	
30-00-2840	CAPITAL IMPROVEMENTS	429,825.00	
30-00-2860	TAP FEES/PLANT INVESTMENT FEE	11,980.00	

TOTAL ASSIGNED

632,418.00

UNASSIGNED FUND BALANCE:

30-00-2999	FUND BALANCE	3,992,923.35	
	REVENUE OVER EXPENDITURES - YTD	(126,731.17)	

BALANCE - CURRENT DATE

3,866,192.18

TOTAL FUND EQUITY

6,401,122.18

TOWN OF OAK CREEK
BALANCE SHEET
JUNE 30, 2026

WATER

TOTAL LIABILITIES AND EQUITY

6,886,006.35

TOWN OF OAK CREEK
REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2026

WATER

	YTD ACTUAL 2024-	YTD ACTUAL 2025-	PERIOD AC	YTD ACTUA	BUDGET	PCNT
<u>WATER REVENUE</u>						
30-06-3404 SALES AND SERVICE FEES	210096.96	239,971.23	47,094.17	248,616.95	487,510.00	51.0
30-06-3406 TAP FEES	240.00	10,240.00	40.00	10,398.00	50,000.00	20.8
30-06-3415 WATER METERS	0	474.00	.00	.00	2,500.00	.0
30-06-3530 PENALTIES- UTILITY LATE FEES	364.13	36.52	.00	.00	1,000.00	.0
30-06-3690 PARTS & LABOR CHARGEBACKS	0	.00	.00	.00	1,500.00	.0
30-06-3694 GRANT/DONATION	38854.44	.00	.00	.00	6,900,000.00	.0
TOTAL WATER REVENUE	249555.53	250,721.75	47,134.17	259,014.95	7,442,510.00	3.5
TOTAL FUND REVENUE	249555.53	250,721.75	47,134.17	259,014.95	7,442,510.00	3.5

TOWN OF OAK CREEK
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2026

WATER

	YTD ACTUAL 2024-	YTD ACTUAL 2025-	PERIOD ACT	YTD ACTUAL	BUDGET	PCNT
<u>WATER EXPENDITURES</u>						
30-11-4111 SALARIES	53,468.48	45,202.22	12,384.09	69,017.32	156,429.00	44.1
30-11-4142 WORKMEN'S COMPENSATION	2,276.43	3,181.09	.00	1,414.60	5,380.00	26.3
30-11-4143 INSURANCE- LIFE AND HEALTH	10,691.48	7,433.89	1,823.61	10,913.78	33,163.00	32.9
30-11-4150 EMPLOYER TAX EXPENSE	4,324.51	3,658.06	993.90	5,565.30	13,524.00	41.2
30-11-4160 EMPLOYER PENSION CONTRIBUTION	3,026.74	2,170.79	498.36	2,893.47	10,106.00	28.6
30-11-4193 TREASURER'S FEES	94.95	66.30	.00	.00	1,200.00	.0
30-11-4194 CONTRACT LABOR	875.00	625.00	.00	625.00	2,600.00	24.0
30-11-4210 SUPPLIES	2,491.60	808.75	.00	1,569.98	11,000.00	14.3
30-11-4221 CHEMICALS	8,258.00	6,861.92	2,462.85	8,634.85	16,000.00	54.0
30-11-4222 SAMPLING	855.62	1,219.18	849.37	6,543.24	5,000.00	130.9
30-11-4223 PERMITS	.00	.00	.00	8,093.88	13,000.00	62.3
30-11-4231 GAS AND OIL	.00	.00	.00	231.65	200.00	115.8
30-11-4233 EQUIPMENT MAINTENANCE	912.10	621.40	(2,166.95)	19,029.13	20,000.00	95.2
30-11-4234 BUILDING REPAIRS	.00	.00	.00	608.71	800.00	76.1
30-11-4235 UTILITIES	15,492.82	13,708.27	7,883.86	20,714.79	25,000.00	82.9
30-11-4238 MAINTENANCE	290.29	1,520.09	.00	.00	2,500.00	.0
30-11-4243 MAINTENANCE CONTRACT	.00	3,805.95	.00	4,050.74	3,500.00	115.7
30-11-4334 ASSOCIATION DUES	300.00	320.00	.00	.00	325.00	.0
30-11-4346 TELEPHONE	1,407.60	.00	147.06	514.60	3,000.00	17.2
30-11-4356 COMPUTER MAINTENANCE	166.68	.00	.00	.00	500.00	.0
30-11-4358 TRAINING AND TRAVEL	.00	.00	.00	.00	1,500.00	.0
30-11-4400 ALLOWANCE FOR BAD DEBT	11,453.68	13,549.31	.00	.00	18,000.00	.0
30-11-4513 INSURANCE PROPERTY/LIABILITY	11,520.27	8,914.13	.00	3,876.90	14,480.00	26.8
30-11-4600 CONSERVATION	.00	.00	.00	.00	2,000.00	.0
30-11-4700 MANAGEMENT FEE	.00	11,949.00	5,974.50	11,949.00	23,898.00	50.0
30-11-4901 METERS	.00	.00	.00	16,932.33	5,000.00	338.7
30-11-4910 PROFESSIONAL FEES	.00	15,803.00	1,500.00	8,834.80	30,000.00	29.5
30-11-4999 ALLOCATE OPERATING EXPENSES	14,661.10	17,653.17	.00	.00	36,356.00	.0
TOTAL WATER EXPENDITURES	142,567.35	159,071.52	32,350.65	202,014.07	454,461.00	44.5
<u>CAPITAL OUTLAY</u>						
30-12-4900 CAPITAL OUTLAY	87,830.50	22,361.90	57,398.30	74,507.05	7,259,500.00	1.0
TOTAL CAPITAL OUTLAY	87,830.50	22,361.90	57,398.30	74,507.05	7,259,500.00	1.0
<u>DEBT SERVICE</u>						
30-13-4628 PRIN PYMT ON SEWER FD LOAN	58,750.00	8,750.00	101,250.00	101,250.00	8,750.00	1157.1
30-13-4930 LEASE/PURCHASE PAYMENTS	1,377.80	8,250.56	275.56	7,975.00	8,048.00	99.1
TOTAL DEBT SERVICE	60,127.80	17,000.56	101,525.56	109,225.00	16,798.00	650.2
TOTAL FUND EXPENDITURES	290,525.65	198,433.98	191,274.51	385,746.12	7,730,759.00	5.0

TOWN OF OAK CREEK
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2026

WATER

	YTD ACTUAL 2024-	YTD ACTUAL 2025-	PERIOD ACT	YTD ACTUAL	BUDGET	PCNT
NET REVENUE OVER EXPENDITURES	(40,970.12)	52,287.77	(144,140.34)	(126,731.17)	(288,249.00)	

TOWN OF OAK CREEK
BALANCE SHEET
JUNE 30, 2026

SEWER

ASSETS

40-00-1001	CASH IN COMBINED CHECKING	452,332.58	
40-00-1200	PREPAID EXPENSES	687.36	
40-00-1300	DEPRECIABLE ASSETS	5,959,258.41	
40-00-1350	ACCUMULATED DEPRECIATION	(2,592,054.54)	
40-00-1500	ACCOUNTS RECEIVABLE	65,421.30	
40-00-1610	CONSTRUCTION IN PROCESS	231,911.76	
40-00-1990	DUE FROM WATER FUND	271,250.00	
	TOTAL ASSETS		4,388,806.87

LIABILITIES AND EQUITY

LIABILITIES

40-00-2020	ACCOUNTS PAYABLE	(94.71)	
40-00-2121	ACCRUED PAYROLL & BENEFITS	5,329.12	
40-00-2300	ACCRUED INTEREST PAYABLE	14,203.96	
40-00-2405	CAPITAL LEASE PAYABLE	3,928.66	
40-00-2411	BANK SAN JUANS NOTE PAYABLE	898,126.17	
40-00-2421	ACCR'D COMP ABS--CURR	9,183.55	
40-00-2422	ACCR'D COMP ABS--LT PORTION	1,020.39	
	TOTAL LIABILITIES		931,697.14

FUND EQUITY

NONSPENDABLE

40-00-2525	INV IN CAP ASSETS NET OF DEBT	3,797,170.00	
	TOTAL NONSPENDABLE		3,797,170.00

ASSIGNED

40-00-2810	O&M EXPENSES	73,132.00	
40-00-2820	PLANT IN SERVICE	58,598.00	
40-00-2840	CAPITAL IMPROVEMENTS	36,769.00	
40-00-2860	TAP FEES/PLANT INVESTMENT FEE	15,980.00	
	TOTAL ASSIGNED		184,479.00

UNASSIGNED FUND BALANCE:

40-00-2999	FUND BALANCE	(600,514.85)	
	REVENUE OVER EXPENDITURES - YTD	75,975.58	

BALANCE - CURRENT DATE	(524,539.27)	
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TOTAL FUND EQUITY		3,457,109.73
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TOTAL LIABILITIES AND EQUITY		4,388,806.87
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TOWN OF OAK CREEK
REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2026

SEWER

	YTD ACTUAL 2024-	YTD ACTUAL 2025-	PERIOD AC	YTD ACTUA	BUDGET	PCNT
<u>SEWER REVENUE</u>						
40-06-3404 SALES AND SERVICE FEES	187128.05	201,235.43	35,073.39	205,571.24	408,783.00	50.3
40-06-3406 TAP FEES	240.00	5,240.00	40.00	240.00	50,000.00	.5
40-06-3530 PENALTIES- UTILITY LATE FEES	364.14	36.52	.00	.00	1,000.00	.0
40-06-3684 REBATE YVEA	0	.00	.00	.00	350.00	.0
40-06-3720 LOAN REPAYMENT FR WATER FUND	58750.00	8,750.00	101,250.00	101,250.00	8,750.00	1157.1
TOTAL SEWER REVENUE	246482.19	215,261.95	136,363.39	307,061.24	468,883.00	65.5
TOTAL FUND REVENUE	246482.19	215,261.95	136,363.39	307,061.24	468,883.00	65.5

TOWN OF OAK CREEK
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2026

SEWER

	YTD ACTUAL 2024-	YTD ACTUAL 2025-	PERIOD ACT	YTD ACTUAL	BUDGET	PCNT
<u>SEWER EXPENDITURES</u>						
40-11-4111 SALARIES	53,468.48	45,202.22	12,384.09	69,017.32	156,429.00	44.1
40-11-4142 WORKMEN'S COMPENSATION	1,655.60	2,313.52	.00	1,028.80	4,060.00	25.3
40-11-4143 INSURANCE- LIFE AND HEALTH	10,691.49	7,433.85	1,823.61	10,913.78	33,163.00	32.9
40-11-4150 EMPLOYER TAX EXPENSE	4,324.10	3,657.90	993.83	5,564.90	13,524.00	41.2
40-11-4160 EMPLOYER PENSION CONTRIBUTION	3,026.51	2,170.55	498.34	2,893.40	10,106.00	28.6
40-11-4193 TREASURER'S FEES	94.97	66.31	.00	.00	1,200.00	.0
40-11-4194 CONTRACT LABOR	875.00	625.00	1,788.60	2,413.60	2,000.00	120.7
40-11-4210 SUPPLIES	.00	2,005.44	.00	290.41	3,000.00	9.7
40-11-4221 CHEMICALS	4,175.58	8,839.71	2,077.42	9,373.47	17,500.00	53.6
40-11-4222 SAMPLING	9,486.53	15,941.02	1,081.80	13,938.40	30,000.00	46.5
40-11-4223 PERMITS	.00	.00	.00	.00	3,000.00	.0
40-11-4230 UTILITIES	13,259.00	17,890.86	.00	13,220.73	32,000.00	41.3
40-11-4233 EQUIPMENT MAINTENANCE	194.84	705.82	.00	4,039.72	15,000.00	26.9
40-11-4234 BUILDING REPAIRS	.00	.00	.00	.00	500.00	.0
40-11-4235 SEWER LINE MAINTENANCE	.00	.00	.00	717.29	2,000.00	35.9
40-11-4238 MAINTENANCE	.00	.00	.00	.00	2,000.00	.0
40-11-4358 TRAINING AND TRAVEL	.00	.00	.00	.00	500.00	.0
40-11-4400 ALLOWANCE FOR BAD DEBT	6,507.86	5,546.97	.00	.00	.00	.0
40-11-4513 INSURANCE PROPERTY/LIABILITY	9,353.69	7,392.95	.00	3,323.06	11,606.00	28.6
40-11-4700 MANAGEMENT FEE	9,509.10	10,140.00	5,070.00	10,140.00	20,280.00	50.0
40-11-4805 MISCELLANEOUS	.00	.00	.00	.00	500.00	.0
40-11-4910 PROFESSIONAL FEES	.00	15,755.50	1,500.00	8,834.80	30,000.00	29.5
40-11-4999 ALLOCATE OPERATING EXPENSES	14,661.10	17,653.18	.00	.00	36,356.00	.0
TOTAL SEWER EXPENDITURES	141,283.85	163,340.80	27,217.69	155,709.68	424,724.00	36.7
<u>CAPITAL OUTLAY</u>						
40-12-4900 CAPITAL OUTLAY	.00	187,465.50	.00	10,753.92	59,500.00	18.1
TOTAL CAPITAL OUTLAY	.00	187,465.50	.00	10,753.92	59,500.00	18.1
<u>DEBT SERVICE</u>						
40-13-4700 SEWER PROJECT LOAN	56,647.06	56,647.06	56,647.06	56,647.06	56,647.86	100.0
40-13-4930 LEASE/PURCHASE PAYMENTS	1,377.80	8,250.56	275.56	7,975.00	8,048.00	99.1
TOTAL DEBT SERVICE	58,024.86	64,897.62	56,922.62	64,622.06	64,695.86	99.9
TOTAL FUND EXPENDITURES	199,308.71	415,703.92	84,140.31	231,085.66	548,919.86	42.1
NET REVENUE OVER EXPENDITURES	47,173.48	(200,441.97)	52,223.08	75,975.58	(80,036.86)	

TOWN OF OAK CREEK
BALANCE SHEET
JUNE 30, 2026

TRASH

ASSETS

50-00-1001	CASH IN COMBINED CHECKING	(	1,094.54)	
50-00-1500	ACCOUNTS RECEIVABLE		26,693.00	
	TOTAL ASSETS			25,598.46

LIABILITIES AND EQUITY

LIABILITIES

50-00-2121	ACCRUED PAYROLL & BENEFITS		136.21	
50-00-2421	ACCR'D COMP ABS--CURR		307.88	
50-00-2422	ACCR'D COMP ABS--LT PORTION		34.21	
	TOTAL LIABILITIES			478.30

FUND EQUITY

	UNASSIGNED FUND BALANCE:			
50-00-2999	FUND BALANCE	21,399.68		
	REVENUE OVER EXPENDITURES - YTD	3,720.48		
	BALANCE - CURRENT DATE		25,120.16	
	TOTAL FUND EQUITY			25,120.16
	TOTAL LIABILITIES AND EQUITY			25,598.46

TOWN OF OAK CREEK
REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2026

TRASH

	YTD ACTUAL 2024-	YTD ACTUAL 2025-	PERIOD AC	YTD ACTUA	BUDGET	PCNT
TRASH REVENUE						
50-06-3400 SALES AND SERVICE CHARGE	108999.24	109,795.07	18,667.09	110,793.58	227,143.00	48.8
TOTAL TRASH REVENUE	108999.24	109,795.07	18,667.09	110,793.58	227,143.00	48.8
TOTAL FUND REVENUE	108999.24	109,795.07	18,667.09	110,793.58	227,143.00	48.8

TOWN OF OAK CREEK
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2026

TRASH

	YTD ACTUAL 2024-	YTD ACTUAL 2025-	PERIOD ACT	YTD ACTUAL	BUDGET	PCNT
<u>TRASH EXPENDITURES</u>						
50-11-4111 SALARIES	2,532.60	756.49	309.52	1,461.02	3,027.00	48.3
50-11-4143 INSURANCE- LIFE AND HEALTH	930.33	169.21	118.20	530.80	1,013.00	52.4
50-11-4150 EMPLOYER TAX EXPENSE	192.74	59.40	23.12	109.61	567.00	19.3
50-11-4160 EMPLOYER PENSION CONTRIBUTION	97.69	25.82	.00	9.13	434.00	2.1
50-11-4229 RESIDENTIAL TRASH SERVICE	105,784.42	106,684.27	15,875.09	104,962.54	215,578.00	48.7
50-11-4999 ALLOCATE OPERATING EXPENSES	1,407.25	2,157.02	.00	.00	4,000.00	.0
TOTAL TRASH EXPENDITURES	110,945.03	109,852.21	16,325.93	107,073.10	224,619.00	47.7
TOTAL FUND EXPENDITURES	110,945.03	109,852.21	16,325.93	107,073.10	224,619.00	47.7
NET REVENUE OVER EXPENDITURES	(1,945.79)	(57.14)	2,341.16	3,720.48	2,524.00	

TOWN OF OAK CREEK
BALANCE SHEET
JUNE 30, 2026

PARKS & RECREATION

ASSETS

60-00-1001	CASH IN COMBINED CHECKING	101,909.68	
	TOTAL ASSETS		101,909.68

LIABILITIES AND EQUITY

LIABILITIES

60-00-2020	ACCOUNTS PAYABLE	1,708.46	
60-00-2121	ACCRUED PAYROLL & BENEFITS	2,293.65	
	TOTAL LIABILITIES		4,002.11

FUND EQUITY

	UNASSIGNED FUND BALANCE:		
60-00-2999	FUND BALANCE	55,121.81	
	REVENUE OVER EXPENDITURES - YTD	42,785.76	
	BALANCE - CURRENT DATE	97,907.57	
	TOTAL FUND EQUITY		97,907.57
	TOTAL LIABILITIES AND EQUITY		101,909.68

TOWN OF OAK CREEK
REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2026

PARKS & RECREATION

		YTD ACTUAL 2024-	YTD ACTUAL 2025-	PERIOD AC	YTD ACTUA	BUDGET	PCNT
<u>CHILDCARE PROGRAMS</u>							
60-01-3683	MISCELLANEOUS	0	.00	.00	.00	500.00	.0
60-01-3694	GRANTS/DONATIONS	0	25,000.00	.00	.00	75,000.00	.0
60-01-3800	AFTER SCHOOL FEES	0	15,044.50	.00	.00	22,500.00	.0
60-01-3803	SUMMER CAMP FEES	0	69,163.00	.00	.00	60,000.00	.0
	TOTAL CHILDCARE PROGRAMS	0	109,207.50	.00	.00	158,000.00	.0
<u>RECREATION - YOUTH</u>							
60-02-3683	MISCELLANEOUS	0	359.41	623.51	1,152.88	200.00	576.4
60-02-3694	GRANTS/DONATIONS	0	6,200.00	.00	.00	15,000.00	.0
60-02-3801	PROGRAM FEES	0	1,000.00	.00	60.00	3,600.00	1.7
	TOTAL RECREATION - YOUTH	0	7,559.41	623.51	1,212.88	18,800.00	6.5
<u>RECREATION - COMMUNITY</u>							
60-03-3683	MISCELLANEOUS	0	.00	.00	.00	200.00	.0
60-03-3694	GRANTS/DONATIONS	0	.00	.00	.00	10,000.00	.0
60-03-3801	PROGRAM FEES	0	4,265.00	280.00	1,512.50	5,000.00	30.3
	TOTAL RECREATION - COMMUNITY	0	4,265.00	280.00	1,512.50	15,200.00	10.0
<u>FACILITIES/PARKS/OPEN SPACE</u>							
60-07-3358	LOTTERY TRUST FUNDS	0	5,032.36	.00	3,113.91	11,000.00	28.3
60-07-3683	MISCELLANEOUS	0	.00	.00	.00	200.00	.0
60-07-3694	GRANTS/DONATIONS	0	11.07	.00	.00	75,000.00	.0
60-07-3801	FACILITY USE FEES	0	180.00	.00	10.00	1,000.00	1.0
60-07-3802	EVENTS REVENUES	0	.00	.00	.00	1,000.00	.0
60-07-3805	CONCESSIONS	0	.00	.00	.00	500.00	.0
	TOTAL FACILITIES/PARKS/OPEN SPACE	0	5,223.43	.00	3,123.91	88,700.00	3.5
<u>TRANSFERS</u>							
60-10-3900	TRANSFERS	0	110,000.00	18,333.33	110,000.02	220,000.00	50.0
	TOTAL TRANSFERS	0	110,000.00	18,333.33	110,000.02	220,000.00	50.0
	TOTAL FUND REVENUE	0	236,255.34	19,236.84	115,849.31	500,700.00	23.1

TOWN OF OAK CREEK
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2026

PARKS & RECREATION

	YTD ACTUAL 2024-	YTD ACTUAL 2025-	PERIOD ACT	YTD ACTUAL	BUDGET	PCNT
<u>CHILDCARE PROGRAM EXPENDITURES</u>						
60-11-4111 SALARIES	.00	49,448.17	2,700.00	12,493.38	131,082.00	9.5
60-11-4142 WORKERS' COMPENSATION	.00	699.95	.00	.00	1,600.00	.0
60-11-4143 INSURANCE-LIFE AND HEALTH	.00	14,290.54	.00	978.34	32,032.00	3.1
60-11-4150 EMPLOYER TAX EXPENSE	.00	3,798.65	211.96	971.92	10,357.00	9.4
60-11-4160 EMPLOYER PENSION CONTRIBUTION	.00	1,494.92	.00	180.80	5,070.00	3.6
60-11-4194 CONTRACT LABOR	.00	675.00	.00	500.00	1,200.00	41.7
60-11-4210 SUPPLIES	.00	4,757.33	.00	.00	12,000.00	.0
60-11-4213 RENT	.00	4,335.00	.00	.00	1,650.00	.0
60-11-4215 ACTIVITY FEES	.00	6,190.00	.00	20,050.65	25,000.00	80.2
60-11-4231 FUEL	.00	401.76	.00	.00	3,000.00	.0
60-11-4334 DUES AND LICENSES	.00	427.15	.00	.00	1,000.00	.0
60-11-4345 TELEPHONE	.00	172.08	.00	.00	800.00	.0
60-11-4358 TRAINING AND TRAVEL	.00	6,528.95	.00	.00	15,000.00	.0
60-11-4377 VEHICLE MAINTENANCE	.00	861.15	.00	.00	1,500.00	.0
60-11-4805 MISCELLANEOUS	.00	.00	.00	.00	200.00	.0
60-11-4910 PROFESSIONAL FEES	.00	31.44	.00	.00	.00	.0
60-11-4930 LEASE/PURCHASE PAYMENTS	.00	14,389.76	.00	.00	14,000.00	.0
60-11-4999 ALLOCATE OPERATING EXPENSES	.00	585.50	.00	.00	1,171.00	.0
TOTAL CHILDCARE PROGRAM EXPENDITURES	.00	109,087.35	2,911.96	35,175.09	256,662.00	13.7

REC PROGRAM EXPENDITURES

60-12-4111 SALARIES	.00	14,810.31	1,350.00	5,365.61	24,129.00	22.2
60-12-4142 WORKERS' COMPENSATION	.00	951.35	.00	.00	1,300.00	.0
60-12-4143 INSURANCE-LIFE AND HEALTH	.00	3,672.83	.00	2,777.18	8,299.00	33.5
60-12-4150 EMPLOYER TAX EXPENSE	.00	1,153.94	105.97	423.32	1,894.00	22.4
60-12-4160 EMPLOYER PENSION CONTRIBUTION	.00	626.58	.00	37.54	1,448.00	2.6
60-12-4194 CONTRACT LABOR	.00	.00	190.00	1,829.61	500.00	365.9
60-12-4210 SUPPLIES	.00	843.99	549.60	2,874.98	9,000.00	31.9
60-12-4213 RENT	.00	2,838.00	.00	5,147.50	5,130.00	100.3
60-12-4215 ACTIVITY FEES	.00	1,060.00	800.00	1,858.57	7,000.00	26.6
60-12-4231 FUEL	.00	.00	.00	86.36	300.00	28.8
60-12-4345 TELEPHONE	.00	86.06	.00	.00	.00	.0
60-12-4358 TRAINING AND TRAVEL	.00	.00	.00	.00	3,500.00	.0
60-12-4377 VEHICLE MAINTENANCE	.00	.00	.00	.00	300.00	.0
60-12-4805 MISCELLANEOUS	.00	.00	.00	.00	200.00	.0
60-12-4999 ALLOCATE OPERATING EXPENSES	.00	585.50	.00	.00	1,171.00	.0
TOTAL REC PROGRAM EXPENDITURES	.00	26,628.56	2,995.57	20,400.67	64,171.00	31.8

TOWN OF OAK CREEK
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2026

PARKS & RECREATION

	YTD ACTUAL 2024-	YTD ACTUAL 2025-	PERIOD ACT	YTD ACTUAL	BUDGET	PCNT
<u>FACILITY/PARKS/OPEN SPACE</u>						
60-13-4111 SALARIES	.00	11,398.14	1,548.54	8,569.25	34,908.00	24.6
60-13-4142 WORKERS' COMPENSATION	.00	83.84	.00	.00	300.00	.0
60-13-4143 INSURANCE-LIFE AND HEALTH	.00	2,759.59	183.33	1,367.37	8,438.00	16.2
60-13-4150 EMPLOYER TAX EXPENSE	.00	910.85	125.33	694.20	2,900.00	23.9
60-13-4160 EMPLOYER PENSION CONTRIBUTION	.00	592.97	65.90	378.90	1,755.00	21.6
60-13-4194 CONTRACT LABOR	.00	.00	1,800.00	3,000.00	500.00	600.0
60-13-4210 SUPPLIES	.00	2,254.38	577.33	1,054.54	500.00	210.9
60-13-4231 FUEL	.00	.00	.00	.00	250.00	.0
60-13-4233 EQUIPMENT MAINTENANCE	.00	.00	138.04	706.38	500.00	141.3
60-13-4234 FACILITY & BUILDING REPAIRS	.00	170.83	.00	205.90	2,000.00	10.3
60-13-4235 UTILITIES	.00	7,512.10	.00	.00	14,000.00	.0
60-13-4240 PARK IMPROVEMENTS	.00	4,995.15	.00	.00	2,500.00	.0
60-13-4805 MISCELLANEOUS	.00	.00	.00	1,511.25	500.00	302.3
60-13-4900 CAPITAL OUTLAY	.00	.00	.00	.00	150,000.00	.0
60-13-4999 ALLOCATE OPERATING EXPENSES	.00	585.50	.00	.00	1,171.00	.0
TOTAL FACILITY/PARKS/OPEN SPACE	.00	31,263.35	4,438.47	17,487.79	220,222.00	7.9
TOTAL FUND EXPENDITURES	.00	166,979.26	10,346.00	73,063.55	541,055.00	13.5
NET REVENUE OVER EXPENDITURES	.00	69,276.08	8,890.84	42,785.76	(40,355.00)	

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Only paid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
10-11-4142								
25	Pinnacol Assurance	INV-2360209	Admin	04/07/2026	257.34	257.34	04/28/2026	
Total 10-11-4142:					257.34	257.34		
10-11-4192								
3035	VISA - Jones	041026A	April Interest Charges	04/10/2026	22.26	22.26	05/20/2026	
3035	VISA - Jones	51226	late fee	05/12/2026	39.00	39.00	05/20/2026	
3035	VISA - Jones	51226A	May Interest Charges	05/12/2026	100.68	100.68	05/20/2026	
Total 10-11-4192:					161.94	161.94		
10-11-4194								
2722	Rebecca Louise Curry	4770	Town Hall Cleaning	06/08/2026	300.00	300.00	06/10/2026	
2722	Rebecca Louise Curry	4772	Town Hall Cleaning	06/15/2026	400.00	400.00	06/29/2026	
Total 10-11-4194:					700.00	700.00		
10-11-4195								
2638	Bernard Gagne Jr	06292026	2nd QTR Trustee Comp	06/29/2026	175.00	175.00	06/29/2026	
2964	Kelly McElfish	06292026	2nd QTR Trustee Comp	06/29/2026	105.00	105.00	06/29/2026	
2956	Melissa Dobbins	06292026	2nd QTR Trustee Comp	06/29/2026	225.00	225.00	06/29/2026	
2992	Pastor, Erika	06292026	2nd QTR Trustee Comp	06/29/2026	175.00	175.00	06/29/2026	
2977	Stanger, Sascha	06292026	2nd QTR Trustee Comp	06/29/2026	140.00	140.00	06/29/2026	
3035	VISA - Jones	51226	cml	05/12/2026	370.00	370.00	05/20/2026	
Total 10-11-4195:					1,190.00	1,190.00		
10-11-4210								
21	Green Company	233366	Trash Bags	05/20/2026	63.06	63.06	06/10/2026	
21	Green Company	234618	Supplies	06/26/2026	158.82	158.82	06/29/2026	
2949	Visa - Hill	031226	amazon	03/12/2026	22.98	22.98	06/03/2026	
3035	VISA - Jones	041026	amazon	04/10/2026	8.82	8.82	04/08/2026	
3035	VISA - Jones	041026	amazon	04/10/2026	54.78	54.78	04/08/2026	
3035	VISA - Jones	041026	colorado bar and grill	04/10/2026	288.00	288.00	05/20/2026	
3035	VISA - Jones	041026	staples	04/10/2026	962.73	962.73	05/20/2026	
3035	VISA - Jones	51226	amazon	05/12/2026	128.55	128.55	05/20/2026	
3035	VISA - Jones	51226	select super market	05/12/2026	17.49	17.49	05/20/2026	
3035	VISA - Jones	51226	amazon	05/12/2026	89.65	89.65	05/20/2026	
3035	VISA - Jones	51226	staples	05/12/2026	118.55	118.55	05/20/2026	
3035	VISA - Jones	51226	amazon	05/12/2026	35.95	35.95	05/20/2026	
3035	VISA - Jones	51226	select super market	05/12/2026	3.20	3.20	05/20/2026	
3035	VISA - Jones	51226	vistaprint	05/12/2026	39.35	39.35	05/20/2026	
3035	VISA - Jones	51226	amazon	05/12/2026	7.75	7.75	05/20/2026	
3035	VISA - Jones	51226	amazon	05/12/2026	113.07	113.07	05/20/2026	
3035	VISA - Jones	51226	amazon	05/12/2026	66.60	66.60	05/20/2026	
3035	VISA - Jones	51226	amazon	05/12/2026	10.53	10.53	05/20/2026	
3035	VISA - Jones	51226	amazon	05/12/2026	78.32	78.32	05/20/2026	
3035	VISA - Jones	51226	amazon prime subscription	05/12/2026	148.59	148.59	05/20/2026	
Total 10-11-4210:					2,416.79	2,416.79		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
10-11-4226								
69	Francotyp-postalia Mailing Sol	42062641	meter rental	05/21/2026	219.16	219.16	06/10/2026	
69	Francotyp-postalia Mailing Sol	RI107294893	Postage Meter Rental	06/08/2026	287.34	287.34	06/29/2026	
Total 10-11-4226:					506.50	506.50		
10-11-4233								
542	Advanced Copier Solutions, Inc	18121	Monthly Billing	06/01/2026	528.71	528.71	06/10/2026	
Total 10-11-4233:					528.71	528.71		
10-11-4234								
3020	W Klumker Services	1181	Power for Lights	05/22/2026	900.00	900.00	06/10/2026	
Total 10-11-4234:					900.00	900.00		
10-11-4311								
3035	VISA - Jones	041026	column public notice	04/10/2026	22.13	22.13	04/08/2026	
3035	VISA - Jones	51226	column public notice	05/12/2026	19.91	19.91	05/20/2026	
3035	VISA - Jones	51226	column public notice	05/12/2026	18.79	18.79	05/20/2026	
Total 10-11-4311:					60.83	60.83		
10-11-4334								
2931	Routt County Economic Develop	27284	RCEDP Contribution 2026	01/01/2026	4,457.25	4,457.25	06/10/2026	
3035	VISA - Jones	041026	iimc refund	04/10/2026	60.00-	60.00-	04/08/2026	
3035	VISA - Jones	041026	cmca	04/10/2026	185.70	185.70	05/20/2026	
Total 10-11-4334:					4,582.95	4,582.95		
10-11-4345								
17	Century Link	05252026	970-736-2459	05/25/2026	324.92	324.92	06/10/2026	
17	Century Link	05252026	9707368175	05/25/2026	649.84	649.84	06/10/2026	
67	Verizon Wireless	6145448801	970-875-4515 Town Admin	06/06/2026	42.18	42.18	06/29/2026	
67	Verizon Wireless	6145448801	9708758794 Deputy Clerk	06/06/2026	42.18	42.18	06/29/2026	
67	Verizon Wireless	6145448801	9708758794 Treasurer	06/06/2026	42.18	42.18	06/29/2026	
67	Verizon Wireless	6145448801	9708758809 Housing	06/06/2026	42.18	42.18	06/29/2026	
3035	VISA - Jones	041026	sangoma	04/10/2026	178.01	178.01	04/08/2026	
3035	VISA - Jones	51226	sangoma	05/12/2026	177.82	177.82	05/20/2026	
Total 10-11-4345:					1,499.31	1,499.31		
10-11-4354								
315	Mayberry & Company LLC	901	Progress Billing on audit for Dece	06/09/2026	6,000.00	6,000.00	06/10/2026	
Total 10-11-4354:					6,000.00	6,000.00		
10-11-4356								
932	Caselle, Inc.	INV-20656	Annual Maintenance and Support	06/03/2026	17,820.00	17,820.00	06/10/2026	
3035	VISA - Jones	041026	google workspace	04/10/2026	189.00	189.00	04/08/2026	
3035	VISA - Jones	041026	amazon web services	04/10/2026	24.55	24.55	04/08/2026	
3035	VISA - Jones	51226	adobe	05/12/2026	239.88	239.88	05/20/2026	
3035	VISA - Jones	51226	zoom	05/12/2026	164.54	164.54	05/20/2026	
3035	VISA - Jones	51226	google workspace	05/12/2026	189.00	189.00	05/20/2026	
3035	VISA - Jones	51226	amazon web services	05/12/2026	24.43	24.43	05/20/2026	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 10-11-4356:					18,651.40	18,651.40		
10-11-4358								
3035	VISA - Jones	041026	captus press	04/10/2026	300.00	300.00	04/08/2026	
3035	VISA - Jones	51226	cmca	05/12/2026	1,340.00	1,340.00	05/20/2026	
3035	VISA - Jones	51226	cmca	05/12/2026	1,340.00	1,340.00	05/20/2026	
Total 10-11-4358:					2,980.00	2,980.00		
10-11-4513								
447	CIRSA	INV1004494	Annual Coverage	07/01/2026	4,153.82	4,153.82	06/29/2026	
Total 10-11-4513:					4,153.82	4,153.82		
10-11-4700								
906	South Routt Medical Center	RFR 9 OEDIT	OEDIT grant reimbursement	06/26/2026	11,045.20	11,045.20	06/29/2026	
Total 10-11-4700:					11,045.20	11,045.20		
10-11-4805								
2949	Visa - Hill	04122026A	Overpayment	04/12/2026	1,592.69	1,592.69	04/08/2026	
2949	Visa - Hill	04122026B	Overpayment	04/12/2026	1,592.69	1,592.69	04/09/2026	
252	Visa - Holliday	04122026	Overpayment	04/12/2026	433.94	433.94	04/08/2026	
252	Visa - Holliday	04122026A	Overpayment	04/12/2026	433.94	433.94	04/09/2026	
252	Visa - Holliday	04122026B	Overpayment	04/12/2026	433.94-	433.94-	06/08/2026	
252	Visa - Holliday	04122026C	Overpayment	04/12/2026	433.94-	433.94-	06/08/2026	
Total 10-11-4805:					3,185.38	3,185.38		
10-11-4910								
3027	Hoffmann, Parker, Wilson & Carbe	6	Attorney Fees	05/31/2026	630.00	630.00	06/10/2026	
3005	Norris Design	1401-01-12481	Comp Plan	05/31/2026	62.50	62.50	06/29/2026	
3029	Professional Management Solutio	85244	April Financial Consulting	05/27/2026	6,120.00	6,120.00	06/10/2026	
3012	Zenobia Consultants	1127	Bell Ave Drainage/Town Hall ADA	06/13/2026	11,848.25	11,848.25	06/29/2026	
Total 10-11-4910:					18,660.75	18,660.75		
10-16-4210								
547	Ace At The Curve	131423	Supplies	06/01/2026	323.63	323.63	06/10/2026	
547	Ace At The Curve	131465	Supplies	06/04/2026	722.18	722.18	06/10/2026	
257	Bonfiglio Drug	06012026	batteries	06/01/2026	9.61	9.61	06/10/2026	
952	Flat Tops Ranch Supply	9309/1	windshield washer power blast	06/03/2026	25.74	25.74	06/10/2026	
3040	Jennifer Henderson	06022026	Phippsburg Thrift Store for Shop	06/02/2026	26.25	26.25	06/15/2026	
252	Visa - Holliday	05122026	Amazon	05/12/2026	56.49	56.49	06/08/2026	
3035	VISA - Jones	041026	amazon	04/10/2026	11.72	11.72	04/08/2026	
3035	VISA - Jones	041026	amazon	04/10/2026	206.42	206.42	04/08/2026	
3035	VISA - Jones	041026	amazon	04/10/2026	15.24	15.24	04/08/2026	
3035	VISA - Jones	041026	amazon	04/10/2026	26.95	26.95	05/20/2026	
3035	VISA - Jones	041026	amazon	04/10/2026	54.26	54.26	05/20/2026	
3035	VISA - Jones	041026	alldayshirts.com	04/10/2026	308.58	308.58	05/20/2026	
Total 10-16-4210:					1,787.07	1,787.07		
10-16-4231								
952	Flat Tops Ranch Supply	9410/1	Def Diesel Exhaust Fluid	06/11/2026	75.96	75.96	06/29/2026	
26	Routt County Road & Bridge	MAY-26	Fuel for Public Works	06/15/2026	792.79	792.79	06/29/2026	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 10-16-4231:					868.75	868.75		
10-16-4233								
252	Visa - Holliday	05122026	Grainger	05/12/2026	121.57	121.57	06/08/2026	
252	Visa - Holliday	05122026	sp batteryclerk	05/12/2026	77.27	77.27	06/08/2026	
Total 10-16-4233:					198.84	198.84		
10-16-4241								
2949	Visa - Hill	031226	amazon	03/12/2026	81.51	81.51	06/03/2026	
2949	Visa - Hill	031226	amazon	03/12/2026	108.21	108.21	06/03/2026	
2949	Visa - Hill	031226	amazon	03/12/2026	72.59	72.59	06/03/2026	
2949	Visa - Hill	031226	amazon	03/12/2026	79.50	79.50	06/03/2026	
Total 10-16-4241:					341.81	341.81		
10-16-4346								
67	Verizon Wireless	6145448801	970-846-1958 PW Director	06/06/2026	42.18	42.18	06/29/2026	
67	Verizon Wireless	6145448801	970-846-9079 PW Pager	06/06/2026	28.21	28.21	06/29/2026	
67	Verizon Wireless	6145448801	Public Works Phone	06/06/2026	50.13	50.13	06/29/2026	
67	Verizon Wireless	6145448801	Public Works Phone	06/06/2026	50.13	50.13	06/29/2026	
67	Verizon Wireless	6145448801	Public Works Phone	06/06/2026	50.13	50.13	06/29/2026	
Total 10-16-4346:					220.78	220.78		
10-16-4377								
952	Flat Tops Ranch Supply	9312/1	Fuse holders	06/03/2026	9.98	9.98	06/10/2026	
45	Napa Auto Parts	553281	Diesel Feed Pump and filters	06/02/2026	438.49	438.49	06/10/2026	
45	Napa Auto Parts	553339	Reman Steering Gear	06/02/2026	324.59	324.59	06/10/2026	
45	Napa Auto Parts	553551	fuel pump	06/03/2026	283.09	283.09	06/10/2026	
45	Napa Auto Parts	553891	Supplies	06/04/2026	263.04	263.04	06/10/2026	
45	Napa Auto Parts	555076	Water Outlet and Thermostat Hou	06/10/2026	22.68	22.68	06/29/2026	
Total 10-16-4377:					1,341.87	1,341.87		
10-16-4808								
570	Utility Notification Center Of	226051228	81 Positive Response Notification	05/31/2026	141.75	141.75	06/10/2026	
Total 10-16-4808:					141.75	141.75		
10-17-4142								
25	Pinnacol Assurance	INV-2360209	Police	04/07/2026	1,758.49	1,758.49	04/28/2026	
Total 10-17-4142:					1,758.49	1,758.49		
10-17-4210								
3035	VISA - Jones	51226	alldayshirts.com	05/12/2026	74.38	74.38	05/20/2026	
Total 10-17-4210:					74.38	74.38		
10-17-4231								
26	Routt County Road & Bridge	MAY-26	Fuel for PD	06/15/2026	58.21	58.21	06/29/2026	
Total 10-17-4231:					58.21	58.21		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
10-17-4346								
2887	AT&T Mobility	287306251361	Police Telephones	05/20/2026	99.48	99.48	06/10/2026	
Total 10-17-4346:					99.48	99.48		
10-17-4513								
447	CIRSA	INV1004494	Annual Coverage	07/01/2026	2,492.30	2,492.30	06/29/2026	
Total 10-17-4513:					2,492.30	2,492.30		
10-18-4142								
25	Pinnacol Assurance	INV-2360209	Streets	04/07/2026	900.69	900.69	04/28/2026	
Total 10-18-4142:					900.69	900.69		
10-18-4210								
3035	VISA - Jones	51226	trafficsafetystore.com	05/12/2026	156.21	156.21	05/20/2026	
Total 10-18-4210:					156.21	156.21		
10-18-4237								
183	Redmond Brothers, Inc.	611611	1-1/2 Road Base	05/19/2026	304.57	304.57	06/10/2026	
183	Redmond Brothers, Inc.	611612	1-1/2 Road Base	05/19/2026	589.57	589.57	06/10/2026	
183	Redmond Brothers, Inc.	611613	1-1/2 Road Base	05/19/2026	306.09	306.09	06/10/2026	
Total 10-18-4237:					1,200.23	1,200.23		
10-18-4513								
447	CIRSA	INV1004494	Annual Coverage	07/01/2026	276.92	276.92	06/29/2026	
Total 10-18-4513:					276.92	276.92		
10-20-4142								
25	Pinnacol Assurance	INV-2360209	Parks	04/07/2026	257.34	257.34	04/28/2026	
Total 10-20-4142:					257.34	257.34		
10-20-4345								
67	Verizon Wireless	6145448801	970-200-4149 Parks & Rec	06/06/2026	42.18	42.18	06/29/2026	
Total 10-20-4345:					42.18	42.18		
20-00-2200								
2898	Utility Credits	05312026	Electric Deposit Refund	05/31/2026	226.72	226.72	06/04/2026	
Total 20-00-2200:					226.72	226.72		
20-06-3409								
34	Colorado Department Of Revenue	04172026	April Sales Tax 2026	04/15/2026	2,502.23	2,502.23	04/16/2026	
34	Colorado Department Of Revenue	052026	April Sales Tax 2026	05/15/2026	2,223.63	2,223.63	05/15/2026	
34	Colorado Department Of Revenue	05302026	May Sales Tax	05/30/2026	1,843.12	1,843.12	06/04/2026	
Total 20-06-3409:					6,568.98	6,568.98		
20-11-4142								
25	Pinnacol Assurance	INV-2360209	Electric	04/07/2026	300.23	300.23	04/28/2026	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 20-11-4142:					300.23	300.23		
20-11-4210								
3035	VISA - Jones	041026	amazon	04/10/2026	166.52	166.52	04/08/2026	
Total 20-11-4210:					166.52	166.52		
20-11-4227								
53	Municipal Energy Agency Of Neb	311748	Electric Distribution Service	05/26/2026	63,005.07	63,005.07	06/10/2026	
53	Municipal Energy Agency Of Neb	311962	Electric Distribution Service	06/25/2026	60,775.68	60,775.68	06/29/2026	
Total 20-11-4227:					123,780.75	123,780.75		
20-11-4513								
447	CIRSA	INV1004494	Annual Coverage	07/01/2026	3,323.06	3,323.06	06/29/2026	
Total 20-11-4513:					3,323.06	3,323.06		
20-11-4910								
3031	JK Energy Consulting, LLC	2668	2026 Cost of Service Studies	05/26/2026	5,000.00	5,000.00	06/10/2026	
3005	Norris Design	1401-01-12481	Comp Plan	05/31/2026	62.50	62.50	06/29/2026	
Total 20-11-4910:					5,062.50	5,062.50		
30-11-4142								
25	Pinnacol Assurance	INV-2360209	Water	04/07/2026	471.79	471.79	04/28/2026	
Total 30-11-4142:					471.79	471.79		
30-11-4210								
2949	Visa - Hill	031226	amazon	03/12/2026	38.53	38.53	06/03/2026	
Total 30-11-4210:					38.53	38.53		
30-11-4221								
2950	Industrial Service and Supply INC	037516	Pallet accu tab	05/29/2026	6,172.00	6,172.00	06/10/2026	
252	Visa - Holliday	3122026	rocky mountain reagents	03/12/2026	1,474.50	1,474.50	04/08/2026	
252	Visa - Holliday	3122026	sp air compressor svcs	03/12/2026	988.35	988.35	04/08/2026	
Total 30-11-4221:					8,634.85	8,634.85		
30-11-4222								
2445	FedEx	9-297-66775	Sample shipping	05/14/2026	232.31	232.31	06/10/2026	
2445	FedEx	9-335-79771	Sample shipping	06/11/2026	32.95	32.95	06/29/2026	
2445	FedEx	9-335-79772	Sample shipping	06/11/2026	69.42	69.42	06/29/2026	
2644	SGS North America Inc	52160174471	PWSID CO0154566	06/19/2026	371.00	371.00	06/29/2026	
2644	SGS North America Inc	52160174562	PWSID CO0154566	06/23/2026	376.00	376.00	06/29/2026	
Total 30-11-4222:					1,081.68	1,081.68		
30-11-4233								
252	Visa - Holliday	04102026	Air Compressor Services	04/10/2026	115.72	115.72	06/08/2026	
252	Visa - Holliday	05122026	Equipment Parts	05/12/2026	583.48	583.48	06/08/2026	
252	Visa - Holliday	05122026	Air Compressor Svcs	05/12/2026	333.68	333.68	06/08/2026	
252	Visa - Holliday	3122026	sp air compressor svcs	03/12/2026	2,389.00-	2,389.00-	04/08/2026	
252	Visa - Holliday	3122026	grainger	03/12/2026	222.05	222.05	04/08/2026	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
3035	VISA - Jones	041026	amazon	04/10/2026	14.69	14.69	04/08/2026	
Total 30-11-4233:					1,119.38-	1,119.38-		
30-11-4346								
17	Century Link	05252026	970-736-8413	05/25/2026	147.06	147.06	06/10/2026	
Total 30-11-4346:					147.06	147.06		
30-11-4513								
447	CIRSA	INV1004494	Annual Coverage	07/01/2026	1,938.45	1,938.45	06/29/2026	
Total 30-11-4513:					1,938.45	1,938.45		
30-11-4910								
3031	JK Energy Consulting, LLC	2668	2026 Cost of Service Studies	05/26/2026	2,250.00	2,250.00	06/10/2026	
3005	Norris Design	1401-01-12481	Comp Plan	05/31/2026	62.50	62.50	06/29/2026	
Total 30-11-4910:					2,312.50	2,312.50		
30-12-4900								
2866	Ferguson Waterworks #1116	1682417	Meter Pits	06/01/2026	34,000.00	34,000.00	06/10/2026	
2866	Ferguson Waterworks #1116	1689292	K Soft Cop Tube Dom	06/11/2026	1,198.85	1,198.85	06/29/2026	
2866	Ferguson Waterworks #1116	1689292-1	Soft Cop Tube Dom	06/15/2026	1,198.85	1,198.85	06/29/2026	
2866	Ferguson Waterworks #1116	1689596	SS Ins Stiffener	06/11/2026	83.85	83.85	06/29/2026	
2866	Ferguson Waterworks #1116	1689599	LF CTS IPS Comp Coup	06/12/2026	418.42	418.42	06/29/2026	
2866	Ferguson Waterworks #1116	1689818	250 PSI NSF Blue	06/15/2026	95.20	95.20	06/29/2026	
2866	Ferguson Waterworks #1116	1690108	Arch Curb and Strny Rod Curb	06/15/2026	1,119.36	1,119.36	06/29/2026	
2866	Ferguson Waterworks #1116	1690108-1	6-1/2X1 Arch Curb	06/17/2026	1,147.52	1,147.52	06/29/2026	
2866	Ferguson Waterworks #1116	1690108-2	Arch Curb	06/18/2026	71.72	71.72	06/29/2026	
3017	P&A Pump Install and Repair, LLC	4195	Water Meter Pit Installs	05/30/2026	11,250.00	11,250.00	06/10/2026	
3017	P&A Pump Install and Repair, LLC	4197	Bid Work Water Meter Pit Installs	06/18/2026	11,250.00	11,250.00	06/26/2026	
183	Redmond Brothers, Inc.	611718	Road Base and Screened Rock	06/12/2026	762.03	762.03	06/29/2026	
3012	Zenobia Consultants	1112	Project consultation	06/03/2026	2,103.75	2,103.75	06/10/2026	
Total 30-12-4900:					64,699.55	64,699.55		
40-11-4142								
25	Pinnacol Assurance	INV-2360209	Sewer	04/07/2026	343.12	343.12	04/28/2026	
Total 40-11-4142:					343.12	343.12		
40-11-4194								
3012	Zenobia Consultants	1128	Water Meter Project	06/13/2026	1,788.60	1,788.60	06/29/2026	
Total 40-11-4194:					1,788.60	1,788.60		
40-11-4221								
2972	PVS DX, INC	737001530-26	Sodium Hypo and Sulfur Dioxide	06/02/2026	2,037.42	2,037.42	06/10/2026	
2972	PVS DX, INC	RE7008516-26	Sulfur Dioxide	05/31/2026	30.00	30.00	06/10/2026	
Total 40-11-4221:					2,067.42	2,067.42		
40-11-4222								
328	ACZ Laboratories, Inc.	104740	Monthly-Comp-GRAB	06/16/2026	1,081.80	1,081.80	06/29/2026	
2882	TRE Environmental Strategies LL	6620	Water Samples	05/21/2026	2,000.00	2,000.00	06/10/2026	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total 40-11-4222:					3,081.80	3,081.80		
40-11-4230								
15	Yampa Valley Electric Assn., I	06022026	S284404 Sewer Plant	06/02/2026	116.16	116.16	06/29/2026	
15	Yampa Valley Electric Assn., I	06022026	S2844007 Sewer Plant	06/02/2026	121.66	121.66	06/29/2026	
15	Yampa Valley Electric Assn., I	06022026	24595 State Hwy 131	06/02/2026	2,243.60	2,243.60	06/29/2026	
Total 40-11-4230:					2,481.42	2,481.42		
40-11-4233								
252	Visa - Holliday	04102026	Dwyer Omega	04/10/2026	208.10	208.10	06/08/2026	
252	Visa - Holliday	04102026	Dwyer Omega	04/10/2026	213.34	213.34	06/08/2026	
Total 40-11-4233:					421.44	421.44		
40-11-4513								
447	CIRSA	INV1004494	Annual Coverage	07/01/2026	1,661.53	1,661.53	06/29/2026	
Total 40-11-4513:					1,661.53	1,661.53		
40-11-4910								
3031	JK Energy Consulting, LLC	2668	2026 Cost of Service Studies	05/26/2026	2,250.00	2,250.00	06/10/2026	
3005	Norris Design	1401-01-12481	Comp Plan	05/31/2026	62.50	62.50	06/29/2026	
Total 40-11-4910:					2,312.50	2,312.50		
40-12-4900								
2939	AquaWorks DBO, INC	39	Distribution System Consulting	06/02/2026	600.00	600.00	06/10/2026	
Total 40-12-4900:					600.00	600.00		
50-11-4229								
2996	APEX Twin Enviro-Steamboat	1150191	Monthly Trash and Recycle	04/15/2026	17,817.49	17,817.49	05/15/2026	
Total 50-11-4229:					17,817.49	17,817.49		
60-12-4194								
2722	Rebecca Louise Curry	4770	Rec Cleaning	06/08/2026	145.00	145.00	06/10/2026	
2722	Rebecca Louise Curry	4772	Library Cleaning	06/15/2026	45.00	45.00	06/29/2026	
Total 60-12-4194:					190.00	190.00		
60-12-4210								
147	Select Super	01-445106	Unit E Deco	05/07/2026	27.20	27.20	06/10/2026	
2949	Visa - Hill	031226	amazon	03/12/2026	31.59	31.59	06/03/2026	
2949	Visa - Hill	031226	amazon	03/12/2026	86.49	86.49	06/03/2026	
2949	Visa - Hill	031226	amazon	03/12/2026	149.92	149.92	06/03/2026	
2949	Visa - Hill	031226	oriental trading co	03/12/2026	874.60	874.60	06/03/2026	
3035	VISA - Jones	51226	amazon	05/12/2026	25.90	25.90	05/20/2026	
3035	VISA - Jones	51226	amazon	05/12/2026	11.99	11.99	05/20/2026	
3035	VISA - Jones	51226	amazon	05/12/2026	98.88	98.88	05/20/2026	
3035	VISA - Jones	51226	amazon	05/12/2026	6.40	6.40	05/20/2026	
Total 60-12-4210:					1,312.97	1,312.97		

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
60-12-4215								
3042	Danielle Zimmerer	06252026	Adult Rec Dance Class instruction	06/25/2026	300.00	300.00	06/29/2026	
3041	Friends of the Library	06252026	Movie Rights Reimbursement for	06/25/2026	500.00	500.00	06/29/2026	
Total 60-12-4215:					800.00	800.00		
60-13-4194								
2722	Rebecca Louise Curry	4770	Park Restroom Cleaning	06/08/2026	600.00	600.00	06/10/2026	
2722	Rebecca Louise Curry	4772	Park Bathroom Cleaning	06/15/2026	1,200.00	1,200.00	06/29/2026	
Total 60-13-4194:					1,800.00	1,800.00		
60-13-4210								
2949	Visa - Hill	031226	amazon	03/12/2026	46.77	46.77	06/03/2026	
Total 60-13-4210:					46.77	46.77		
60-13-4233								
252	Visa - Holliday	3122026	rocky mountain atv	03/12/2026	138.04	138.04	04/08/2026	
3035	VISA - Jones	041026	amazon	04/10/2026	53.71	53.71	04/08/2026	
3035	VISA - Jones	041026	amazon	04/10/2026	67.62	67.62	05/20/2026	
Total 60-13-4233:					259.37	259.37		
60-13-4234								
3035	VISA - Jones	041026	amazon	04/10/2026	85.91	85.91	04/08/2026	
3035	VISA - Jones	51226	blink camera system	05/12/2026	119.99	119.99	05/20/2026	
Total 60-13-4234:					205.90	205.90		
60-13-4805								
3035	VISA - Jones	041026	raoco parks and wildlife	04/10/2026	26.25	26.25	04/08/2026	
Total 60-13-4805:					26.25	26.25		
Grand Totals:					344,548.59	344,548.59		

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
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Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Only paid invoices included.

DR 8400 (05/05/25)
 COLORADO DEPARTMENT OF REVENUE
 Liquor Enforcement Division
 PO BOX 17087
 Denver CO 80217-0087
 (303) 205-2300

Submit to Local Licensing Authority

SPIRO'S LIQUORS INC
PO BOX 191
Oak Creek CO 80467

Fees Due	
Annual Renewal Application Fee	\$
Renewal Fee	477.50
Storage Permit \$100 X _____	\$
Sidewalk Service Area \$75.00	\$
Additional Optional Premise Hotel & Restaurant \$100 X _____	\$
Related Facility - Campus Liquor Complex \$160.00 per facility	\$
Amount Due/Paid	\$477.50

Make check payable to: Colorado Department of Revenue. The State may convert your check to a one-time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department may collect the payment amount directly from your banking account electronically.

Retail Liquor License Renewal Application

Please verify & update all information below. Return to city or county licensing authority by due date.

Note that the Division will not accept cash.

☒ Paid by check
☐ Paid Online

Uploaded to Movelt on Date

8/12/20

Licensee Name

SPIRO'S LIQUOR INC

Doing Business As Name (DBA)

SPIRO'S LIQUORS INC

Liquor License Number

03-10608

License Type

Retail Liquor Store (city)

Sales Tax License Number

41334872

Expiration Date

10/18/2026

Due Date

09/03/2026

Business Address

Street Address

107 WEST MAIN STREET

Phone Number

9707362443

City, State, ZIP Code

Oak Creek CO 80467

Mailing Address

Street Address

[REDACTED]

City, State, ZIP Code

Oak Creek CO 80467

Email

[REDACTED]

Operating Manager

Sherry Koler

Date of Birth

8/28/70

Home Address

Street Address

Phone Number

City

State

ZIP Code

Oak Creek

CO

80467

1. Do you have legal possession of the premises at the street address? ☒ Yes ☐ No

Are the premises owned or rented?

☒ Owned
☐ Rented*

*If rented, expiration date of lease

2. Are you renewing a storage permit, additional optional premises, sidewalk service area, or related facility? ☐ Yes ☒ No

If yes, please see the table in the upper right hand corner and include all fees due.

3. Are you renewing a takeout and/or delivery permit? ☐ Yes ☒ No

(Note: must hold a qualifying license type and be authorized for takeout and/or delivery license privileges) If selecting 'Yes', an additional \$11.00 is required to renew the permit.

If so, which are you renewing? ☐ Delivery ☐ Takeout ☐ Both Takeout and Delivery

4. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant, been found in final order of a tax agency to be delinquent in the payment of any state or local taxes, penalties, or interest related to a business? ☐ Yes ☒ No

Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant failed to pay any fees or surcharges imposed pursuant to section 44-3-503, C.R.S.? ☐ Yes ☐ No

5. Since the date of filing of the last application, has there been any change in financial interest (new notes, loans, owners, etc.) or organizational structure (addition or deletion of officers, directors, managing members or general partners)? ☐ Yes ☒ No

If yes, explain in detail and attach a listing of all liquor businesses in which these new lenders, owners (other than licensed financial institutions), officers, directors, managing members, or general partners are materially interested.

6. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been convicted of a crime? ☐ Yes ☒ No

If yes, attach a detailed explanation.

7. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been denied an alcohol beverage license, had an alcohol beverage license suspended or revoked, or had interest in any entity that had an alcohol beverage license denied, suspended or revoked? ☐ Yes ☒ No

If yes, attach a detailed explanation.

8. Does the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) have a direct or indirect interest in any other Colorado liquor license, including loans to or from any licensee or interest in a loan to any licensee? ☐ Yes ☒ No

If yes, attach a detailed explanation.

Affirmation & Consent

I declare under penalty of perjury in the second degree that this application and all attachments are true, correct and complete to the best of my knowledge.

Type or Print Name of Applicant/Authorized Agent of Business

Sherry Koler

Secretary

Signature

Sherry Koler Sec

Date (MM/DD/YY)

8/8/26

Report & Approval of City or County Licensing Authority

The foregoing application has been examined and the premises, business conducted and character of the applicant are satisfactory, and we do hereby report that such license, if granted, will comply with the provisions of Title 44, Articles 4 and 3, C.R.S., and Liquor Rules.

Therefore this application is approved.

Local Licensing Authority For

Town of Oak Creek

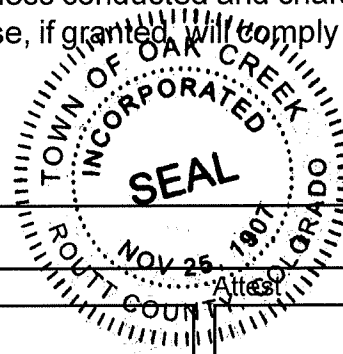
Town Clerk

Signature

Donna Jones

Date (MM/DD/YY)

8/12/26



DR 8495 (02/16/24)
COLORADO DEPARTMENT OF REVENUE
Liquor Enforcement Division
PO BOX 17087
Denver CO 80217-0087
(303) 205-2300

Tax Check Authorization, Waiver, and Request to Release Information

I, Sherry Koler

am signing this Tax Check Authorization, Waiver and Request to Release Information (hereinafter
"Waiver") on behalf of

(the "Applicant/Licensee")

Spiros Liquor Inc

to permit the Colorado Department of Revenue and any other state or local taxing authority to release information and documentation that may otherwise be confidential, as provided below. If I am signing this Waiver for someone other than myself, including on behalf of a business entity, I certify that I have the authority to execute this Waiver on behalf of the Applicant/Licensee.

The Executive Director of the Colorado Department of Revenue is the State Licensing Authority, and oversees the Colorado Liquor Enforcement Division as his or her agents, clerks, and employees. The information and documentation obtained pursuant to this Waiver may be used in connection with the Applicant/Licensee's liquor license application and ongoing licensure by the state and local licensing authorities. The Colorado Liquor Code, section 44-3-101. et seq. ("Liquor Code"), and the Colorado Liquor Rules, 1 CCR 203-2 ("Liquor Rules"), require compliance with certain tax obligations, and set forth the investigative, disciplinary and licensure actions the state and local licensing authorities may take for violations of the Liquor Code and Liquor Rules, including failure to meet tax reporting and payment obligations.

The Waiver is made pursuant to section 39-21-113(4), C.R.S., and any other law, regulation, resolution or ordinance concerning the confidentiality of tax information, or any document, report or return filed in connection with state or local taxes. This Waiver shall be valid until the expiration or revocation of a license, or until both the state and local licensing authorities take final action to approve or deny any application(s) for the renewal of the license, whichever is later. Applicant/Licensee agrees to execute a new waiver for each subsequent licensing period in connection with the renewal of any license, if requested.

By signing below, Applicant/Licensee requests that the Colorado Department of Revenue and any other state or local taxing authority or agency in the possession of tax documents or information, release information and documentation to the Colorado Liquor Enforcement Division, and is duly authorized employees, to act as the Applicant's/Licensee's duly authorized representative under section 39-21-113(4), C.R.S., solely to allow the state and local licensing authorities, and their duly authorized employees, to investigate compliance with the Liquor Code and Liquor Rules. Applicant/Licensee authorizes the state and local licensing authorities, their duly authorized employees, and their legal representatives, to use the information and documentation obtained using this Waiver in any administrative or judicial action regarding the application or license.

Name (Individual/Business)

Spiro's Liquor Inc

Social Security Number/Tax Identification Number

83-1157855

Home Phone Number

Business/Work Phone Number

970 736 2443

Street Address

107/109 West Main Street

City

Oak Creek

State ZIP Code

CO

80467

Printed name of person signing on behalf of the Applicant/Licensee

Sherry Koler

Applicant/Licensee's Signature (Signature authorizing the disclosure of confidential tax information) Date Signed

Sherry Koler Sec

8/8/06

Privacy Act Statement

Providing your Social Security Number is voluntary and no right, benefit or privilege provided by law will be denied as a result of refusal to disclose it. § 7 of Privacy Act, 5 USCS § 552a (note).

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RECEIPT		DATE <u>8/12/26</u>	No. <u>495864</u>
RECEIVED FROM <u>Blue Heron Dispensary</u>		\$ <u>1665.00</u>	
<u>One thousand six hundred sixty five & 00/100</u>		DOLLARS	
☐ FOR RENT ☐ FOR <u>Annual Marijuana Renewal</u>			
ACCOUNT		☒ CASH	
PAYMENT	<u>1665.00</u>	☐ CHECK	FROM <u>PJ</u> TO _____
BAL. DUE		☐ MONEY ORDER	BY _____
		☐ CREDIT CARD	

3 11

STATE OF COLORADO

DEPARTMENT OF REVENUE



Marijuana Enforcement Division



Regulated Marijuana Conditional License

VILLAGE RETAIL, LLC

Blue Heron Dispensary

100 West Main Street, Unit A, Oak Creek, CO 80467

Retail Marijuana Store - 402R-00483

License Issue Date: 07/31/2025

License Valid Through: 07/31/2027

This license is conditioned upon Local Authority approval, pursuant to section 44-10-305 C.R.S.

This conditional license is issued subject to the laws of the State of Colorado and especially under the provisions of Title 44, Article 10, as amended. This conditional license is nontransferable and shall be conspicuously posted in the place above described.

This conditional license is only valid through the expiration date shown above. Any questions concerning this conditional license should be addressed to: Colorado Marijuana Enforcement Division, 1707 Cole Blvd., Suite 300, Lakewood, CO 80401. In testimony whereof, I have hereunto set my hand.

A handwritten signature in black ink, appearing to read "Dominique Mendiola".

Dominique Mendiola, Senior Director

A handwritten signature in black ink, appearing to read "Heidi Humphreys".

Heidi Humphreys, Executive Director





CAP Collaborative Annual Update: Town of Oak Creek

CAP Collaborative Board Member

Janelle Gibbons

CAP Board Community Member

Program Management Entity Representative

Paul Bony

Director of Energy & Transportation,
Western Resilience Center

Overview:

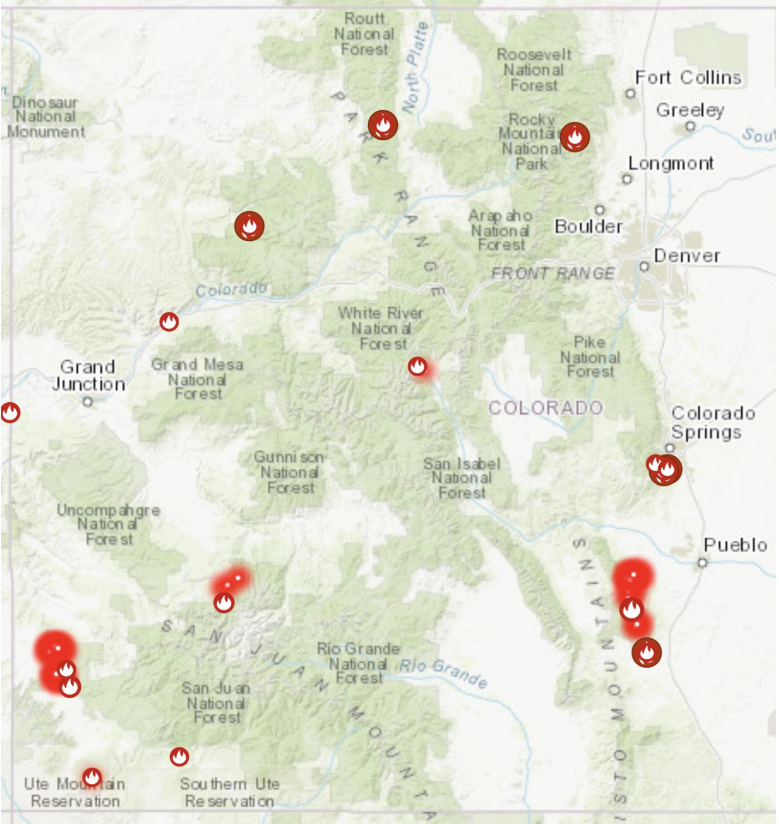
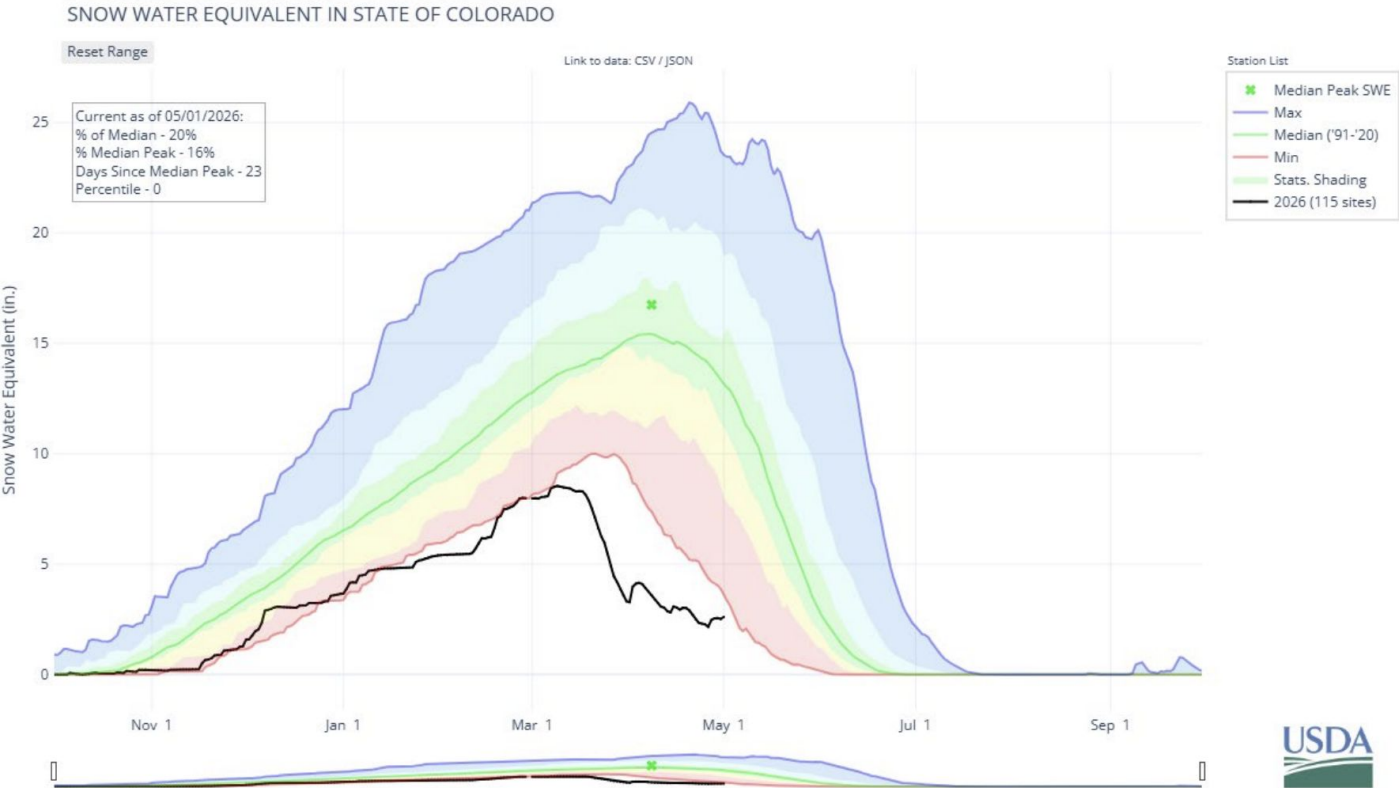
1. What is the Routt County Climate Action Plan (CAP) and Why Does it Matter?
2. Where we are Currently: CAP implementation progress and 2025/2026 highlights
3. Town of Oak Creek Opportunities for Engagement
4. Questions and Discussion: How can the Town of Oak Creek, the Collaborative Board and Working Groups work together to successfully implement the CAP?

Referenced Board Packet materials:

- [CAP Collaborative History and Structure Summary](#)
- [CAP Implementation Status Report](#)
- [Building Decarbonization Program/Policy Recommendations](#)

1. What is the Routt County Climate Action Plan (CAP) and why does it matter?

The Yampa Valley is changing and our actions matter now



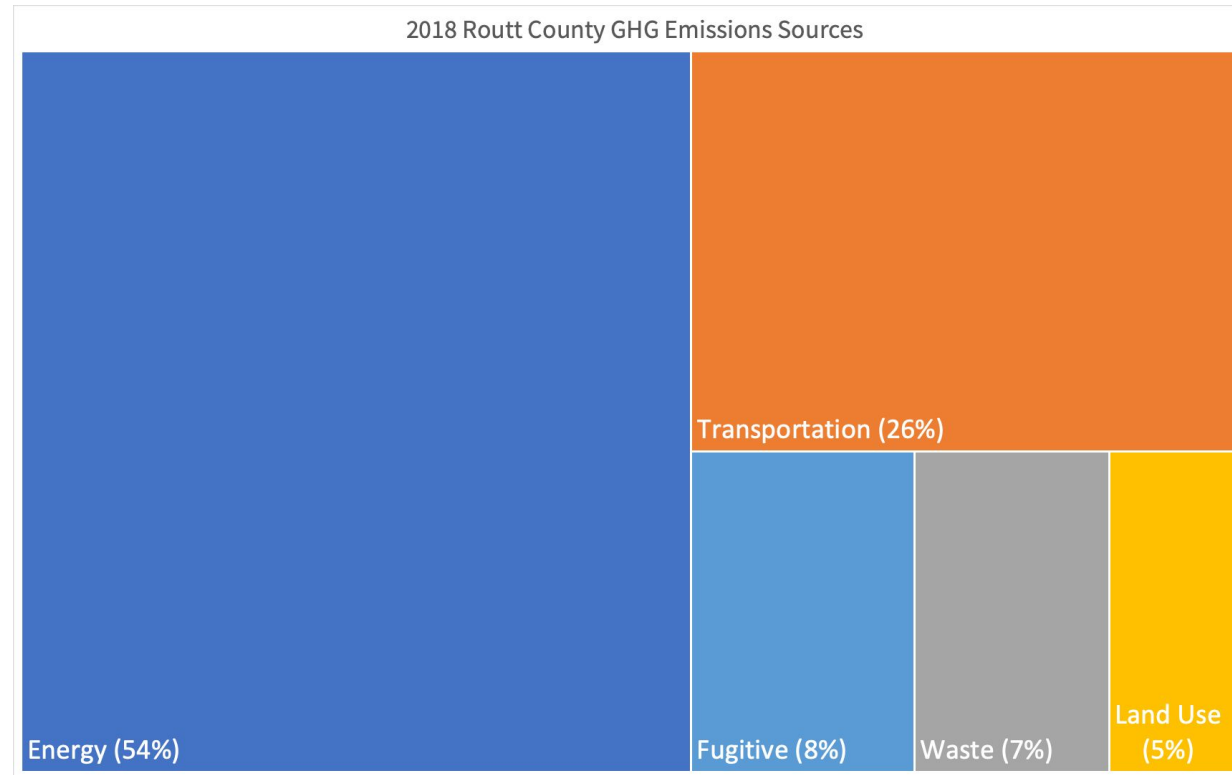
Credit: Frontline Wildfire Defense

1. What is the Routt County Climate Action Plan (CAP) and why does it matter?

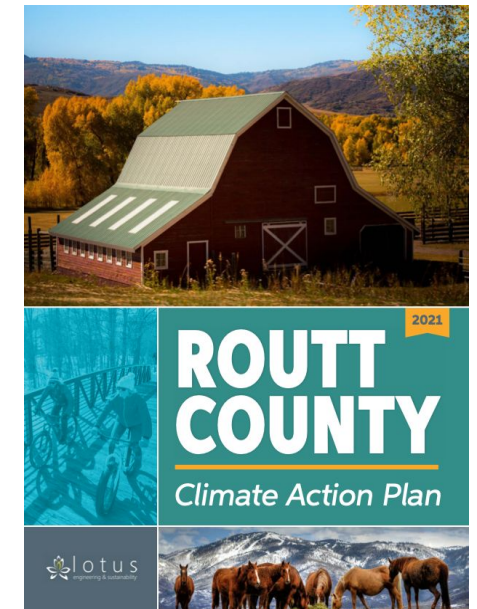
Routt County Climate Action Plan = 22 Strategies to Reduce GHG Emissions in Key Sectors Identified in the 2018 GHG Inventory



Routt County/City of SS GHG Inventory compared changes in GHG from 2005 - 2018.

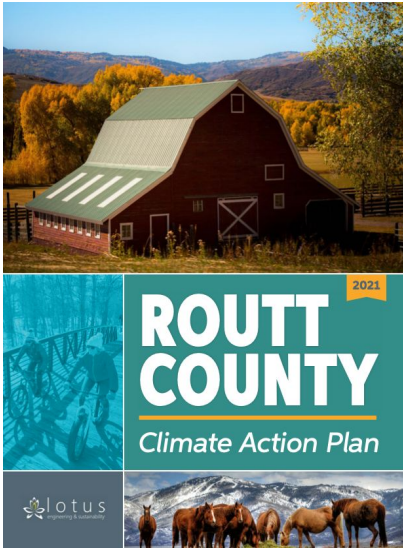


Routt County 2018 emissions, including the City of Steamboat Springs, **totaled 693,367 metric tons** of carbon dioxide equivalent (mt CO₂e). Hayden station, excluded from inventory, was 3.5X (2.4 million metric tons).



Based on 2018 GHG Inventory, 2021 CAP **identified 22 strategies** to reduce emissions.

1. What is the Routt County Climate Action Plan (CAP) and why does it matter?



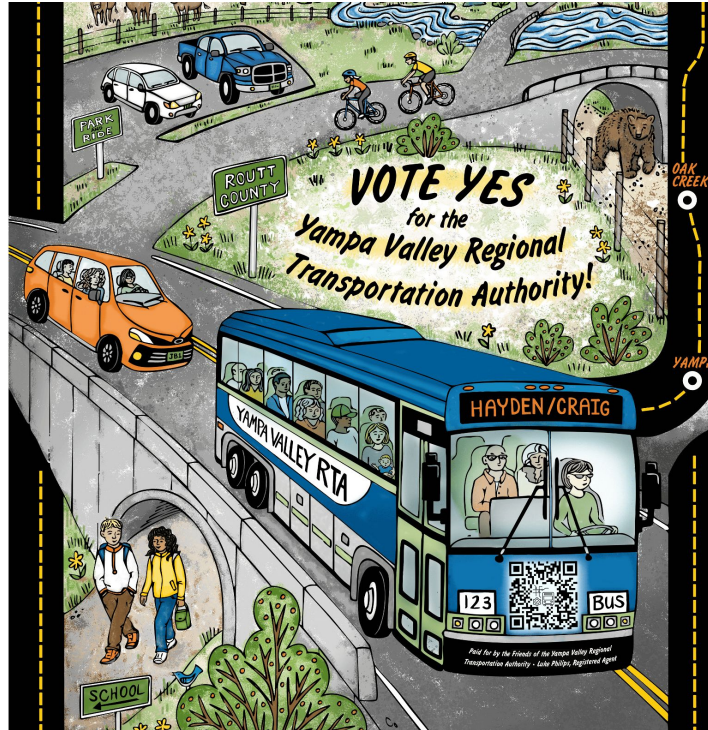
22 general actions, but important overarching guardrails, to reduce carbon emission. If all of the 22 strategies and associated actions are implemented successfully, **Routt County is anticipated to reduce GHG emissions by 35% by 2030 and 74% by 2050,** as compared to the 2018 emissions baseline.

Routt County's Climate Action Strategies

Sector	Strategies
Energy	ES1. Increase adoption of renewable or other clean energy and fuel sources. ES2. Increase energy efficiency. ES3. Promote fuel switching (i.e., electrification).
Transportation	TS1. Improve safe and equitable multimodal access throughout each community to reduce vehicle miles traveled (VMT). TS2. Increase adoption of electric vehicles such that 20% of registered vehicles in Routt County are electric by 2030 and 95% are electric by 2050. TS3. Reduce single occupancy vehicle travel. TS4. Engage in statewide discussions and policy work.
Waste	WS1. Reduce the amount of solid waste disposed of in the landfill. WS2. Increase diversion. WS3. Support waste reduction initiatives at the state level.
Land Use	LUS1. Promote land management practices that increase carbon sequestration and storage across forests, wetlands, riparian corridors, and agricultural lands/rangelands and preserve carbon sinks, especially forests and wetlands, and designate future land uses to maximize carbon sequestration. LUS2. Increase and support cross-boundary efforts to conserve and maintain natural lands and to promote resiliency across the landscape within the County. LUS3: Promote water conservation measures and reduce energy consumed in water production, distribution, and waste water treatment. LUS4: Promote compact development patterns to achieve more sustainable development and preserve natural land use types.
Economy	ECS1: Consume goods with lower embedded carbon emissions. ECS2: Develop green markets. ECS3: Expand base industries for regional self-reliance. ECS4: Enhance environmental sustainability efforts undertaken by business.
Accountability	AS1. Ensure adequate funding for the Climate Action Plan AS2. Establish accountability mechanisms for the CAP. AS3: Align with other community plans. AS4: Carry out educational programs in support of the CAP.

1. What is the Routt County Climate Action Plan (CAP) and why does it matter?

Climate action is an investment in our economic future, health and well-being



2. Where we are currently: CAP implementation progress and 2025/2026 highlights

2019	2021	2022	2023	2024	2025	2026
2018 GHG Inventory Completed Identified major GHG emissions sources in Routt County.	Routt County Climate Action Plan (CAP) completed. Routt County Climate Action Plan (CAP) Collaborative (IGA) signed. Collaborative Board formed.	Western Resilience Center selected as Program Management Entity (PME) CAP Working Groups formed	Working Groups created Implementation Plan Public Open House 40 Recommendations CAP Implementation Phase Starts	CAP Implementation CAP Fund - \$50K CEO Grant Building Decarbonization and Electrification Grant Award: \$264,100 Climate Equity Framework Public Open House	CAP Implementation 2023 GHG Inventory CEO Grant NORESO hired to develop Building Electrification and Decarbonization Plan, dashboard and Story Map CAP Fund - Round 1 grants awarded Public Open House	CAP Implementation CEO Grant Building Decarbonization and Electrification plan, dashboard and Story Map complete. Plan implementation underway - education, outreach, workforce development and training CAP Fund - Round 2 grants awarded Public Open House (Sept 01)

2. Where we are currently: CAP implementation progress and 2025/2026 highlights

2023 Routt County Greenhouse Gas Inventory: Emissions by sector (mt CO₂e)

Emissions from Routt County:

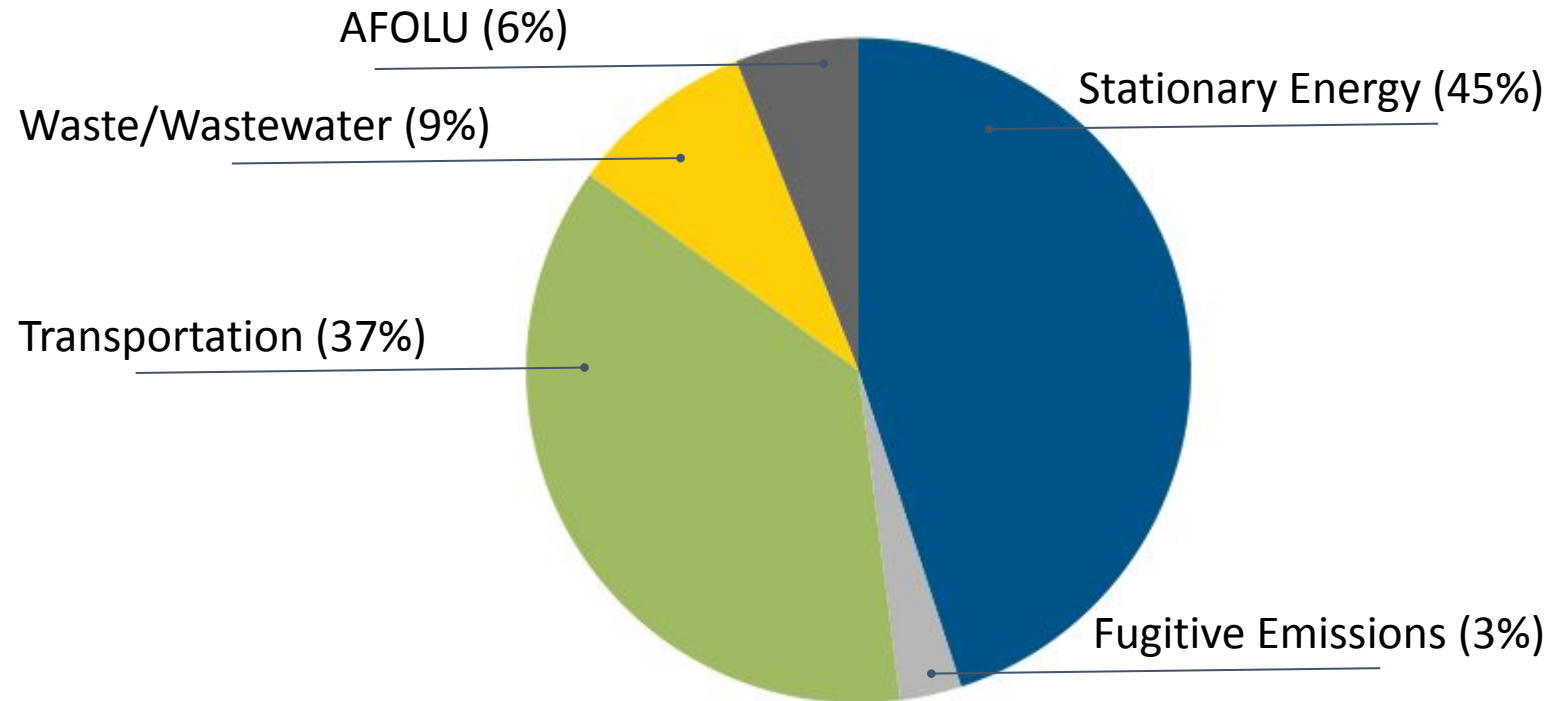
669,744 metric tons of carbon

- 6% decrease from 2018

Highest Sources of Emissions:

1. Stationary Energy 321,090 (45%)
2. Transportation 249,126 (37%)
3. Solid Waste 62,576 (9%)

Steamboat Springs accounts for 36% of the County's emissions.



2. Where we are currently: CAP implementation progress and 2025/2026 highlights

2023 Routt County Greenhouse Gas Inventory: Changes in emissions by sector between 2018 and 2023 (mt CO₂e)

Energy

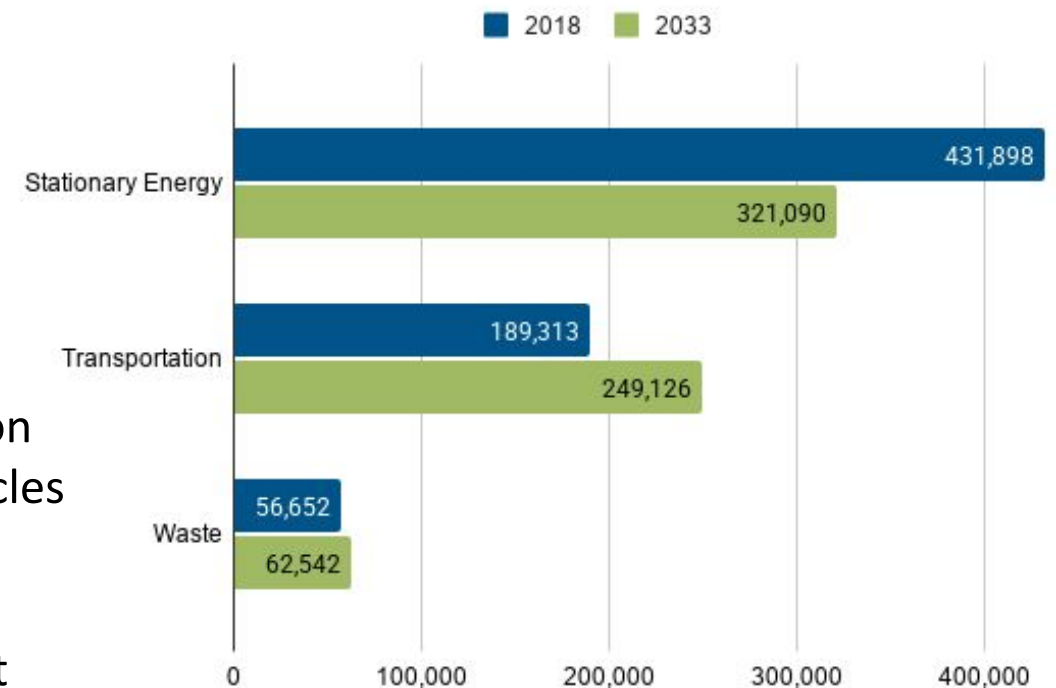
- **26% decrease** largely due to the “greening of the grid”
- **5% decrease** in electricity - more building beneficial electrification needed

Transportation

- **32% increase** driven by a **26% increase in Vehicle Miles Traveled emissions** - important to advance transportation solutions such as public transportation and electric vehicles

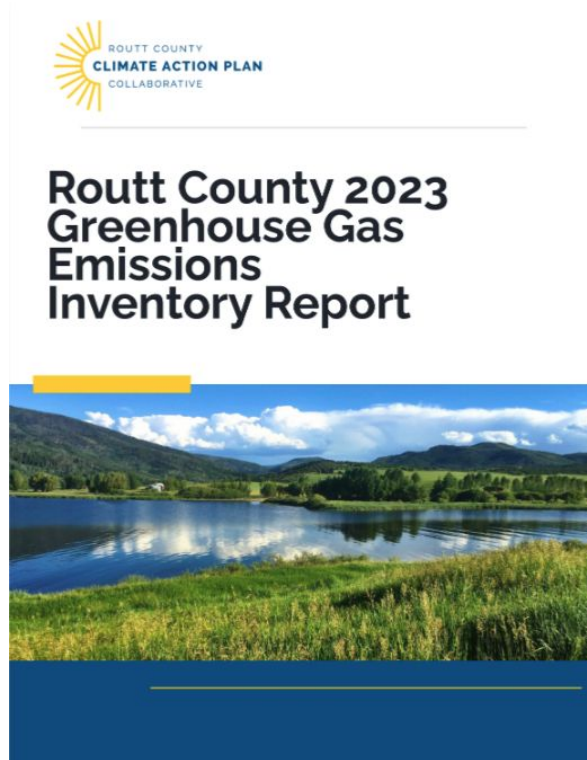
Waste

- **10.5% increase** primarily from the release of methane at the landfill - need to support initiatives that increase and support recycling and composting



2. Where we are currently: CAP implementation progress and 2025/2026 highlights

2023 Routt County Greenhouse Gas Inventory: Key takeaways



[Read the Report](#)



2. Where we are currently: CAP implementation progress and 2025/2026 highlights

Routt County Climate Action Collaborative Fund



2025 CAP Fund Inaugural Grant Recipients

- BookTrails (\$20,000)
- Northwest Council of Governments - ReEnergize Routt (\$20,000)
- Routt County Riders (\$5,000)
- Strings Music Festival (\$5,000)

Fund Total = \$50,000

2026 CAP Fund Second Round Grant Recipients

- Northwest Colorado Health (\$20,000)
- Routt County Riders (\$15,000)
- Yampa River Botanic Park (\$10,400)
- Strings Music Festival (\$7,000)

Fund Total = \$52,400

2. Where we are currently: CAP implementation progress and 2025/2026 highlights

Colorado Energy Office - Energy Efficiency Conservation Block Grant (EECBG)

Collaborative structure pivotal to funding key CAP Energy recommendation

1. CAP Energy Working Group brings priority Energy Recommendation 6 to CAP Board:

CAP governments develop a strategic action plan that will meet the 2050 CAP energy efficiency and beneficial electrification goals for existing residential, commercial and industrial buildings.

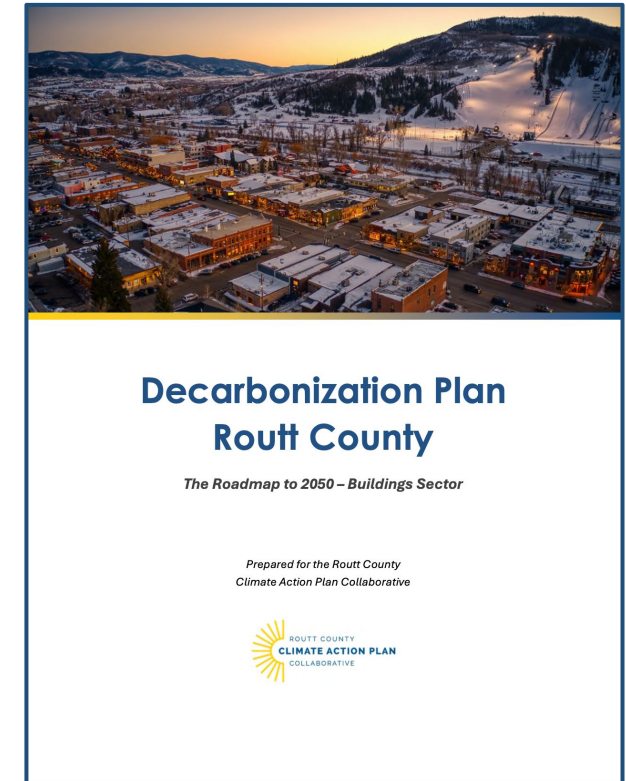
2. CAP Collaborative Board identifies, applies and secures EECBG funding.



2. Where we are currently: CAP implementation progress and 2025/2026 highlights

EECBG: Three New CAP Tools

1. Routt County Building Electrification and Decarbonization Plan
 - a. Summary of emissions inventory and retrofit plan
 - b. Review of high-impact retrofit packages
 - c. Building decarbonization, policy and program menu
 - d. Implementation support (funding, workforce development, community engagement and equity considerations)
2. Electrification and Decarbonization Dashboard
 - a. Modeling and tracking tool
3. Summary Story Map
 - a. Online education tool



2. Where we are currently: CAP implementation progress and 2025/2026 highlights

EECBG: Building Decarbonization Plan Objective - Achieve CAP Energy goal

CAP Stationary Energy Goal: 82% reduction by 2050, compared to 2018

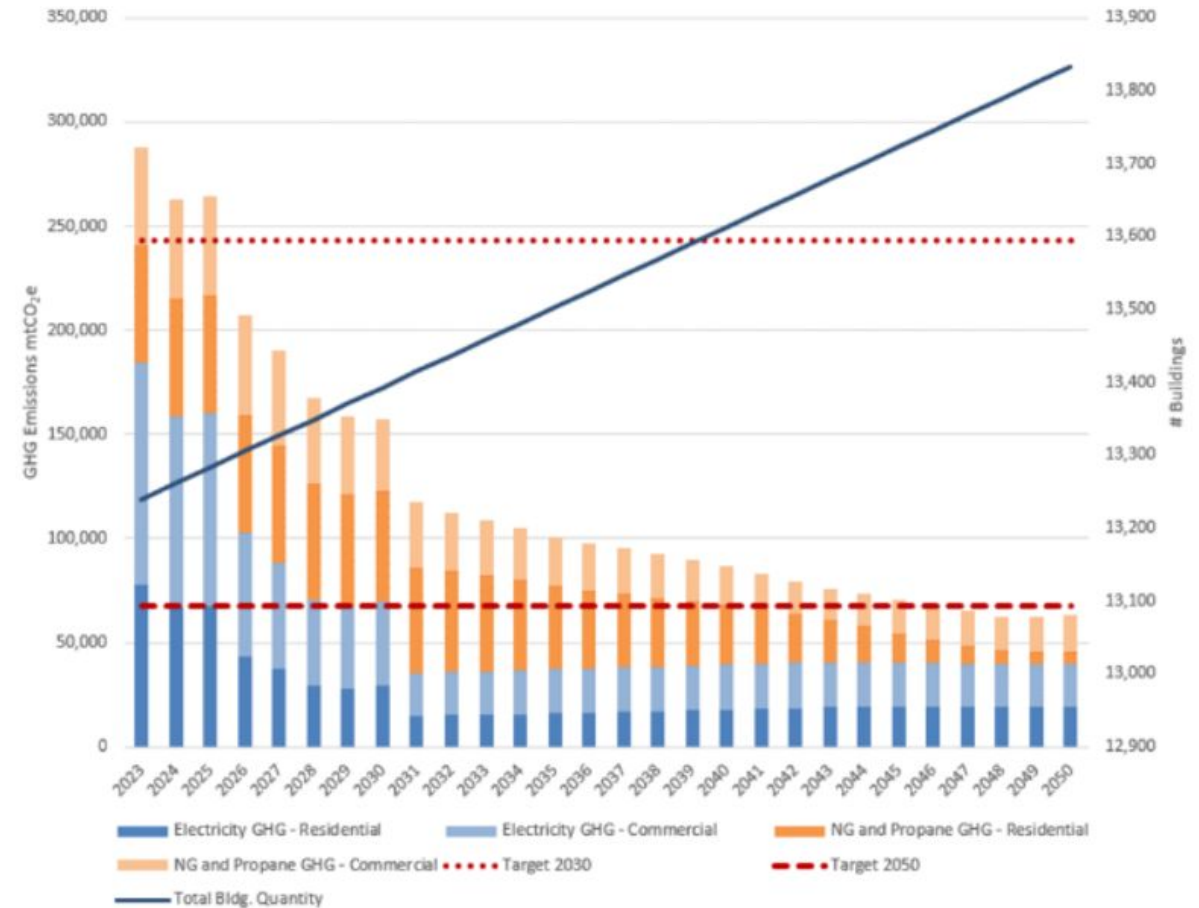
ENERGY EFFICIENCY RETROFITS			ALL-ELECTRIC RETROFITS		
Sector	2030 Goal	2050 Goal	SECTOR	2030 Goal	2050 Goal
Residential	30% of Buildings	90% of Buildings	All Buildings	15% of Buildings	75% of Buildings
Commercial	35% of Buildings	85% of Buildings			

2. Where we are currently: CAP implementation progress and 2025/2026 highlights

EECBG: Building Decarbonization Roadmap for Reaching 82% Reduction CAP Goal

Good news: The 2030 and 2050 building sectors goals can be met if:

- The electric supply continues to decarbonize to 80%.
- 10,000 electric retrofits (heat pumps installed) needed by 2050.



2. Where we are currently: CAP implementation progress and 2025/2026 highlights

EECBG: CAP Energy Working Group Program/Policy Recommendations

- 1. Building Decarbonization Workforce Hub
- 2. BOOST Up
- 3. Building Energy Benchmarking
- 4. Heat Smart Campaign
- 5. Lead-by-Example
- 6. Building Performance Standards

Policies and Programs

Routt County's Decarbonization Plan includes a **menu of policy options (see below)** that can help drive adoption at scale. These policies are designed to be phased in over time and tailored to local capacity.

	⌵ ⌴
Home Energy Labeling	⌵
All-Electric New Construction	⌵
Lead-by-Example Program	⌵
Heat Smart Campaign	⌵
Building Decarbonization Workforce Hub	⌵
Interventions During Permitting/Code Review Process	⌵
Building Energy Benchmarking	⌵
Building Performance Standards (BPS)	⌵
BOOST Up	⌵
SlopeSmart Homes	⌵
Electrify Routt	⌵

2. Where we are currently: CAP implementation progress and 2025/2026 highlights

EECBG: Opportunities and Momentum

1. 1.5-year capacity grant (EECBG) funding to implement plan.
2. Code & zoning opportunities.
3. Colorado legislation and funding.
4. Successful community electrification models to follow. Counties learning from us! ([MT2030 webinar](#))
5. Successful 'Heat Pump Hoedown' - over 190 registered industry professionals and community members.



3. Town of Oak Creek opportunities for engagement

Energy

CAP Energy Recommendation 2

CAP governments implement an energy and carbon reduction program targeting high-energy use existing buildings based on their variance from an established energy use profile.

CAP Energy Recommendation 3

CAP governments adopt policies requiring that all new municipal building construction and capital energy equipment replacements require best practice and life cycle cost decision making that includes a social cost of carbon. (*including embedded carbon in construction*)



Opportunities:

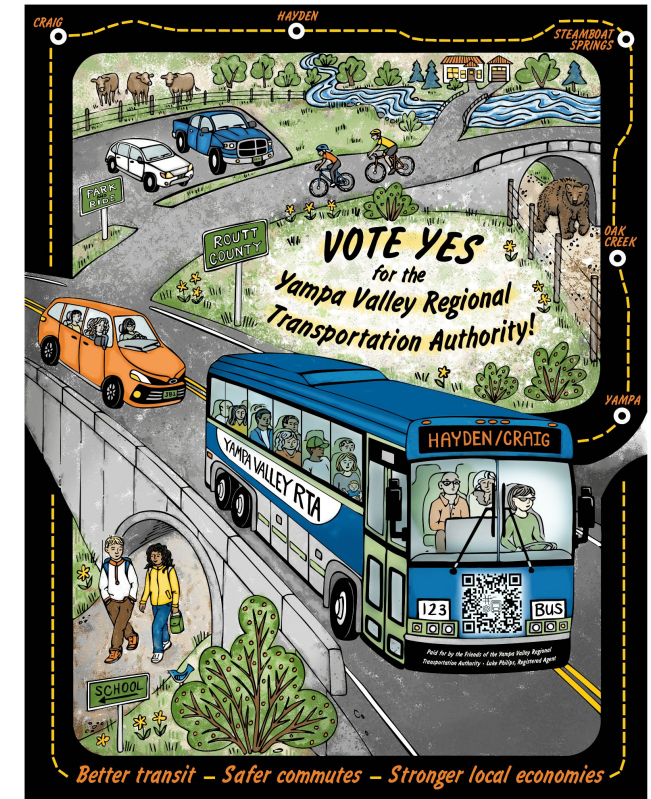
- **Guidance from Routt County Building Electrification and Decarbonization Plan**
- **Energy Concierge**

3. Town of Oak Creek opportunities for engagement

Transportation

CAP Transportation Recommendation 2

Adopt and implement community or county-wide vehicle miles traveled (VMT) reduction plan(s) with specific goals and benchmarks.



Town Action:

- Adoption of EV infrastructure building codes
- Adoption of RTA formation

3. Town of Oak Creek opportunities for engagement

Waste

CAP Waste Recommendation 3

All CAP governments require residential volume-based pricing for trash services in their jurisdictions.

CAP Waste Recommendation 10

Require Construction & Demolition (C&D) diversion at all construction sites in Routt County.



Town Action:

- Single hauler residential contract

Opportunities:

- Hard-to-Recycle Voucher Program now available
- SHIFT Center accepting 1-7 plastics

3. Town of Oak Creek opportunities for engagement

Land Use

CAP Waste Recommendation 6

Increase the area of wildfire risk mitigation projects (including prescribed burns) that help reduce the risk of large, intense fires that limit potential for forest regeneration.

CAP Land Use Recommendations 10

Include strong water conservation requirements, including limits on new turf installation, in updated landscaping standards and consider including in County land use regulations. Expand existing urban water conservation programs with a focus on turf replacements.



3. Town of Oak Creek opportunities for engagement

Economy

CAP Economy Recommendation 5

Identify and pursue initiatives that support clean economy workforce development.

CAP Economy Recommendation 6

Expand Colorado Green Business Network of the Yampa Valley in order to educate, provide technical assistance and recognize more businesses to grow a clean economy.

**Join us for CAP Public Open House
September 9!**



4. Questions and Discussion



How can Town of Oak Creek, the Collaborative Board and Working Groups work together to successfully implement the CAP?

Stay Informed. Sign up for Collaborative Newsletter at <https://www.routtclimateaction.com>.



1. CAP Energy Working Group Building Electrification and Decarbonization Plan recommendations

- a. CAP Energy Working Group held a special session May 13 to provide the CAP Board with program and policy recommendations out of NORESO's Building Electrification and Decarbonization Plan
- b. Working Group members were asked to rank top 3 programs in the plan to help guide the CAP Board at the end of the meeting. Voting results below:
 - i. Building Decarbonization Workforce Hub (Weighted score = 20)
 - 1. Need contractors to meet clean energy demand, training facility. Customers are seeing higher electricity bills for heat pump controls not properly set (using electric resistance heat when not necessary).
 - 2. Can have positive cascading effects on the community.
 - 3. Northwest Colorado Innovation Center is launching a new Registered Apprenticeship initiative in partnership with the Colorado Apprentice Hub to help develop a clean energy workforce.
 - ii. BOOST Up (Weighted score = 15)
 - 1. Support and enhance delivery of energy assessments. Western Resilience Center can do about 50 assessments/year, but a long way to go if the goal is 10,000 home retrofits. Assessments and weatherization needed to be candidates for efficiency upgrades.
 - 2. Covers weatherization first (Northwest COG for low-income homes).
 - a. YVEA currently funding this program at \$40K per year.
 - b. Possible area for local government funding.
 - c. Important equity component.
 - d. In 2025, Northwest COG received \$20,000 from the CAP Fund to weatherize 3 income-qualified homes.
 - 3. Develop a small pilot program to determine what works and what doesn't.
 - 4. Supports Atmos Energy's clear heat program goals/mandates.
 - iii. Building Energy Benchmarking (Weighted score = 10)
 - 1. Tackles existing stock - identifies which commercial and residential buildings are not energy efficient. Don't want to spend money on buildings that are already efficient.



2. Concern - use varies by occupant, utilities unable to share individual data. Consider asking residential customers for permission to harvest data from utilities.
- iv. Heat Smart Campaign (Weighted score = 6)
 1. Energy concierge could guide on electrification options if energy bills are high.
- v. Lead-by-Example (Weighted score = 3)
 1. Routt County (benchmarking), City of Steamboat Springs (electrification replace on failure) and Town of Hayden (town-wide geothermal) are already doing this – opportunity for better public communication regarding implementation.
- vi. Building Performance Standards (Weighted score = 2)
 1. Consider a smaller threshold than the state to make people start reporting their energy bills.
 2. Identify above average energy households and provide guidance.

 Energy	CAP STRATEGY	CAP RECOMMENDED ACTION	STATUS
	ES1, ES2	ER1 . All CAP governments approve the IEC 2021 building code and adopt planning/zoning regulations that minimize outdoor energy use unless it is provided by a low/no carbon energy source or offset by 100% renewable energy.	Updated 2021 International Building Code adopted by all CAP governmental partners includes language proposed by the CAP Energy Working Group that outdoor heat snowmelt be powered by 100% renewable energy. New proposed recommendation: All CAP governments adopt 2024 International Energy and Conservation Code and Colorado Model Low Energy and Carbon Code when brought forward.
	ES1, ES2	ER2 . CAP governments implement an energy and carbon reduction program targeting high-energy use existing buildings based on their variance from an established energy use profile.	City completed an extensive 2025 Decarbonization Roadmap (all city buildings (~30), energy audits, solar feasibility on 10 buildings). Routt County completed a Facilities Energy Use Assessment Plan in 2023. 2026 Routt County Building Electrification and Decarbonization Plan includes a summary of building emission inventory and retrofit plan, a menu of decarbonization programs and policies and implementation plan and support. The City awarded a \$2.705 million Local IMPACT Accelerator Program grant through the Colorado Energy Office. Part of the grant will be used to fund the design and planning of energy improvements at the Parks and Recreation Campus and Howelsen Ice Arena, including a potential geothermal heating system and upgrades to more efficient electric heating and cooling equipment.
	ES1, ES2	ER3 . CAP governments adopt policies requiring that all new municipal building construction and capital energy equipment replacements require best practice and life cycle cost decision making that includes a social cost of carbon.	City, Routt County and Town of Hayden are leading by example. City's adopted Decarbonization Roadmap and County's Facilities Energy Use Assessment plan will help inform decision-making. City's plan includes a range of social costs of carbon for decision making. City policy to evaluate choices based on carbon emission impacts (e.g., HVAC, mechanical equipment). Not allowed to purchase new natural gas appliances. Heat pumps used in City Hall and transit housing. New City housing to be electric. Town of Hayden is leading by example by choosing to heat and cool its new Industrial Business Park with geothermal. The project site is rapidly serving as a model for geothermal network development and rural economic revitalization, showcasing affordable, reliable and resilient heating and cooling solutions for Northwest Colorado. The Town is also exploring geothermal for municipal buildings. CAP Board, where the social cost of carbon is being used in decision-making, supports a number not less than the state of Colorado's social cost of carbon (\$68/ton) and does not contradict locally adopted plans.
	ES2	ER4 . Engage with Atmos Energy to position Routt County as a targeted market area and implementation partner in their Clean Heat Plan scheduled for implementation in 2023.	Atmos Energy Clean Heat Plan was approved by the Colorado PUC October 2024. Commercial and residential plans complete. Atmos Energy currently offering new efficient gas appliance rebates. Atmos Energy, in partnership with Energy Smart Colorado, is providing financial support and promotion for energy assessments and free efficiency and weatherization measures for Atmos customers who participate in energy assessments. CAP Energy Working Group to remain engaged with Atmos Energy as they work to meet the State's updated Clean Heat Plan requirements (reduction of natural gas sales by 41% of what they were in 2015 by 2035).

ES1	ER5. CAP governments and partners develop a local renewable energy plan that will replace 5% of CAP baseline electricity and 5% of baseline natural gas with local renewable energy.	Yampa Valley Electric Association (YVEA) at over 48% renewable with about 3% locally generated. YVEA's contract with Guzman will allow up to 18% local renewable generation when contract kicks in in 2028. YVEA is negotiating for 15% locally owned renewables and has an intent to award notice for nearly \$50 million from the US Department of Agriculture to invest in renewable energy (funding now pending). If awarded, YVEA will use the funding to enter a power purchase agreement for 150 megawatts of solar energy and 75 megawatts of battery energy storage. The City and County are exploring options for more government-owned renewables. Routt County awarded \$2 million DOLA EIAF grant to assist with phase 1 of the local Routt County Solar Array and Energy Storage System project. Routt County, the City of Steamboat Springs and the Town of Hayden will receive free technical assistance to help plan the installation of solar arrays in Hayden and at a second site to be determined. Town of Hayden geothermal cooling and heating utility projects. CMC awarded a \$84,000 grant from the Colorado Energy Office Geothermal Program for a geothermal energy building retrofit project at Bristol Hall.
ES1, ES2, ES3	ER6. CAP governments develop a strategic action plan that will meet the 2050 CAP energy efficiency and beneficial electrification (BE) goals for existing residential, commercial, and industrial buildings.	CAP Collaborative awarded CEO Energy Efficiency and Conservation Block Grant (\$264,100, 3-year grant) in August 2024 to fund a building electrification and decarbonization plan, dashboard and implementation plan. 2026 Routt County Building Electrification and Decarbonization plan, dashboard, and Story Map complete. CAP Energy Working Group provided the CAP Board with high priority plan policies and programs which are being shared with CAP governmental partners. Western Resilience Center is implementing Phases 2 and 3 of the CEO Energy Efficiency and Conservation Block Grant. Phase 2 focuses on plan education and outreach which will target high-energy building owners, general stakeholders and contractors, as well as community education and outreach on the benefits of electrification. First industry and community heat pump workshop on May 7 saw a registration of over 190 building industry professionals and community members, featured 27 heat pump product lines, and represented 24 brands. Phase 3 supports continued plan implementation, outreach and education, workforce training and development and building electrification and dashboard maintenance.

 Transportation	CAP STRATEGY	CAP RECOMMENDED ACTION	2026 STATUS UPDATES
	TS2	TR1. Adopt and implement an individual or county-wide EV Readiness plan.	The City of Steamboat Springs adopted an Electric Vehicle (EV) Readiness Plan in 2021 and has an internal policy for purchasing EVs. The City currently has 5 fully electric and five hybrid vehicles with one on order. Routt County internal EV Readiness Plan for county fleet complete. County-wide EV Readiness Plan completed Fall 2025. Good cross-planning happening between City and County. As of 07/2026, in Routt County there are 824 electric vehicles registered and 76 public EV chargers installed (including Level 3 chargers at Yampa Valley Regional Airport, the Hayden Community Center and Yampa Street). The Steamboat Springs School District is transitioning to all-electric fleet of school buses by the 2026-2027 school year, cutting the district's emissions by 132 metric tons. Routt County EV updates: 4 Chevy Blazers (2 Enviro Health, 1 Road and Bridge) 1 Ford Lightning (Assessor) 5th EV added. Grant in with Office of Energy to add new chargers at Steamboat shop. Commissioner policy guidance - if a vehicle is brought forward, EV options must be considered and if they are dismissed this needs to be explained. Level 2 Charging Stations – 4 @ HHS (installed) - 10 @ Airport (installation underway) Partnering with NWCCOG on a grant to deploy level 3 chargers throughout “the corridor” (including the airport). EV Ride and Drive events held June 8, 2025 and September 20, 2025. EV Ride and Drive event scheduled for Fall 2026.
	TS3	TR2. Adopt and implement community or county-wide vehicle miles traveled (VMT) reduction plan(s) with specific goals and benchmarks.	City of Steamboat Springs updated its Transportation and Mobility Plan in 2021. Recently updated Community Canvas plan incorporates many of the 2000 Mobility Plan recommendations. City's Downtown Plan to support downtown connection mobility. Core Trail expansion has begun on the west side of town. CAP Transportation Working Group identified VMT reduction as a high priority 2026 CAP implementation action. 2023 GHG inventory revealed a 26% increase in VMT emissions since 2018. CAP Transportation VMT sub-committee established to find funding to support a county-wide VMT reduction plan. YampaGo, a partnership between Western Resilience Center and the City of Steamboat Springs is scheduled to launch this summer. The ridesharing platform will help reduce single vehicle trips in and around Steamboat Springs. Steamboat Resort uses a similar platform that helps calculate emissions reductions. Passenger rail: CDOT mountain passenger rail study complete. 4 CO bills passed that provide funding for rail (front and mountain range), could have funding starting 2026. Tax on rental vehicles could generate \$50 million per year. City received DOLA funding for station location study, RFP for study released. Routt County Health Department has established a Built Environment Coalition to work on a Vehicle Miles Traveled (VMT) plan and conduct Community Scans. The Coalition hosted a June 24 mobility audit to improve City walkability. Routt County Riders and the City of Steamboat Springs received a \$185,000 grant from Colorado Energy Office to implement an E-bike Access Program for low-income locals, including 50 new e-bikes free of charge to qualified individuals. Routt County Riders also received two CAP Fund grants \$5,000 (2025) and \$15,000 (2026) to support Bike Match program and upcycling of bikes. Routt County received a \$250,000 grant from the Colorado Department of Transportation's Multimodal Transportation and Mitigation Option Fund for the County's "Move U.S. 40 Forward: Safe Crossings, Healthy Commutes" project.

TS1	TR3 . City of Steamboat Springs identify and pursue dedicated revenue streams, other than the general fund, to support the expansion of Steamboat Springs Transit services. Transit expansion would include increased route availability, timing and an expanded service area resulting in a 25% increase in levels of service over 2023 levels of service.	The Steamboat Springs Transit System is funded through the City's general fund through sales tax revenue. Sales tax revenue fluctuates based on economic activity in the city and funding for the City Transit System is falling behind the amount needed to maintain historic service levels. Steamboat Springs Transit the 11th largest rural transit system in the country. Pilot "City Corner" column: Steamboat Springs Transit serves as a model for rural public transportation. \$2.7 million from Steamboat Resort going to City transit to help fund the purchase of four vehicles in 2026 of the seven needed. Funding has enabled an increase in summer service to run every 15 min. and every 20 min at night. 2 buses currently getting refurbished. Grant received for an automatic vehicle locator system to see where buses are.
AS1	TR4 . Implement a voluntary carbon offset plan for the Yampa Valley Regional Airport (YVRA).	Residents and visitors can mitigate their air travel emissions through a partnership with the Yampa Valley Regional Airport and The Good Traveler program. Funds will be deposited in the Routt County Climate Action Collaborative Fund housed within the Yampa Valley Community Foundation. CAP Transportation Working Group looking at Dedicated Environmental or Transition Fees (e.g., weight-based landing fees) as possible source of county-wide funding to offset travel-related emissions, particularly as they relate to aviation.
TS2	TR5 . Adopt EV readiness requirements in the next County-wide building code update process	EV infrastructure building codes require new buildings to include the equipment necessary to enable electric vehicle (EV) charging stations. Installing EV charging stations during construction can bring down charger installation costs by 75 percent or more compared to installing EV chargers during a building retrofit. The International Code Council (ICC) approved including EV charging requirements in the 2021 IEC building code. EV readiness requirements included in updated 2021 International Building Code and adopted by all CAP governmental partners.
TS1, TS3	TR6 . Complete the CDOT funded Regional Transportation Authority study and bring to the voters an RTA for the Yampa Valley including Steamboat Springs, Routt County and the City of Craig.	RTA formation was put on November 2025 ballot and overwhelming passed in all five Routt County jurisdictions and Craig. RTA formation is moving forward with the election of jurisdiction representatives and setting up of a service plan. The RTA is planning to bring a funding mechanism ballot measure forward for November 2026.

 Waste	CAP STRATEGY	CAP RECOMMENDED ACTION	2026 STATUS UPDATES
	WS1	WR1 . All CAP governments ban single use plastics, including water bottles, straws, lids and utensils.	City of Steamboat Springs Recycling coordinator and Routt County staff supporting restaurants with polystyrene foam ban (part of CO's Plastic Pollution Reduction Act). County to support outlying areas. Since January 1, 2024, single use plastic bags banned in Colorado. Straws recommended next target - compostable straws available, but no straws are the better option. UC Health Yampa Valley Medical Center has eliminated plastic water bottles in its facility. Steamboat Springs Middle School is piloting a project to remove single use plastics from the cafeteria. City has internal policy not to use single-use plastics. CAP Waste Working Group suggests amending this recommendation to read: Develop opt-out program that initially targets restaurants to reduce the inclusion of single use plastics in take-out/delivery.
	WS1	WR2 . Require contracted residential hauling for trash and recycling in all CAP government jurisdictions.	City has decided to move forward with Volume-Based-Pricing through hauler licensing rather than pursuing single haul contracts. Towns of Hayden and Oak Creek have contracted residential hauling.
	WS2	WR3 . All CAP governments require residential volume based pricing for trash services in their jurisdictions.	In July 2025, the City agreed to move forward on volume-based pricing (pay as you throw) for residential waste collection. Volume-based pricing is the number one way to increase recycling rates. Apex Waste Solutions plans to provide curbside recycling to unincorporated customers in Routt County. Apex now offers 65-gallon trash containers at a lower rate than the 95-gallon, and provides weekly recycling pickup for City customers. As of March 2026, 20% of Apex customers have opted for a 65-gallon trash container. CAP Waste Working has set up a sub-committee to support the City's current volume-based ordinance process to help the county reach the CAP waste diversion goal of 46% by 2030. Western Resilience Center hosted volume-based pricing community meeting May 2026. 2026 City Community Waste and Recycling Survey completed in the Spring. More than 200 respondents. Respondents expressed strong interest in additional opportunities to divert organic materials, particularly if those options do not result in higher monthly service costs. Many also indicated support for volume-based pricing if it would lower their overall waste bills. Western Resilience Center to conduct follow up survey to gather recycling behavioral data.
	WS2	WR4 . Require that all takeout materials in municipalities be zero waste.	Polystyrene foam ban (Jan 2024) a starting point. Opportunity for outreach and education with restaurants on recyclable versus compostable take out materials. Ideal is still using reusable/durables, but currently no vendor/facility for durables (business opportunity). The City is investigating a reusable cup program with Retrocycle and cafes throughout the community. City has an internal policy not to use single-use goods.
	WS2	WR5 . Revise municipal codes/design standards to include hydration stations in commercial buildings and public spaces.	Building code requirement for drinking fountains with most new structures including bottle fillers. It's estimated that approximately 85% of water bottles end up in landfills, so using refillables instead will help to reduce overall waste, thereby reducing greenhouse gas emissions.

WS1, WS2	WR6. Establish a Community Recycling Center for collection of: - traditional recyclables, - hard to recycle materials, - household hazardous waste - C&D materials (bricks, dimensional lumber, windows, fixtures, doors, etc.) - organics (food and yard waste) Include satellite drop sites for recyclables.	Apex Waste Solutions officially took over the hard-to-recycle drop off site with March 1 soft opening of the SHIFT hard-to-recycle drop off center. Open five days a week. SHIFT drop-off site now accepts paint through the PaintCare program. Western Resilience Center is managing a voucher program to help offset hard-to-recycle recycling costs for cost-constrained customers as part of climate equity recommendation. Funded through Routt County disposal fees. Routt County to host hard-to-recycle drop off event in October. Steamboat Resort and UHealth Yampa Valley Medical are recycling plastic wrap. Steamboat's program is free to commercial businesses and supported by a partnership with the Circular Transportation Network. Since January 2025, Steamboat participants have diverted 2,000 lbs of plastic film from the landfill. Working with 12 retailers, over 700 pounds of plastic recycled in December. Program prepared to accept more retailers and enjoys the support of the Circulation Transportation Network which has recognized the model and value of the program.
WS1	WR7. Support compost programs, including yard waste, and ensure composting is accessible to all CAP government jurisdictions.	See Me Compost continues to offer residential and commercial food scrap collection services that transform organic waste into compost. Apex Waste Solutions provides a 50% discount for residential yard waste disposal at the Milner organics drop site on the fourth Friday of each month from May through November. Large commercial composters: Steamboat Resort, UHealth Yampa Valley Medical Center, City of Steamboat Springs and Routt County. City hosts two annual residential yard waste events and a free Christmas tree drop off event through the month of January to be turned into reusable mulch.
WS2	WR8. Require that all permitted events in CAP government jurisdictions be zero waste.	City of Steamboat Springs currently incentivizes zero waste events. Events average a 75% diversion rate. Western Resilience Center received a grant through the Ball Foundation's Can'd Aid's Crush it Crusade program to support zero waste services at 2026 Winter Carnival in partnership with the Winter Sports Club. This year's Zero Waste stations saw a 66% waste diversion rate across four events, resulting in 153 pounds of recycling, 33 pounds of compost and 93 pounds of trash collected.
WS2	WR9. All CAP governments require commercial and multi-family unit recycling in their jurisdictions.	The City of Steamboat Springs passed a commercial recycling ordinance in March 2023 that has incremental goals for haulers to offer recycling services for commercial businesses and multi-family residences over an 18-month period. Commercial recycling ordinance now mandated with 88% compliance.
WS1	WR10. Require Construction & Demolition (C&D) diversion at all construction sites in Routt County.	City C&D diversion underway, but not required. City of Steamboat Springs and Routt County completed a Construction & Demolition Diversion Feasibility Study in 2024. Currently metals, aggregate, and asphalt are recycled in the Yampa Valley. The study identified three large waste streams generated at construction sites to be dimensional lumber, roofing shingles, and drywall - all of which have no recycling or reuse markets locally. It also confirmed the hardship of sorting materials on job sites with the lack of room for multiple containers and the need for a sorting facility within the region. This waste stream has grown from roughly 10 percent to over 30 percent of the waste collected in Steamboat due to all the construction in the last couple of years. C&D diversion policies to be implemented into construction plan at Brooklyn Heights. Need to establish guidelines and what the increase in dumpster requirements will be. Construction and Demolition Diversion Market Analysis completed July 2025. Waste Working Group standing up a sub-committee to support C&D diversion. Goal to reduce the amount of clean lumber going to the landfill.
WS2	WR11. Establish a regional materials recovery facility (MRF) or transfer station for commingled recyclables that is accessible to all in Routt County.	One MRF and transfer station privately owned. Apex Waste Solutions invested in a new sorter to accommodate a higher volume of recycling at the MRF. Now able to recycle 1-7 products and separate cardboard from the rest of the stream, allowing for more efficient compaction when baling materials to bring to the Front Range.

 Land Use	CAP STRATEGY	CAP RECOMMENDED ACTION	2026 STATUS UPDATES
	LUS1	LUR1 . Develop new projects and secure funding for climate-smart agriculture practices. For specific projects see: Routt County CAP Land Use Project Directory.xlsx	CAP Land Use Working Group is working closely with Community Agriculture Alliance and CSU to support climate-smart agriculture projects. CAA reports there is a great deal of interest among producers in projects to improve soil health; rehabilitate degraded land (particularly lands previously enrolled in the Conservation Reserve Program); enhance drought resilience; and restore riparian areas and streams.
	LUS1	LUR2 . Restore wetlands and riparian areas in Yampa basin headwaters using low-tech restoration techniques. For updates on specific projects related to this recommendation see CAP Land Use Project Directory .	City's Community Development Code provides waterbody setback standards. City is working on updating stream corridor standards based on the policy framework developed last year with the Sustainable Development Code. The City received a Growing Water Smart grant to help with the code writing portion. City of Steamboat Springs has completed 60% of the design for floodplain forest on Williams Preserve and wetlands at the confluence of Walton Creek and Yampa River. This project has the potential to restore as many as 80 acres to new wooded wetlands. In 2025, Western Resilience Center and US Forest Service (USFS) built 64 Zeedyk structures along 1.6 miles of ephemeral streams, restoring 5.9 acres of wet meadow habitat in California Park. Colorado Cattlemen's Agricultural Land Trust completed wet meadow restoration project on private ranches in south Routt in 2024 and 2025. Colorado Cattlemen's Agricultural Land Trust continues to restore degraded ephemeral streams on private lands covered by easements. In 2025, the Headwaters of the Colorado Initiative, covering all the watersheds in North Routt, received designation as a priority landscape under the Joint Chiefs Restoration Landscape program of the US Department of Agriculture. The designation comes with additional appropriation (\$2.5 million in 2025) for projects under the US Forest Service and the Natural Resources Conservation Service. Projects to restore wetlands and stream corridors are funded with the 2025 appropriation.
	LUS1	LUR3 . Increase capacity to accelerate tree planting on wildfire burn areas and other forested areas with need and potential for reforestation. For updates on specific projects related to this recommendation see CAP Land Use Project Directory .	In 2025, the USFS planted nearly 100,000 trees in the Big Red Park burn scar (North Routt) covering 196 acres. In 2025, the Routt National Forest Post-Fire Tree Planting CE was signed, authorizing planting of native tree species in North Routt and other fire burn scars, roughly 104,000 acres. In 2025, Western Resilience Center and 10 volunteers completed 139 regeneration monitoring plots at the Muddy Slide burn scar. That's 417 acres surveyed, making this burned area 53% complete for post-fire surveys and eligible for future planting. This spring, US Forest Service planted more than 135,000 trees on 200 acres of land burned in the Big Red and Silver Creek fires. They expect to be able to plant and additional 100 acres next year.
	LUS1	LUR4 . Increase tree planting in urban and other residential housing areas through government urban forestry programs. For updates on specific projects related to this recommendation see CAP Land Use Project Directory .	Town of Hayden held Arbor Day tree planting per Arbor Day Foundation guidelines with community tree planting. Town of Hayden developing a community resilience plan which could identify opportunities for increasing urban tree canopy to meet resilience goals. Steamboat Springs held its 2025 Arbor Day celebration on September 19. The event featured an official Arbor Day proclamation, a ceremonial tree planting around the West Lincoln Playground, and opportunities for the community to learn about urban forestry, tree care and wildfire mitigation from local experts.
	LUS1, LUS3	LUR5 . Continue planting canopy trees along the Yampa to increase shading to help meet water temperature standards. For updates on specific projects related to this recommendation see CAP Land Use Project Directory .	In 2025, the Yampa River Forest Restoration Project, a partnership with the City of Steamboat Springs and the Western Resilience Center, planted 667 alders and cottonwoods along 2100' of riverbank at six different sites along the Yampa Valley with the help of 231 community volunteers.

LUS1, LUS3	LUR6. Increase the area of wildfire risk mitigation projects (including prescribed burns) that help reduce the risk of large, intense fires that limit potential for forest regeneration. For list of specific projects, see CAP Land Use Project Directory.	Routt County Office of Emergency Management has a live dashboard tracking completed and planned projects in line with recommendations from the 2023 Community Wildfire Protection Plan. Approximately 25,000 acres of planned or completed treatments are currently being tracked. USFS successfully conducted a prescribed burn above the Timers area (approaching Rabbit Ears). The Routt Wildfire Mitigation Council developed and released a Long-term Wildfire Recovery Playbook. In 2025, the Headwaters of the Colorado Initiative, covering all the watersheds in North Routt, received designation as a priority landscape under the Joint Chiefs Restoration Landscape program of the US Department of Agriculture which includes funding for fuels reduction projects. State Wildfire Resiliency Code effective July 1, 2026. CAP Land Use Working Group is following three Wildfire Ready Action Plans (WRAPs) in the Bear River watershed, Steamboat Front and Headwaters of the Colorado. WRAPs are tools to identify highest hazards and targeted projects to reduce risk. They are a very good measure of key projects for climate resilience and maintaining carbon stores.
LUS2	LUR7. Adopt land use regulations that establish or update appropriate wetland, stream and shoreline buffer widths and adjacent land uses and that avoid conversion of wetlands in new construction.	Updated Unified Development Code (UDC) provisions significantly increased waterbody setbacks and clear protection for riparian vegetation and the county's wetlands. City has completed the Sustainable Development Code Challenge resulting in recommendations for updating land use regulations to protect riparian corridors.
LUS2	LUR8. Evaluate and develop smart siting/mitigation rules/guidelines for utility-scale solar development to minimize clearing of native habitat or productive agricultural lands.	Routt County approved new zoning code and permitting regulations for utility-scale solar installations that include strong provisions for vegetation preservation and reclamation as well as for sensitive wildlife and habitat protection.
LUS2	LUR9. Develop land clearing regulations and incentives for protecting natural habitat within new residential developments in the County and include protections for urban trees in CAP government landscaping codes.	Section 3.10 of UDC includes direction that "Natural vegetation should be preserved to the maximum extent practicable." In addition, the inclusion of open space protections, particularly as a public benefit associated with PUDs, will help protect native vegetation. Further, the protections for critical wildlife habitat in Section 3.21 will lead to vegetation preservation.
LUS3	LUR10. Include strong water conservation requirements, including limits on new turf installation, in updated landscaping standards and consider including in County land use regulations. Expand existing urban water conservation programs with a focus on turf replacement.	Colorado Water Conservation Board has funded a pilot residential turf removal program for Routt County (outside city limits). Routt County UDC Section 3.10 includes turf limitations and irrigation efficiency requirements for new developments. City of Steamboat Springs updated landscaping code effective July 1, 2026. Includes water wise principles, new turf limitations and irrigation efficiency requirements to reduce water use in urban landscaping. City began offering rebates for upgrades for water efficient irrigation systems in August 2025.
LUS4	LUR11. Encourage the use of Land Preservation Subdivision (LPS) Exemptions and clustered development to protect natural habitat when 35-acre subdivisions are proposed in unincorporated areas.	Routt County UDC, Sections 4.54 and 4.55, include improvements to the process for establishing Minor and Major LPS that should encourage more use of the LPS provision in future subdivision proposals.

 Economy	CAP STRATEGY	CAP RECOMMENDED ACTION	2026 STATUS UPDATES
	ECS1	ECR1 . Create and incentivize green purchasing programs/policies at government and commercial levels.	City of Steamboat Springs approved a local procurement policy (10/23) that will give preference to local businesses when contracting out projects costing more than \$10,000. Town of Hayden has a local procurement policy. To be considered in County (internal sustainability policy). City of Steamboat Springs has a 'Green' store. In 2025, Steamboat Resort received a National Ski Areas Association (NSAA) Sustainable Slopes grant for \$5,000 to run a renewable diesel pilot program in their fleets, making them one of the first to bring renewable diesel into Colorado on a large scale for ski resort operations. At the end of 2025, Steamboat Resort successfully piloted 3,000 gallons of renewable diesel in loaders, skid steers and three groomers, proving renewable diesel works as a drop-in fuel replacement with no operational issues. Recommended amendment original recommendation: Create local procurement policy and incentivize green purchasing at government and commercial levels.
	ECS1	ECR2 . Develop and expand a buy local campaign that educates the public about and promotes businesses that use low-emission production and transportation practices.	Community Agricultural Alliance is scaling up their operations. Steamboat Springs Chamber and Mainstreet have a buy-local campaign.
	ECS2	ECR3 . Perform a feasibility study that examines a regional circular economy.	Not started.
	ECS3	ECR4 . Support and incentivize sustainability and carbon neutral/low emission zones in Industrial Parks and Industrial Zones.	Town of Hayden is leading by example by choosing to heat and cool its new Industrial Business Park with geothermal. The project site is rapidly serving as a model for geothermal network development and rural economic revitalization, showcasing affordable, reliable and resilient heating and cooling solutions for Northwest Colorado.
	ECS3	ECR5 . Identify and pursue initiatives that support clean economy workforce development.	The County has established a Trades Scholarship Program at the Community Foundation. New NWCD initiative to set up rural development innovation center (Northwest Colorado Innovation Center - 501c3) for coal-transitional workforce in association with a new Small Business Development Center (Office of Economic Development and International Trade) in Northwest Colorado. Western Resilience Center and Northwest Colorado Development Council to work together to support Northwest Colorado Innovation Center's (NCIC) sponsored HVAC apprenticeship program. Registered apprenticeship programs are industry-driven, high-quality, "earn-and-learn" training models that will be portable and represent the ideal learning model for the coal transition workforce. With NCIC serving as the sponsor, employers who wish to host an HVAC apprentice can build a highly skilled, customized workforce and earn state and federal tax credits to offset training costs. CMC received planning grant to do a workforce development center of industrial and skilled trades. CMC to launch heat pump apprenticeship training program in 2027. S3 (Yampa Valley Partnership for Students, Stewardship and Sustainability) initiative is supporting school climate curriculums and innovation career centers to educate and train a clean economy workforce. The program hopes to reach more than 15,000 middle and high schools students. Western Resilience Center is implementing Phases 2 and 3 of the Colorado Energy Office Energy Efficiency Conservation Block Grant (EECBG) which includes funding for clean energy workforce development. The CAP Collaborative and Western Resilience Center hosted a day-long heat pump training and education workshop May 7. Over 190 building industry and community members registered.
	ECS4	ECR6 . Expand Colorado Green Business Network of the Yampa Valley in order to educate, provide technical assistance and recognize more businesses to grow a clean economy.	Colorado Green Business Network of the Yampa Valley currently has 35 registered green businesses. The program also offers a recognition program and the Yampa Valley has 1 Gold-level, 6 Silver-level and 8 Bronze-level certifications awarded.



CAP Collaborative History and Structure Summary

2019

1. 2018 Routt County Greenhouse Gas Inventory Completed

Routt County's governmental partners commissioned Lotus Engineering and Sustainability to conduct a 2018 county-wide greenhouse gas (GHG) inventory based on changes since 2005. 2018 inventory found commercial and residential buildings made up 54% of Routt County's carbon emissions, followed by Transportation at 26%, as the biggest sources of emissions. The studies helped identify the County's major sources of emissions and provided local governments with data to understand emissions trends and chart a course for collective action on climate change – the catalyst for the creation of the Climate Action Plan in 2021.

2021

1. Routt County Climate Action Plan Completed

Based on the 2018 GHG Inventory, the Routt County Climate Action Plan identifies 22 strategies to reduce carbon emissions across Energy, Transportation, Waste, Land Use and Economy Sectors. They are very general actions, but important overarching guardrails that can be taken to achieve our carbon emission goals. Additionally, there are strategies listed under Accountability that are the purview of the CAP Collaborative Board. If all of the 22 strategies and associated actions are implemented successfully, Routt County is anticipated to reduce GHG emissions by 35% by 2030 and 74% by 2050, as compared to the 2018 emissions baseline.

2. Intergovernmental Agreement (IGA) Signed and CAP Collaborative Board Formed

Routt County, the City of Steamboat Springs and the Towns of Hayden, Oak Creek and Yampa adopted the Climate Action Plan and signed an Intergovernmental Agreement to form the Routt County Climate Action Plan Collaborative. The Collaborative creates an organizational structure to help facilitate regional decision-making, track execution of the CAP and associated GHG reduction, and provide the financial resources to advance the Climate Action Plan.

Pursuant to the IGA, local governments appointed one member and one alternate representing their respective governments as well as four-six community members to the Collaborative

Board. The CAP Board currently consists of 10 voting members, including 5 community members and a representative and alt from each of the local government partners.

Through regular monthly meetings, the Board offers substantive expertise and critical stakeholder perspectives in its oversight role, representing the entire geographic scope of the project area to assure consistency, coordination and integration across the County. Per the IGA, the Board also develops, approves and provides oversight of policies, projects and priorities that result in implementation of the Climate Action Plan.

The CAP Board fulfills the Accountability strategies of the CAP which include: helping to identify funding sources to ensure the CAP is adequately funded; developing metrics to monitor progress; aligning with other community plans; and carrying out educational programs and communications in support of the CAP.

2022

1. Western Resilience Center Selected as the Program Management Entity for the CAP Collaborative

Western Resilience Center, a local non-profit dedicated to climate action, was selected as the Program Management Entity for the CAP to provide administrative, program, technical and communications support. Each year Western Resilience Center submits a PME proposal and budget that must be approved by the CAP governmental partners.

2. CAP Working Groups Formed

The CAP Board approved 10-15 technical and diverse experts, including government staff, for each of the five CAP sector Working Groups – Energy, Transportation, Waste, Land Use and Economy. Working Groups were structurally created to help the Board with CAP implementation through the identification and development of specific recommended actions. Beginning in the Fall of 2022, Working Groups convened monthly to identify current efforts and identify gaps and priority projects and policies that reduce GHG emissions as they relate to the CAP's five sectors.

2023

1. Working Groups Created CAP Implementation Plan - Board approved and publicly shared at first CAP Open House

Working Groups used five Board approved criteria to prioritize 10-12 actionable draft recommendations (policy and on-the-ground projects) implementable within a 5-year time period. All CAP Working Groups met at the end of April to peer review recommendations. Revised recommendations were brought to the CAP Board in May before public comment, and shared publicly at the first Open House in June. Over 200 participants attended and over 90

comments were received, which was a strong reflection of the importance our community places in climate action. Public open houses continue on a yearly basis typically in the fall. Ultimately, over 70 sector experts invested more than 2000 hours to identify 40 Board-approved priority recommended actions.

2024

1. CAP Implementation

2024 marked the first full year of the implementation phase of the Routt County Climate Action Plan (CAP). Working Groups moved to quarterly meetings to support progress of and to provide updates on the CAP Recommendation Progress Tracker. The CAP Board taps into their expertise on CAP-related policies and developments as needed. The CAP Collaborative Board continues to meet monthly to fulfill the accountability role of the CAP. CAP governments and partners, supported by the CAP Collaborative Board and Working Groups, are tasked with putting these civic recommendations into action.

2. Routt County Climate Action Collaborative Fund

The Routt County Climate Action Collaborative Fund, held at the Yampa Valley Community Foundation, was created in 2024 to support projects identified by the CAP Board as furthering the objectives set out in the CAP. Donations can be made directly to the fund via the Yampa Valley Community Foundation website. Donations can also be made through The Good Traveler program – a partnership with the Yampa Valley Regional Airport to put your travel miles to work for the climate in the Yampa Valley. The fund must reach \$50,000 to open a round of grant funding.

3. Climate Equity Framework

The CAP Board approved to develop a climate equity framework that could be applied to all the CAP Recommendations. A climate equity technical consultant was hired in August of 2024 to convene a climate equity advisory committee to establish a working definition of climate equity and framework to be applied to all of the CAP recommendations. This framework has been shared with all five CAP sector Working Groups and all recommendations have been passed through the climate equity framework. A climate equity report is forthcoming and outreach to relevant stakeholders will be an essential next step.

2025

1. 2023 Routt County Greenhouse Gas Emission Inventory Completed

The 2023 Routt County 2023 Greenhouse Gas Emissions Inventory tracks how greenhouse gas emissions have changed since the last GHG inventory performed in 2018. The inventory was

performed in accordance with the Routt County Climate Action Plan Accountability recommendation to update the inventory every five years in order to track progress and revise benchmarks as needed. The results of the inventory show an overall 6% decrease in emission, decreasing to 669,794 metric tons in 2023 from approximately 713,392 metric tons in 2018.

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Oak Creek, Town of
129 Nancy Crawford Blvd
Oak Creek CO 80467
United States

Qty	Description	Rate	Amount
1	747-FR2000 ECO Trailer Mounted High Pressure Sewer Cleaner	130,364.00	130,364.00
	Recommended Option to Consider: -Automatic levelwind w/hydraulic up/down action add \$8,851.00.		
	Municipal Financing Available		

Subtotal 130,364.00
Shipping Cost (Best Way) 5,000.00
Total \$135,364.00



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Cost of Waiting

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Hose Reel & Hose:

Rotating Safety Reel
w/800' Capacity of 3/4" Hose

Tank & Fill:

700 Gal. Black Super-Poly Water Tank
2.5" Fill System

Trailer:

Tandem Axles 14,000 GVWR
Electric Brakes w/2-5/16" Ball Hitch
(1) Aluminum Toolbox - Fender Mounted
D.O.T. Approved LED Lighting
Drop Leg Jack

Accessories:

10' Leader Hose
BB Hose Guide
Chisel Point Penetrating Nozzle
Dual Degree Flushing Nozzle
Finned Nozzle Extension
Nozzle Rack
25' Fill Hose
Washdown Gun w/25' Ext. Hose
Upstream Pulley Guide
Hydrant Wrench
Operations, Maintenance, Safety Manuals

BASE UNIT AS OUTLINED ABOVE

STANDARD OPTIONS:

QTY

ENGINE & PUMP OPTIONS:

UPGRADE WATER PUMP TO GIANT 65GPM @ 2,000PSI PLUNGER STYLE TRIPLEX WATER PUMP W/ 30 MINUTE RUN DRY CAPABILITY			
UPGRADE WATER PUMP TO GIANT 25GPM @ 4,000PSI PLUNGER STYLE TRIPLEX WATER PUMP W/ 30 MINUTE RUN DRY CAPABILITY			
UPGRADE ELECTRONIC/HYDRAULIC CLUTCH ENGAGE (toggle switch in lieu of mechanical engage)		1	Included
HYDRAULIC TOOL CIRCUIT - (9.5GPM w/ hand control valve, quick connects, and hydraulic heat exchanger)			
PLUNGER PUMP PULSATION SYSTEM			
ELECTRONIC WATER ON/OFF CONTROL (included on wireless pendant option)			
HYDRAULIC PRESSURE GAUGE		1	Included
DRAIN VALVES FOR WATER PUMP (recommended for cold climates)		1	Included
UPGRADE TO ALUMINUM SHROUD			
WASHDOWN SYSTEM W/ 50FT RETRACTABLE HOSE REEL		1	Included
ADDITIONAL VARIABLE DEGREE WASHDOWN GUN			
HYDRAULIC HEAT EXCHANGER (Recommended for Continuous Duty)		1	Included

HOSE REEL & HOSE OPTIONS:

DEDUCT FOR "FIXED" HOSE REEL			
AUTOMATIC LEVELWIND W/ HYDRAULIC UP/DOWN ACTION (Recommended)			
HIGH CAPACITY HOSE REEL (1,000' x 1" sewer hose)			
MANUAL LEVELWIND FOOTAGE COUNTER (not compatible with auto-levelwind option)			
DIGITAL REFERENCE DISTANCE METER ±10% ACCURACY		1	Included
DIGITAL 'SMART COUNTER' FOOTAGE METER ±3% ACCURACY			
3/4" ID X 2,500 PSI OPERATING PRESSURE - PER FT		800	Included
3/4" ID X 3,000 PSI OPERATING PRESSURE - PER FT			
TESTING FEE (for units ordered without sewer hose)			

LATERAL LINE CLEANING KIT (150' x 1/2" sewer hose on a rolling cart. Includes a variable flow valve, ability to work at rated at system pressure, tongue mounted storage pad, flushing nozzle, and penetrating nozzle.)			
DUAL REEL OPTIONS:			
DUAL HOSE REEL (600' x 1" or 900' x 3/4" capacity on main reel and 600' x 3/4" or 1000' x 5/8" capacity on aux reel. Includes 2 additional nozzles and nozzle rack.)			
DUAL AUTOMATIC LEVELWIND W/ HYDRAULIC UP/DOWN ACTION			
DIGITAL 'SMART COUNTER' FOOTAGE METER FOR DUAL REEL UNITS ±3% ACCURACY			
DIGITAL REFERENCE DISTANCE METER FOR DUAL REEL UNITS ±10% ACCURACY			
1/2" ID X 4,000 PSI OPERATING PRESSURE - PER FT			
5/8" ID X 4,000 PSI OPERATING PRESSURE - PER FT			
TANK & FILL OPTIONS:			
UPGRADE TO FULLY BAFFLED 700 GALLON DURAPROLENE™ (BLACK) WATER TANK W/ 10 YEAR WARRANTY			
FILL HOSE STORAGE RACK		1	Included
WINTERIZATION SYSTEM (Includes 26 gallon antifreeze tank)			
TOOL STORAGE OPTIONS:			
TOOL STORAGE BIN (commonly used to store hose guide, washdown gun, and upstream pulley guide and mounted inside of lockable shroud)			
ADDITIONAL TOP OPENING ALUMINUM TOOLBOX ON ROADSIDE			
SIX 28" D.O.T. SAFETY CONES AND HOLDER			
LONG HANDLE STORAGE TUBE			
ROOT CUTTER MAINTENANCE BOX			
ELECTRICAL & LIGHTING:			
LED COMPARTMENT LIGHT		1	Included
LED FLOOD LIGHT		1	Included
LED AMBER STROBE LIGHT		1	Included
LED ARROW STICK		1	Included
LED ARROW BOARD			
HAND-HELD WIRELESS LED SPOTLIGHT (rechargeable with 12v and 110v and includes storage bracket)		1	Included
12VDC POWER OUTLET		1	Included
WIRELESS REMOTE PENDANT CONTROL (w/ hose reel payout/retrieve, throttle up/down, water on/off, and kill switch)		1	Included
PENDANT REMOTE PRESSURE DISPLAY (requires wireless pendant option)			
PAINT:			
SHROUD - UNPAINTED ALUMINUM OR STEEL PAINTED WHITE (specify custom color in special options)			
HOSE REEL & UPRIGHT - STANDARD SEWER BLUE (specify custom color in special options)			
FRAME & FENDERS - STANDARD BLACK (not customizable)			
SHROUD DECAL - STANDARD SEWER BLUE (specify custom color in special options)			
TOOLBOX: UNPAINTED ALUMINUM - SPECIAL PAINT (specify color in special options)			
OVERSEAS PREP SPRAY (remover shipped in accessories)			
CONTACT FACTORY FOR METALLIC PAINT AND CLEAR COAT OPTIONS			
TRAILER OPTIONS:			
SPARE TIRE AND RIM		1	Included
SPARE TIRE MOUNTING BRACKET		1	Included
HYDRAULIC BRAKES			
ELECTRIC POWERED DROPLEG JACK		1	Included
MANUALS & TRAINING:			
ADDITIONAL JETTING OPERATIONS, MAINTENANCE, AND SAFETY MANUALS			
TRAINING AT CUSTOMER'S LOCATION (1 day)		1	Included
TRAINING AT CUSTOMER'S LOCATION (additional day)			
SEWER UNIVERSITY FOR 545 AND 747 MODELS			
ACCESSORIES & NOZZLES:			

MINI MISSILE NOZZLE			
PATRIOT II ROOT CUTTER KIT W/ CONCAVE SAWS			
1/2" X 25' LEADER HOSE (in lieu of standard 10')			
3/4" X 25' LEADER HOSE (in lieu of standard 10')			
1/2" HIGH EFFICIENCY DUMP GUN			
GREASE GUN KIT (Includes grease gun, 2 grease tubes, and mount)			
<u>SPECIAL ITEMS:</u>			
Premium Nozzle Kit		1	Included
SIGNATURE		DATE	

SEWER EQUIPMENT CO. of AMERICA

**SEWER EQUIPMENT
CO. of AMERICA**



MODEL 545 & 747 SERIES

BEST PRODUCTS, BEST LOCAL SUPPORT



545 & 747 Series

Sewer Equipment Company of America built its first 747 Trailer Jet with a rotating hose reel in 1993. Throughout its evolution, the 747 series of jetters has been the industry standard by which others are judged. Whether it is longevity, operator safety, overall value, or available options that you are looking for, the current offering of 747 trailer and truck jets are without peer in the marketplace.



Longevity starts with choosing the proper components and continues with meticulous design and assembly. With diesel engines and triplex plunger run-dry water pumps as standard equipment, users are assured of a vast support network and the utmost performance and reliability for the life of their system. Trailer frames are made of fully welded $\frac{3}{16}$ " x 2" x 6" steel tubing to maximize strength. Additionally, they are corrosion resistant and every trailer is certified by the National Association of Trailer Manufacturers, assuring you of adherence to all Federal D.O.T regulations and safety standards.

Our stout frames limit flex and sway while towing, and our available Duraprolene® water tanks are fully baffled to eliminate surging while stopping and turning with a load of water. Once on the job, our rotating safety reel allows the operator to position the trailer in the safest possible manner while simply rotating the reel to conveniently face the access point. The NEMA 4 control panel swivels with the reel to allow safe access regardless of reel position.

Long term value is also created with design features like a welded, one piece enclosure and components that are painted prior to assembly to eliminate points of corrosion. For increased corrosion resistance, an aluminum enclosure is also available.

Any machine requirements necessary to get your job done, a 747 can be built to meet it. If a truck is more suited to your application, the 747 is offered to mount on your chassis or a factory provided unit with up to 3,000 gallons of water capacity. When truck mounted, power can be delivered by an auxiliary engine or via PTO hydrostatic drive from the chassis' power plant. Budget-minded customers can look to the 545 series, which has the same construction features of the 747, but is without an engine and pump enclosure, or with engine enclosure only. Additional machine options include various pump configurations, wireless remote controls, tool storage, dual reels, safety lighting, integral CCTV system, and more.



TOLL FREE 800.323.1604

MODEL 545 & 747 SERIES

ONE PIECE ENCLOSURE: Our one piece enclosure is designed to maintain its cosmetic and functional integrity throughout the life of your equipment. While some manufacturers bolt individual panels together to achieve its purpose this practice leads to rusting panels, missing fasteners and overall degradation of the equipment. In addition to the structural and cosmetic integrity, these enclosures function to maintain temperatures above freezing in most conditions. With steel or aluminum available as materials of construction, our units are designed for the harshest weather and road conditions.

DURAPROLENE® WATER TANK: Many manufacturers choose to build using rotational molding. However at Sewer Equipment, we offer trademarked Duraprolene® tanks. Unlike typical "poly" materials of construction that are rotational molded and non-repairable, our Duraprolene® material can be repaired long after the warranty has expired. In addition, our design is fully baffled, yielding dramatically improved stopability. It is UV stabilized for protection from the sun and the surface is textured to provide a long lasting finish that will withstand the test of time and keep your unit looking first rate long into the future.



BOX TUBE FRAME: A steel box tube cross section is stronger than a "C" channel cross section and also leads to a stronger and longer lasting frame designed to withstand the strenuous rigors of any application you throw at it. It is for this reason we utilize this concept in all our products and provide our customers with the best value in the market.

NEMA 4 WIRING: Moisture can cause havoc on electrical systems which is why we choose to protect our electrical systems with NEMA rated enclosures. NEMA is an acronym for National Electrical Manufacturers Association and this organization specifies design criteria for electrical enclosures and their sealing abilities. Rather than just run wires to and from various devices, we choose to design our products to resist the rigors of your application by utilizing these enclosures on our products and eliminate the maintenance issues related to moisture intrusion in electrical systems which do not use these methods.

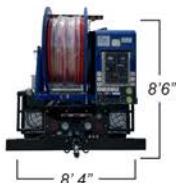
BEST PRODUCTS, BEST LOCAL SUPPORT



MODEL	LENGTH	WIDTH	HEIGHT	STANDARD WATER CAPACITY	AXLE CONFIGURATIONS	MAX HOSE CAPACITY	HOSE SIZE
545	19'6"	7'6"	7'6"	700 Gallon	Tandem Axle	1000'	1/2" - 1"



MODEL	LENGTH	WIDTH	HEIGHT	STANDARD WATER CAPACITY	AXLE CONFIGURATIONS	MAX HOSE CAPACITY	HOSE SIZE
747	19'6"	7'6"	7'6"	700 Gallon	Tandem Axle	1000'	1/2" - 1"



MODEL	LENGTH	WIDTH	HEIGHT	STANDARD WATER CAPACITY	AXLE CONFIGURATIONS	MAX HOSE CAPACITY	HOSE SIZE
747 TK	26'2"	8'4"	8'6"	700 Gallon	Single or Tandem Axle	1000'	1/2" - 1"



MODEL	LENGTH	WIDTH	HEIGHT	STANDARD WATER CAPACITY	AXLE CONFIGURATIONS	MAX HOSE CAPACITY	HOSE SIZE
747 TV	22'	7'6"	8'	700 Gallon	Tandem Axle	1000'	1/2" - 1"



MODEL	LENGTH	WIDTH	HEIGHT	STANDARD WATER CAPACITY	AXLE CONFIGURATIONS	MAX HOSE CAPACITY	HOSE SIZE
747 TK-TV	26'8"	8'4"	8'6"	1500 Gallon	Single or Tandem Axle	1000'	1/2" - 1"

TOLL FREE 800.323.1604

MODEL 545 & 747 SERIES

	747 CLASSIC	747 CLASSIC TK	747 ECO	747 ECO TK	747 ECO TV	747 ECO TV TK	545
Engine & Pump							
56hp Kohler Diesel Engine	S	S					S
74hp Kohler Diesel Engine w/ HD Cooling			S	S	S	S	
Chassis PTO Drive							
Engine Safety Guarding	S	S	S	S	S	S	S
Partial Painted Steel Enclosure							O
Painted Steel Pump & Engine Shroud	S	S	S	S	S	S	
Aluminum Pump & Engine Shroud	O	O	O	O	O	O	
Aluminum Painted Pump & Engine Shroud	O	O	O	O	O	O	
Manual Clutch Engage	S		S		S		S
Hydraulic Clutch Engage	O	S	O	S	O	S	
Fuel Tank - 16 Gallons	S	S	S	S	S	S	S
Chassis Fuel Tank							
Hydraulic Pressure Gauge	O	O	O	O	O	O	O
Hydraulic Tool Circuit	O	O	O	O	O	O	O
Hydraulic Cooler for Continuous Duty	O	O	O	O	O	O	O
Giant 40GPM @ 2000PSI	S	S	S	S	S	S	S
Giant 35GPM @ 3000PSI			O	O	O	O	
Electronic Water On/Off Control	O	O	O	O	O	O	O
Water Midship Manifold							
Water Pump Drain Valves	O	O	O	O	O	O	O
Water Pump Pulsation Valve	O	O	O	O	O	O	
Air Purge	O	O	O	O	O	O	O
Chassis Powered Air Purge (Chassis Dependant)							
Water Tank & Fill							
700 Gallon SuperPoly	S	S	S	S	S	S	S
700 Gallon Duraprolene®	O	O	O	O	O	O	
1000 Gallon Duraprolene®							
1500 Gallon Duraprolene®							
1500 Gallon Duraprolene® Low Profile							
2000 Gallon Duraprolene®							
2500 Gallon Duraprolene®							
3000 Gallon Duraprolene®							
2-½" Fill System	S	S	S	S	S	S	S
Fill Hose Storage Bracket	O	O	O	O	O	O	O
Winterization 26 Gallon Plastic Tank	O	O	O	O	O	O	
Water Tank Access Ladder							
Hose Reel & Hose							
Fixed Reel	O	O	O	O	O	O	O
Swivel Reel	S	S	S	S	S	S	S
800'-¾" Capacity Hose Reel	S	S	S	S			S
1000'-¾" Capacity Hose Reel	O	O	O	O			
800'-1" Capacity Hose Reel							
1000'-1" Capacity Hose Reel							
600'-¾" & 500'-¾" Dual Reel	O	O	O	O			
600'-1" & 500'-¾" Dual Reel							
500' Umbilical Cord & 1000'-¾" Capacity TV Reel					S	S	
600' Umbilical Cord & 1000'-¾" Capacity TV Reel					O	O	
Washdown w/ 25' Detachable Hose	S	S	S	S	S	S	O
Washdown w/ 50' Reel	O	O	O	O	O	O	O
Reference Counter	O	O	O	O			O
Smart Counter	O	O	O	O	S	S	O
Automatic Level Wind	O	O	O	O	O	O	O
Pendant/Electrical							
No Pendant	S	S	S	S	S	S	S
Wireless Pendant w/ Payout/Retrieve	O	O	O	O	O	O	O
Water Pressure Pendant Display	O	O	O	O	O	O	O
12V Outlet	S	S	S	S	S	S	O
LED Strobe Light	O	O	O	O	O	O	O
LED Flood Light	O	O	O	O	O	O	O
LED Wireless Spotlight	O	O	O	O	O	O	O
LED Arrow Stick	O	O	O	O	O	O	O
LED Arrow Board	O	O	O	O	O	O	O
Compartment Lights	O	O	O	O	O	O	

	747 CLASSIC	747 CLASSIC TK	747 ECO	747 ECO TK	747 ECO TV	747 ECO TV TK	545
Trailer Options							
Tandem Torsion 7,000lb Axles	S		S		S		S
Electrical Trailer Brakes	S		S		S		S
Hydraulic Trailer Brakes (Surge Brakes)	O		O		O		
Fixed Jack w/ Footpad	S		S		S		S
Power Jack w/ Footpad	O		O		O		O
Spare Tire Mounted	O		O		O		O
Steel Tandem Round Fenders	S		S		S		S
Tool Storage Options							
Curbside Top Open Aluminum Toolbox	S		S		S		S
Roadside Top Open Aluminum Toolbox	O		O		O		O
Curbside Underbody Aluminum Toolbox		S		S		S	
Roadside Underbody Aluminum Toolbox		O		O		O	
Curbside Front Open Aluminum Toolbox		O		O		O	
Roadside Front Open Aluminum Toolbox		O		O		O	
Root Cutter Maintenance Box	O	O	O	O	O	O	O
Hose Guide/Washdown Gun/Pulley Guide Storage	O	O	O	O	O	O	O
Cone Holder & Cones	O	O	O	O	O	O	O
Long Handled Tool Storage	O	O	O	O	O	O	
Manuals							
USB Manual	S	S	S	S	S	S	S
Paper Manual	O	O	O	O	O	O	O
Training							
Dixon	O	O	O	O	O	O	O
Customer Location	O	O	O	O	O	O	O
Accessories							
Flushing Nozzle	S	S	S	S	S	S	S
Penetrating Nozzle	S	S	S	S	S	S	S
10' Leader Hose	S	S	S	S	S	S	S
Finned Nozzle Extension	S	S	S	S	S	S	S
Manual Levelwind	S	S	S	S	S	S	S
Nozzle Rack	S	S	S	S	S	S	S
BB Hose Guide	S	S	S	S	S	S	S
Upstream Pulley Guide	S	S	S	S	S	S	S
Air Purge Adapter	S	S	S	S	S	S	S
2-½" x 25' Fill Hose	O	O	O	O	O	O	O
½" Lateral Cart	O	O	O	O	O	O	O
TV Options							
Self-Leveling Color TV Camera					S	S	
4" Jet Pod Skid					S	S	
Color Monitor					S	S	
DVR w/ Removable USB Drive					S	S	
Additional Camera Head					O	O	
Additional 4" Jet Pod (Straight View Camera)					O	O	
6" Jet Pod Skid (Straight View Camera)					O	O	
8" Jet Pod Skid (Straight View Camera)					O	O	
10" Jet Pod Skid (Straight View Camera)					O	O	
12" Jet Pod Skid (Straight View Camera)					O	O	
15" Jet Pod Skid (Straight View Camera)					O	O	
18" Jet Pod Skid (Straight View Camera)					O	O	

Legend	
Standard	S
Optional	O

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Revised 03/23

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Actual projects may not be an exact match to product as shown.

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INFRASTRUCTURE SOLUTIONS
Experts in Environmental & Inspection Equipment Solutions



Rocky Mountain Asphalt
Schreiner Inc.
PO Box 775466
Steamboat Springs, CO 80477
9708710078
rmasteamboat@gmail.com

Estimate

Date	Estimate #
7/6/2026	2299

Name / Address
Town of Oak Creek PO Box 128 Oak Creek, CO 80467

Project
Town of Oak Creek Patches

Description	Qty (Sq Ft)	Rate	Total
Sierra View Patch Asphalt Patching- 27 x 27 area - water main break. Patch will be milled out and prepped for 4" of asphalt and patched back in two 2" lifts.	729	16.00	11,664.00
Sharpe Ave Patch Asphalt Patching- 47 x 19 area - water main break. Patch will be milled out and prepped for 4" of asphalt and patched back in two 2" lifts. T-Top seam on road	893	16.00	14,288.00
Equipment Mobilization- Mobilize equipment to and from the job site.		3,500.00	3,500.00
Due to market volatility, prices will only be honored for 30 days from this estimate date By signing this estimate or returning the deposit, the customer agrees to RMA's Terms & Conditions. A 50% deposit is required to schedule your job. Deposit due to schedule job- \$ 14,726.00			
Total			\$29,452.00

Signature & Date _____

Authorization ID: **YAM184**
Contact ID: **TOWN OF OAK CREEK**
Expiration Date: **12/31/2030**
Use Code: **512**

FS-2700-4 (07/2025)
OMB 0596-0082

**U.S. DEPARTMENT OF AGRICULTURE
FOREST SERVICE**

SPECIAL USE PERMIT

**AUTHORITY:
ORGANIC ADMINISTRATION ACT June 4, 1897**

TOWN OF OAK CREEK of PO BOX 128 129 NANCY CRAWFORD BOULEVARD C/O TOWN ADMINISTRATOR OAK CREEK CO UNITED STATES 80467 (hereinafter "the holder") is authorized to use or occupy National Forest System lands in **Yampa Ranger District, Medicine Bow-Routt National Forests** of the National Forest System, subject to the terms of this special use permit (permit).

This permit covers **5.0 acres** in the **Sec. 14, T. 2 N., R. 87 W., 6TH PRINCIPAL MERIDIAN, Sec. 11, T. 2 N., R. 87 W., 6TH PRINCIPAL MERIDIAN, Sec. 15, T. 2 N., R. 87 W., 6TH PRINCIPAL MERIDIAN, Sec. 10, T. 2 N., R. 87 W., 6TH PRINCIPAL MERIDIAN**, ("the permit area"), as shown on the map attached as **Appendix A**. This and any other appendices to this permit are hereby incorporated into this permit.

This permit issued for the purpose of:

Spillway enlargement and rehabilitation of Sheriff Dam as approved by the Colorado Division of Water Resources State Engineers Office.

The following Appendices are attached and made part of this permit:

Appendix A: Sheriff Dam Construction Drawings and Specifications (Dam ID: 570129, Construction File C-0656C), dated April 25, 2024.

Appendix B: United States Department of Agriculture (USDA) Forest Service Construction Stipulations, dated June 30, 2026

Appendix C: USDA Forest Service Trail Bridge Designs and 7709.56b-Transportation Structures Handbook, also available here: <https://www.fs.usda.gov/about-agency/regulations-policies/national-directives>

I. GENERAL TERMS

A. AUTHORITY. This permit is issued pursuant to the ORGANIC ADMINISTRATION ACT June 4, 1897 and 36 CFR Part 251, Subpart B, as amended, and is subject to their provisions.

B. AUTHORIZED OFFICER. The authorized officer is the Forest or Grassland Supervisor, a District Ranger, or the Station, Institute, or Area Director with delegated authority pursuant to Forest Service Manual 2700.

C. TERM. This permit shall expire at midnight on **12/31/2030**. Expiration of this permit shall not require notice, a decision document, or any environmental analysis or other documentation.

D. CONTINUATION OF USE AND OCCUPANCY. This permit is not renewable. Prior to expiration of this permit, the holder may apply for a new permit for the use and occupancy authorized by this permit. Applications for a new permit must be submitted at least 6 months prior to expiration of this permit. Issuance of a new permit is at the sole discretion of the authorized officer. At a minimum, before issuing a new permit, the authorized officer shall ensure that (1) the use and occupancy to be authorized by the new permit are consistent with the direction in the applicable land management plan; (2) the type of use and occupancy to be authorized by the new permit is the same as the type of use and occupancy authorized by this permit; and (3) the holder is in compliance with all the terms of this permit. The authorized officer may prescribe new terms when a new permit is issued.

E. AMENDMENT. This permit may be amended in whole or in part by the Forest Service when, at the discretion of the authorized officer, such action is deemed necessary or desirable to incorporate new terms that may be required by law, regulation, directive, the applicable land management plan, or projects and activities implementing the land management plan pursuant to 36 CFR Part 218. Any amendments to this permit under this clause must be in writing and must be signed and dated by the authorized officer.

F. COMPLIANCE WITH LAWS, REGULATIONS, AND OTHER LEGAL REQUIREMENTS. In exercising the rights and privileges granted by this permit, the holder shall comply with all present and future federal laws and regulations and all present and future state, county, and municipal laws, regulations, and other legal requirements that apply to the permit area, to the extent they do not conflict with federal law, regulation, or policy. The Forest Service assumes no responsibility for enforcing laws, regulations, and other legal requirements that fall under the jurisdiction of other governmental entities.

G. NON-EXCLUSIVE USE. The use or occupancy authorized by this permit is not exclusive. The Forest Service reserves the right of access to the permit area, including a continuing right of physical entry to the permit area and the authorized facilities and improvements for inspection, monitoring, or any other purpose consistent with any right or obligation of the United States under any law or regulation. The Forest Service reserves the right to allow others to use the permit area in any way that is not inconsistent with the holder's rights and privileges under this permit, after consultation with all parties involved. Except for any restrictions that the holder and the authorized

officer agree are necessary to protect the installation and operation of authorized temporary improvements, the lands and waters covered by this permit shall remain open to the public for all lawful purposes.

H. ASSIGNABILITY. This permit is not assignable or transferable.

I. TRANSFER OF TITLE TO THE IMPROVEMENTS

1. **Notification of Transfer.** The holder shall notify the authorized officer when a transfer of title to all or part of the authorized improvements is planned.
 2. **Transfer of Title.** Any transfer of title to the improvements covered by this permit shall result in termination of the permit upon issuance of a new permit to another party for the use and occupancy authorized by this permit. The party who acquires title to the improvements must submit an application for a permit. The Forest Service is not obligated to issue a new permit to the party who acquires title to the improvements. The authorized officer shall determine that the applicant meets requirements under applicable federal regulations.
- II. IMPROVEMENTS**

A. LIMITATIONS ON USE. Nothing in this permit gives or implies permission to build or maintain any structure or facility or to conduct any activity, unless specifically authorized by this permit. Any use not specifically authorized by this permit must be proposed in accordance with 36 CFR 251.54 or 251.61. Approval of such a proposed use through issuance of a new permit or permit amendment is at the sole discretion of the authorized officer.

B. DRAWINGS. All drawings for development, layout, construction, reconstruction, or alteration of improvements in the permit area, as well as revisions to those drawings, must be prepared by a professional engineer, architect, landscape architect, or other qualified professional acceptable to the authorized officer. These drawings and drawing revisions must have written approval from the authorized officer before they are implemented. The authorized officer may require the holder to furnish as-built drawings, maps, or surveys upon completion of the work.

C. CONSTRUCTION. Any construction authorized by this permit shall commence by **07/01/2027** and shall be completed by **10/01/2030**.

III. OPERATIONS

A. PERIOD OF USE. Use or occupancy of the permit area shall be exercised at least 365 days each year.

B. CONDITION OF OPERATIONS. The holder shall maintain the authorized improvements and permit area to standards of repair, orderliness, neatness, sanitation, and safety acceptable to the authorized officer and consistent with other provisions of this permit. Standards are subject to periodic change by the authorized officer when

deemed necessary to meet statutory, regulatory, or policy requirements or to protect National Forest System resources.

C. USE OF NATIONAL FOREST SYSTEM ROADS AND NATIONAL FOREST SYSTEM TRAILS.

The holder's use of National Forest System roads and National Forest System trails shall comply with applicable requirements in 36 CFR Part 212, Subpart A; 36 CFR Part 261, Subpart A; and orders issued under 36 CFR Part 261, Subpart B. Motor vehicle use shall be consistent with designations made under 36 CFR Part 212, Subpart B, unless specifically provided otherwise in the operating plan. Over-snow vehicle use shall be consistent with designations made under 36 CFR Part 212, Subpart C, unless specifically provided otherwise in the operating plan.

E. MONITORING BY THE FOREST SERVICE. The Forest Service shall monitor the holder's operations and reserves the right to inspect the permit area and authorized facilities and improvements at any time for compliance with the terms of this permit. The holder shall comply with inspection requirements deemed appropriate by the authorized officer. The holder's obligations under this permit are not contingent upon any duty of the Forest Service to inspect the permit area or authorized facilities or improvements. A failure by the Forest Service or other governmental officials to inspect is not a justification for noncompliance with any of the terms of this permit.

F. CUTTING, DISPOSAL, AND PLANTING OF VEGETATION. This permit does not authorize the cutting of trees, brush, shrubs, and other plants ("vegetation"). Vegetation may be cut, destroyed, or trimmed only after the authorized officer or the authorized officer's designated representative has approved in writing and marked or otherwise identified what may be cut, destroyed, or trimmed. The holder shall notify the authorized officer when approved cutting, destruction, or trimming of vegetation has been completed. The Forest Service shall determine in advance of felling the method of disposal of trees felled in the permit area that meet utilization standards. Disposal may be by sale or without charge per 36 CFR Part 223, as may be most advantageous to the United States. Debris from felling that does not meet utilization standards shall also be disposed of according to methods determined by the Forest Service. Planting of vegetation in the permit area must have prior written approval from the authorized officer.

IV. RIGHTS AND LIABILITIES

A. LEGAL EFFECT OF THE PERMIT. This permit, which is revocable and terminable, is not a contract or a lease, but rather a federal license. The benefits and requirements conferred by this authorization are reviewable solely under the procedures set forth in 36 CFR Part 214 and 5 U.S.C. 704. This permit does not constitute a contract for purposes of the Contract Disputes Act, 41 U.S.C. 601. The permit is not real property, does not convey any interest in real property, and may not be used as collateral for a loan.

B. VALID EXISTING RIGHTS. This permit is subject to all valid existing rights. Valid existing rights include those derived under mining and mineral leasing laws of the United States. The United States is not liable to the holder for the exercise of any such right.

C. ABSENCE OF THIRD-PARTY BENEFICIARY RIGHTS. The parties to this permit do not intend

to confer any rights on any third party as a beneficiary under this permit.

D. NO WARRANTY OF ACCESS, SITE SUITABILITY, OR SERVICES. This permit authorizes the use and occupancy of National Forest System lands by the holder for the purposes identified in this permit. The Forest Service does not make any express or implied warranty of access to the permit area, of the suitability of the permit area for the authorized uses, or for the furnishing of road or trail maintenance, water, fire protection services, search and rescue services, or any other services by a government agency, utility, association, or individual.

E. RISK OF LOSS. The holder assumes all risk of loss to the authorized improvements and all risk of loss of use and occupancy of the permit area, in whole or in part, due to public health and safety or environmental hazards. Loss to the authorized improvements and of use and occupancy of the permit area may result from but is not limited to theft, vandalism, fire and any fire-fighting activities (including prescribed burns), environmental contamination, avalanches, rising waters, winds, falling limbs or trees, and other forces of nature. If any authorized improvements are destroyed or substantially damaged, the authorized officer shall conduct an analysis to determine whether the improvements can be safely occupied in the future and whether rebuilding should be allowed. If rebuilding is not allowed, this permit shall terminate. If the authorized officer determines that the permit area cannot be safely occupied due to a public health or safety or environmental hazard, this permit shall terminate. Termination under this clause shall not give rise to any claim for damages, including lost profits and the value of the improvements, by the holder against the Forest Service.

F. DAMAGE TO UNITED STATES PROPERTY. The holder has an affirmative duty to protect from damage the land, property, and other interests of the United States that are associated with the use and occupancy authorized by this permit. Damage includes but is not limited to destruction of or damage to National Forest System lands, fire suppression costs, and destruction of or damage to federally owned improvements.

1. The holder shall be liable for all injury, loss, or damage, including fire suppression costs, prevention and control of the spread of invasive species, and the costs of rehabilitation or restoration of natural resources, resulting from the holder's use and occupancy of the permit area. Compensation shall include but not be limited to the value of resources damaged or destroyed, the costs of restoration, cleanup, or other mitigation, fire suppression or other types of abatement costs, and all administrative, legal (including attorney's fees), and other costs. Such costs may be deducted from a performance bond required under clause IV.J.
2. The holder shall be liable for damage to all roads and trails of the United States caused by use of the holder or the holder's heirs, assignees, agents, employees, or contractors to the same extent as provided under clause IV.F.1, except that liability shall not include reasonable and ordinary wear and tear.

G. HEALTH AND SAFETY. The holder shall take all measures necessary to protect the health and safety of all persons affected by the use and occupancy authorized by this permit. The holder shall promptly abate as completely as possible and in compliance with all applicable laws and regulations any physical or mechanical procedure, activity, event, or condition existing or occurring in connection with the authorized use and occupancy during the term of this permit that causes or

threatens to cause a hazard to the health or safety of the public or the holder's employees, agents, or contractors. The holder shall as soon as practicable notify the authorized officer of all serious accidents that occur in connection with these procedures, activities, events, or conditions. The Forest Service has no duty under the terms of this permit to inspect the permit area or operations of the holder for hazardous conditions or compliance with health and safety standards.

H. ENVIRONMENTAL PROTECTION.

1. Compliance with Environmental Laws. The holder shall in connection with the use and occupancy authorized by this permit comply with all applicable federal, state, and local environmental laws and regulations, including but not limited to those established pursuant to the Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA), as amended, 42 U.S.C. 9601 et seq., the Resource Conservation and Recovery Act, as amended, 42 U.S.C. 6901 et seq., the Federal Water Pollution Control Act, as amended, 33 U.S.C. 1251 et seq., the Oil Pollution Act, as amended, 33 U.S.C. 2701 et seq., the Clean Air Act, as amended, 42 U.S.C. 7401 et seq., the Toxic Substances Control Act, as amended, 15 U.S.C. 2601 et seq., the Federal Insecticide, Fungicide, and Rodenticide Act, as amended, 7 U.S.C. 136 et seq., and the Safe Drinking Water Act, as amended, 42 U.S.C. 300f et seq.
2. Definition of Hazardous Material. For purposes of clause IV.H and section V, "hazardous material" shall mean (a) any hazardous substance under section 101(14) of CERCLA, 42 U.S.C. 9601(14); (b) any pollutant or contaminant under section 101(33) of CERCLA, 42 U.S.C. 9601(33); (c) any petroleum product or its derivative, including fuel oil, and waste oils; and (d) any hazardous substance, extremely hazardous substance, toxic substance, hazardous waste, ignitable, reactive or corrosive materials, pollutant, contaminant, element, compound, mixture, solution or substance that may pose a present or potential hazard to human health or the environment under any applicable environmental laws.
3. Oil Discharges and Release of Hazardous Materials. The holder shall immediately notify all appropriate response authorities, including the National Response Center and the authorized officer or the authorized officer's designated representative, of any oil discharge or of the release of a hazardous material in the permit area in an amount greater than or equal to its reportable quantity, in accordance with 33 CFR Part 153 and 40 CFR Part 302. For the purposes of this requirement, "oil" is defined by section 311(a)(1) of the Clean Water Act, 33 U.S.C. 1321(a)(1). The holder shall immediately notify the authorized officer or the authorized officer's designated representative of any release or threatened release of any hazardous material in or near the permit area which may be harmful to public health or welfare or which may adversely affect natural resources on federal lands.
4. Remediation of Release of Hazardous Materials. The holder shall remediate any release, threat of release, or discharge of hazardous materials that occurs in connection with the holder's activities in the permit area, including activities conducted by the holder's agents, employees, or contractors and regardless of whether those activities are authorized under this permit. The holder shall perform remediation in accordance with applicable law immediately upon discovery of the release, threat of release, or discharge of hazardous

materials. The holder shall perform the remediation to the satisfaction of the authorized officer and at no expense to the United States. Upon revocation or termination of this permit, the holder shall deliver the site to the Forest Service in compliance with all applicable laws and regulations and free and clear of contamination.

I. **INDEMNIFICATION OF THE UNITED STATES**. The holder shall indemnify, defend, and hold harmless the United States for any costs, damages, claims, liabilities, and judgments arising from past, present, and future acts or omissions of the holder in connection with the use or occupancy authorized by this permit. This indemnification provision includes but is not limited to acts and omissions of the holder or the holder's heirs, assignees, agents, employees, or contractors in connection with the use and occupancy authorized by this permit which result in (1) violations of any laws and regulations which are now or which may in the future become applicable; (2) judgments, claims, demands, penalties, or fees assessed against the United States; (3) costs, expenses, and damages incurred by the United States; or (4) the release or threatened release of any solid waste, hazardous waste, hazardous materials, pollutant, contaminant, oil in any form, or petroleum product into the environment. The authorized officer may prescribe terms that allow the holder to replace, repair, restore, or otherwise undertake necessary curative actions to mitigate damages in combination with or as an alternative to monetary indemnification.

J. **BONDING**. The authorized officer may require the holder to furnish a surety bond or other security for any of the obligations imposed by the terms of this permit or any applicable law, regulation, or order.

K. **STRICT LIABILITY**. The holder shall be strictly liable (liable without proof of negligence) to the United States up to the limit specified in 36 CFR 251.56(d)(2), as amended, per occurrence for any injury, loss, or damage arising in tort under this permit. Liability in tort for injury, loss, or damage to the United States exceeding the prescribed amount of strict liability in tort shall be determined under the law of negligence.

L. **INSURANCE**. The holder shall furnish proof of insurance, such as a certificate of insurance, to the authorized officer prior to issuance of this permit and each year thereafter that this permit is in effect. The Forest Service reserves the right to review the insurance policy and require any changes needed to ensure adequate coverage of the United States in connection with the authorized use and occupancy. The holder shall send an authenticated copy of any insurance policy obtained pursuant to this clause to the authorized officer immediately upon issuance of the policy. Any insurance policy obtained by the holder pursuant to this clause shall include the United States as an additional insured in an endorsement to the policy, and the additional insured provision shall provide for insurance coverage for the United States as required under this clause and to the extent of the full limits of insurance available to the holder. The holder shall give 30 days prior written notice to the authorized officer of cancellation of or any modification to the insurance policy. The certificate of insurance, the authenticated copy of the insurance policy, and written notice of cancellation or modification of and insurance policy should be sent to United States C/O Yampa Ranger District 300 Roselawn Avenue PO Box 7 Yampa, CO 80483. Minimum amounts of coverage and other insurance requirements are subject to change at the sole discretion of the authorized officer on the anniversary date of this permit.

1. The holder shall have in force liability insurance covering losses [, including those arising from strict liability,] associated with the use or occupancy authorized by this permit arising from personal injury or death and third-party property damage in the minimum amount of \$1,000,000 as a combined single limit per occurrence.
2. Depending on the holder's operations, the Forest Service may require the holder to demonstrate the availability of funds to address any release or threatened release of hazardous materials that may occur in connection with the holder's use or occupancy. Any requirements imposed would be established on a case-by-case basis by the authorized officer based on the degree of environmental risk from the holder's operations. The storage and use of normal maintenance supplies in nominal amounts generally would not trigger financial assurance requirements.

V. RESOURCE PROTECTION

A. WATER POLLUTION. No waste or by-product shall be discharged into water in connection with the use and occupancy authorized by this permit except in full compliance with all applicable federal, state, and local environmental and other laws. Storage facilities for materials capable of causing water pollution, if accidentally discharged, shall be located so as to prevent any spillage into waters or channels leading into water except in full compliance with all applicable federal, state, and local environmental and other laws.

B. SCENIC VALUES. The holder shall protect the scenic values of the permit area and the adjacent land to the greatest extent possible during construction, operation, and maintenance of the authorized improvements.

C. VANDALISM. The holder shall take reasonable measures to prevent and discourage vandalism and disorderly conduct and when necessary, shall contact the appropriate law enforcement officer.

D. PESTICIDE USE.

1. **Authorized Officer Concurrence.** Pesticides may not be used outside of buildings in the permit area to control pests, including undesirable woody and herbaceous vegetation (including aquatic plants), insects, birds, rodents, or fish without prior written concurrence of the authorized officer. Only those products registered or otherwise authorized by the U.S. Environmental Protection Agency and appropriate State authority for the specific purpose planned shall be authorized for use within areas on National Forest System lands.
2. **Pesticide-Use Proposal.** Requests for concurrence of any planned uses of pesticides shall be provided in advance using the Pesticide-Use Proposal (form FS-2100-2). Annually the holder shall, on the due date established by the authorized officer, submit requests for any new, or continued, pesticide usage. The Pesticide-Use Proposal shall cover a 12-month period of planned use. The Pesticide-Use Proposal shall be submitted at least 60 days in advance of pesticide application. Information essential for review shall be provided in the form specified. Exceptions to this schedule may be allowed, subject to emergency request

and approval, only when unexpected outbreaks of pests require control measures which were not anticipated at the time a Pesticide-Use Proposal was submitted.

3. Safety Plan. Before applying pesticides in the permit area, the holder shall submit to the authorized officer a safety plan that includes, at a minimum, a precise statement of the treatment objectives; a description of the equipment, materials, and supplies to be used, including pesticide formulation, quantities, and application methods; a description of the lines of responsibility for project planning, project monitoring, and after-action review; a description of any necessary interagency coordination; a copy of the current Pesticide-Use Proposal for the permit; a description of the process by which treatment effectiveness will be determined; and a spill plan, communications plan, security plan, and when required by applicable local requirements, a provision for prior notification to sensitive individuals.
4. Reporting. By September 30th annually, the holder shall submit to the authorized officer a written report of each pesticide application project completed during the previous 12-month period. The report shall contain information pertaining to the pesticide application projects as requested by the authorized officer.
5. Labeling, Laws, and Regulations. Label instructions and all applicable laws and regulations shall be strictly followed in the application of pesticides and disposal of excess materials and containers. No pesticide waste, excess materials, or containers shall be disposed of in any area administered by the Forest Service.

E. ARCHAEOLOGICAL AND PALEONTOLOGICAL DISCOVERIES. The holder shall immediately notify the authorized officer of any antiquities or other objects of historic or scientific interest, including but not limited to historic or prehistoric ruins, fossils, or artifacts discovered in connection with the use and occupancy authorized by this permit. The holder shall leave these discoveries intact and in place until otherwise directed by the authorized officer.

F. NATIVE AMERICAN GRAVES PROTECTION AND REPATRIATION ACT (NAGPRA). In accordance with 25 U.S.C. 3002(d) and 43 CFR 10.4, if the holder inadvertently discovers human remains, funerary objects, sacred objects, or objects of cultural patrimony on National Forest System lands, the holder shall immediately cease work in the area of the discovery and shall leave the discoveries intact and in place. The holder shall follow the applicable NAGPRA protocols for the undertaking provided in the NAGPRA plan of action or the NAGPRA comprehensive agreement; if there are no such agreed-upon protocols, the holder shall as soon as practicable notify the authorized officer of the discovery and shall follow up with written confirmation of the discovery. The activity that resulted in the inadvertent discovery may not resume until 30 days after the authorized officer certifies receipt of the written confirmation, if resumption of the activity is otherwise lawful, or at any time if a NAGPRA plan of action has been executed by the Forest Service following tribal consultation and any preconditions have been met.

G. PROTECTION OF THREATENED AND ENDANGERED SPECIES, SENSITIVE SPECIES, AND SPECIES OF CONSERVATION CONCERN AND THEIR HABITAT.

1. Threatened and Endangered Species and Their Habitat. The location of sites within the permit area needing special measures for protection of plants or animals listed as threatened

or endangered under the Endangered Species Act of 1973, 16 U.S.C. 1531 et seq., as amended, or within designated critical habitat shall be shown on a map in an appendix to this permit and may be shown on the ground. The holder shall take any protective and mitigation measures specified by the authorized officer as necessary and appropriate to avoid or reduce effects on listed species or designated critical habitat affected by the authorized use and occupancy. Discovery by the holder or the Forest Service of other sites within the permit area containing threatened or endangered species or designated critical habitat not shown on the map in the appendix shall be promptly reported to the other party and shall be added to the map.

2. Sensitive Species and Species of Conservation Concern and Their Habitat. The location of sites within the permit area needing special measures for protection of plants or animals designated by the Regional Forester as sensitive species or as species of conservation concern pursuant to FSM 2670 shall be shown on a map in an appendix to this permit and may be shown on the ground. The holder shall take any protective and mitigation measures specified by the authorized officer as necessary and appropriate to avoid or reduce effects on sensitive species or species of conservation concern or their habitat affected by the authorized use and occupancy. Discovery by the holder or the Forest Service of other sites within the permit area containing sensitive species or species of conservation concern or their habitat not shown on the map in the appendix shall be promptly reported to the other party and shall be added to the map.

H. CONSENT TO STORE HAZARDOUS MATERIALS. The holder shall not store any hazardous materials at the site without prior written approval from the authorized officer. This approval shall not be unreasonably withheld. If the authorized officer provides approval, this permit shall include, or in the case of approval provided after this permit is issued, shall be amended to include specific terms addressing the storage of hazardous materials, including the specific type of materials to be stored, the volume, the type of storage, and a spill or release prevention and control plan. Such terms shall be proposed by the holder and are subject to approval by the authorized officer.

1. If the holder receives consent to store hazardous material, the holder shall identify to the Forest Service any hazardous material to be stored at the site. This identifying information shall be consistent with column (1) of the table of hazardous materials and special provisions enumerated at 49 CFR 172.101 whenever the hazardous material appears in that table. For hazard communication purposes, the holder shall maintain Material Safety Data Sheets for any stored hazardous chemicals, consistent with 29 CFR 1910.1200(c) and (g). In addition, all hazardous materials stored by the holder shall be used, labeled, stored, transported, and disposed of in accordance with all applicable federal, state, and local laws and regulations. Any hazardous material transportation and disposal manifests shall clearly identify the holder as the generator of the hazardous waste.
2. The holder shall not release any hazardous materials onto land or into rivers, streams, impoundments, or into natural or artificial channels leading thereto. All prudent and safe attempts must be made to contain any release of these materials. The authorized officer may specify conditions that must be met, including conditions more stringent than those in

applicable federal, state, and local laws and regulations, to prevent releases and protect natural resources.

3. If the holder uses or stores hazardous materials at the site, upon revocation or termination of this permit the holder shall provide the Forest Service with a report certified by a professional or professionals acceptable to the Forest Service that the permit area is uncontaminated by the presence of hazardous materials and that there has not been a release or discharge of hazardous materials upon the permit area, into surface water at or near the permit area, or into groundwater below the permit area during the term of the permit. If a release or discharge has occurred, the professional or professionals shall document and certify that the release or discharge has been fully remediated and that the permit area is in compliance with all applicable federal, state, and local laws and regulations.
4. If the holder uses or stores hazardous materials at the site, upon revocation or termination of this permit the holder shall provide the Forest Service with a report certified by a professional or professionals acceptable to the Forest Service that the permit area is uncontaminated by the presence of hazardous materials and that there has not been a release or discharge of hazardous materials upon the permit area, into surface water at or near the permit area, or into groundwater below the permit area during the term of the permit. If a release or discharge has occurred, the professional or professionals shall document and certify that the release or discharge has been fully remediated and that the permit area is in compliance with all applicable federal, state, and local laws and regulations.

I. FEDERAL SURVEY MONUMENTS, CORNERS, AND BOUNDARY MARKERS. The holder shall protect in place all federal survey monuments, corners, and boundary markers in the permit area. If any federal survey monuments, corners, or boundary markers in the permit area are destroyed or modified, the holder shall ensure that they are reestablished or corrected in accordance with (1) the Manual of Instructions for the Survey of the Public Land of the United States; (2) the applicable county surveyor's specifications; and (3) the specifications of the Forest Service, as applicable. The holder shall ensure that any official survey records that were affected due to the destruction or modification of any federal survey monuments, corners, or boundary markers are amended in accordance with applicable law. Nothing in this clause shall relieve the holder of liability for the willful destruction or modification of any federal survey monuments, corners, or boundary markers as provided in 18 U.S.C. 1858.

VI. LAND USE FEE AND DEBT COLLECTION

A. LAND USE FEE. The holder shall pay in advance an annual land use fee of **\$3,893.42**. The annual land use fee will be adjusted annually using the Implicit Price Deflator (IPD).

B. MODIFICATION OF THE LAND USE FEE. The land use fee may be revised whenever necessary to reflect the market value of the authorized use or occupancy or when the fee system used to calculate the land use fee is modified or replaced.

C. LAND USE FEE PAYMENTS.

1. Crediting of Payments. Payments shall be credited on the date received by the deposit facility, except that if a payment is received on a non-workday, the payment shall not be credited until the next workday.
2. Disputed Land Use Fees. Land use fees are due and payable by the due date. Disputed land use fees, other than land use fees recalculated pursuant to an audit, must be paid in full. Adjustments will be made if dictated by an administrative appeal decision, a court decision, or settlement terms.
3. Late Payments
 - a) Interest. Pursuant to 31 U.S.C. 3717 et seq., interest shall be charged on any land use fee not paid within 30 days from the date it became due. The rate of interest assessed shall be the higher of the Prompt Payment Act rate or the rate of the current value of funds to the United States Treasury (i.e., the Treasury tax and loan account rate), as prescribed and published annually or quarterly by the Secretary of the Treasury in the Federal Register and the Treasury Fiscal Requirements Manual Bulletins. Interest on the principal shall accrue from the date the land use fee is due.
 - b) Administrative Costs. If the account becomes delinquent, administrative costs to cover processing and handling the delinquency shall be assessed.
 - c) Penalties. Pursuant to 31 U.S.C. 3717(e)(2), a penalty of 6% per year shall be assessed on the total amount of any debt, including interest and administrative costs, that is more than 90 days delinquent. The penalty shall accrue from the same date on which interest charges begin to accrue.
 - d) Termination for Nonpayment. This permit shall terminate if the holder fails to pay any land use fee, interest, or any other charges within 90 calendar days of the due date. The holder shall remain responsible for the delinquent charges.
4. Administrative Offset and Credit Reporting. Delinquent land use fees and other charges associated with this permit shall be subject to all rights and remedies afforded the United States pursuant to 31 U.S.C. 3711 et seq. and its implementing regulations. Delinquencies are subject to any or all of the following:
 - a) Administrative offset of payments due the holder from the Forest Service.
 - b) If in excess of 120 days, referral to the United States Department of the Treasury for appropriate collection action as provided by 31 U.S.C. 3711(g)(1) and its implementing regulations.
 - c) Offset by the Secretary of the Treasury of any amount due the holder, as provided by 31 U.S.C. 3720A et seq.
 - d) Disclosure to consumer or commercial credit reporting agencies.

VII. REVOCATION, SUSPENSION, AND TERMINATION

A. REVOCATION AND SUSPENSION.

1. The authorized officer may revoke or suspend this permit in whole or in part:

- a) For noncompliance with federal, state, or local law;
 - b) For noncompliance with the terms of this permit;
 - c) For abandonment or other failure of the holder to exercise the privileges granted; or
 - d) At the discretion of the authorized officer, for specific and compelling reasons in the public interest.
2. The authorized officer may revoke this permit at the request of the holder. Revocation at the request of the holder must be agreed to in writing by the authorized officer. As a condition of revocation of this permit at the request of the holder, the authorized officer has discretion to impose any terms deemed appropriate as provided for in this permit.
 3. Prior to revocation or suspension, other than revocation at the request of the holder under clause VII.A.2 and immediate suspension under clause VII.B, the authorized officer shall give the holder written notice of the grounds for revocation or suspension and a reasonable period, typically not to exceed 90 days, to cure any noncompliance.

B. IMMEDIATE SUSPENSION. The authorized officer may immediately suspend this permit in whole or in part when necessary to protect public health or safety or the environment. The suspension decision shall be in writing. The holder may request an on-site review with the authorized officer's superior of the adverse conditions prompting the suspension. The authorized officer's superior shall grant this request within 48 hours. Following the on-site review, the authorized officer's superior shall promptly affirm, modify, or cancel the suspension.

C. APPEALS AND REMEDIES. Written decisions by the authorized officer relating to administration of this permit are subject to administrative appeal pursuant to 36 CFR Part 214, as amended. Revocation or suspension of this permit shall not give rise to any claim for damages by the holder against the Forest Service.

D. TERMINATION. This permit shall terminate when by its terms a fixed or agreed upon condition, event, or time occurs without any action by the authorized officer. Examples include but are not limited to expiration of the permit by its terms on a specified date and, in the case of a permit issued to a business entity, termination upon change of control of the business entity and issuance of a new permit to another party for the use and occupancy authorized by this permit. Termination of this permit shall not require notice, a decision document, or any environmental analysis or other documentation. Termination of this permit is not subject to administrative appeal and shall not give rise to any claim for damages by the holder against the Forest Service.

E. RIGHTS AND RESPONSIBILITIES UPON REVOCATION OR TERMINATION WITHOUT ISSUANCE OF A NEW PERMIT. Upon revocation or termination of this permit without issuance of a new permit, the holder shall remove all structures and improvements, except those owned by the United States, within a reasonable period prescribed by the authorized officer and shall restore the site to the satisfaction of the authorized officer. If the holder fails to remove all structures and improvements within the prescribed period, they shall become the property of the United States and may be sold, destroyed, or otherwise disposed of without any liability to the United States. However,

the holder shall remain liable for all costs associated with their removal, including costs of sale and impoundment, cleanup, and restoration of the site.

F. CONTINUATION OF OBLIGATIONS AND LIABILITIES BEYOND TERMINATION OR

REVOCATION. Notwithstanding the termination or revocation of this permit, its terms shall remain in effect and shall be binding on the holder and the holder's personal representative, successors, and assignees until all the holder's obligations and liabilities accruing before or as a result of termination or revocation of this permit have been satisfied.

VIII. MISCELLANEOUS PROVISIONS

A. MEMBERS OF CONGRESS. No member of or delegate to Congress or resident commissioner shall benefit from this permit either directly or indirectly, except to the extent the authorized use provides a general benefit to a corporation.

B. CURRENT ADDRESSES. The holder and the Forest Service shall keep each other informed of current mailing addresses, including those necessary for billing and payment of land use fees.

C. SUPERSEDED AUTHORIZATION. This permit supersedes a special use authorization designated not applicable.

D. MERGER CLAUSE. This permit, and any appendices incorporated into this permit by reference, constitute the complete understanding of the parties to this permit as to the rights, duties, and obligations of each party as of the date of issuance of this permit. If there are any inconsistencies between any of the preceding clauses and any subsequent clauses or any appendices to this permit, the preceding clauses shall govern.

E. Ground Surface Protection and Restoration (D-9).

The holder shall prevent and control soil erosion and gullyng on National Forest System lands in and adjacent to the permit area resulting from construction, operation, maintenance, and termination of the authorized use. The holder shall construct authorized improvements so as to avoid accumulation of excessive amounts of water in the permit area and encroachment on streams. The holder shall revegetate or otherwise stabilize (for example, by constructing a retaining wall) all ground where the soil has been exposed as a result of the holder's construction, maintenance, operation, or termination of the authorized use.

F. Noxious Weed and Exotic Plant Prevention and Control (D-10).

The holder shall be responsible for the prevention and control of noxious weeds and exotic plants arising from the authorized use. For purposes of this clause, noxious weeds and exotic plants include those species recognized as such by Federal, State, or local agency. The holder shall follow prevention and control measures required by Federal, State, or local agency. When determined to be necessary by the Authorized Officer, the holder shall develop a plan for noxious weed and exotic

plant prevention and control. These plans must have prior written approval from the Authorized Officer and, upon approval, shall be attached to this permit as an appendix.

G. Archaeological-Paleontological Discoveries(X-17).

The holder shall immediately notify the authorized officer of any previously undiscovered archaeological or paleontological remains, including but not limited to historic or prehistoric ruins, fossils, artifacts, or human remains discovered in connection with the use and occupancy authorized by this permit. The holder shall discontinue work in the general area of the discovery, secure the area from further disturbance, and leave these discoveries intact and in place until otherwise directed by the authorized officer.

H. Disputes (X-96).

DISPUTES. Appeal of any provisions of this authorization or any requirements thereof shall be subject to the appeal regulations at 36 CFR Part 214, or revisions thereto.

THIS PERMIT IS ACCEPTED SUBJECT TO ALL ITS TERMS.

BEFORE THIS PERMIT IS ISSUED TO AN ENTITY, DOCUMENTATION MUST BE PROVIDED TO THE AUTHORIZED OFFICER OF THE AUTHORITY OF THE SIGNATORY FOR THE ENTITY TO BIND IT TO THE TERMS OF THIS PERMIT.

ACCEPTED:

MELISSA DOBBINS
MAYOR
Town of Oak Creek

DATE

APPROVED:

JAMES STATEZNY
DISTRICT RANGER
Routt National Forest
USDA Forest Service
PAPERWORK REDUCTION ACT STATEMENT

DATE

According to the Paperwork Reduction Act of 1995, a Federal agency may not conduct or sponsor, and a person is not required to respond to an information collection request unless it displays a valid Office of Management and Budget (OMB) control number. The valid OMB control number for this information collection request is 0596-0082. Response to this information collection request is required to obtain or retain benefits, specifically, a special use authorization. The authority for this information collection request is ORGANIC ADMINISTRATION ACT June 4, 1897. The time required to complete this information collection request is estimated to average 1 hour per response, including the time for reviewing instructions, searching existing data sources, collecting and maintaining the data needed, and completing and reviewing the information collection request. Send comments regarding this burden estimate or any other aspect of this information collection request, including suggestions for reducing the burden, to Forest Service Information Collections Officer, SM.FS.InfoCollect@usda.gov, with OMB control number 0596-0082 in the subject line.

PRIVACY ACT STATEMENT

Pursuant to 5 U.S.C. § 552a(e)(3), this Privacy Act statement serves to inform you of the following concerning the collection of the information on this form.

Purpose: The Privacy Act of 1974 requires that the Director of Recreation, Heritage, and Volunteer Resources staff and the Director of Lands, Minerals, and Geology Management staff provide the following statements to individuals from whom they request information.

Authority: Collection of this information solicited on this form is authorized by ORGANIC ADMINISTRATION ACT June 4, 1897.

Routine Uses: The information collected will be used by Forest Service officials to ensure that your use of National Forest System lands is administered in accordance with applicable statutes, regulations, and directives. The information collected from you is retained in the Special Uses Data System (SUDS) and is retrieved by the Forest Service to create reports for the Agency's Special Uses Program, generate bills for collection of land use fees for your authorization, monitor compliance with your special use authorization, and other matters pertaining to administration of your special use authorization. SUDS is a component of the Forest Service's Natural Resources Manager database (NRM). A complete list of the routine uses of NRM can be found in the system of records notice associated with this form, FS-24.

Disclosure: The submission of this information is required to obtain or retain benefits, specifically, a special use authorization.

NONDISCRIMINATION STATEMENT

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the State or local Agency that administers the program or contact USDA through the Telecommunications Relay Service at 711 (voice and TTY). Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at [How to File a Program Discrimination Complaint](#) and at any USDA office or write a letter addressed to USDA and provide in the letter all the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit the completed form or letter to USDA by (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: program.intake@usda.gov.

USDA is an equal opportunity provider, employer, and lender.

COLORADO RIVER DISTRICT COMMUNITY FUNDING PARTNERSHIP



Date: July 22, 2026

Sent via e-mail to: townadmin@townofcreek.com

Louis Fineberg
Town of Oak Creek
P.O. Box 128
Oak Creek, CO 80467

Re: Award Letter for the Sheriff Reservoir Dam Rehabilitation Construction Project

Dear Mr. Fineberg,

The Colorado River District is pleased to inform you that your application to the Community Funding Partnership has been approved and will be awarded grant funding in the amount \$232,155 to assist in the implementation of the Sheriff Reservoir Dam Rehabilitation Construction Project. On July 22, 2026, the Colorado River District Board approved an extension of the period performance to terminate on October 16, 2028.

Enclosed please find your grant overview which details any award contingencies or special contract provisions of your award. Also included are the expected tasks and disbursement schedule. In addition, please submit a completed Exhibit A.1– Scope of Work and Exhibit A.2 – Budget (attached), which will become exhibits to your contract. As part of the contracting process, please note that you will be required to submit a completed W-9 and appropriate Certificates of Insurance (COI). The COI needs to include the contract number and list the Colorado River District as additionally insured. Please wait to receive the contract before sending the COI.

Additionally, our External Affairs team will be announcing this funding award and are available to assist you with outreach regarding this award. Together, we encourage you to share the news of your grant award and project with your network, project partners and community members. Please also find a link to our [Grantee Resources Page](#) that includes a communications toolkit to support you in sharing the news of the grant and other post-award resources.

On behalf of the Board and staff, thank you for your commitment to the mission of the Colorado River District to lead in the protection, conservation, use, and development of the water resources of the Colorado River basin for the welfare of the District, and to safeguard for Colorado all waters of the Colorado River to which the state is entitled.

Congratulations! We look forward to growing our partnership as you undertake the responsibilities of this funding agreement.

Sincerely,



Amy Moyer
Chief of Strategy



Grant Overview

Project Title: Sheriff Reservoir Dam Rehabilitation Construction Project

Awardee: Town of Oak Creek

Award Amount: \$232,155.00
Total Project Cost: \$5,318,655.00

Award Contingencies (if any): N/A

Contract Provisions (if any): N/A

Insurance Requirements*: As indicated previously, you and/or your contractor must provide Certificates of Insurance for Commercial General Liability, Commercial Automobile Liability, and Workers Compensation and Employer's Liability upon execution of the Grant Contract that abide by CRD's standard insurance requirements (included at the end of this packet). If extenuating circumstances or hardships exist that prevent you from fulfilling this requirement, please request an insurance modification form.

Expected Tasks:

1. Construction of a new 55-foot-wide emergency spillway. This includes:
 - a. Demolition of the existing spillway
 - b. Construction of an ogee control section spillway with a dam crest elevation of 9735.5
 - c. Construction of a USBR Type II stilling Basin
 - d. Construction of a riprap lined discharge channel
 - e. Installation of a pedestrian access bridge
2. Demolition of the existing outlet works terminal structure
3. Construction of a new outlet works terminal structure
4. Restoration of the dam crest to provide a uniform dam crest at elevation 9742.5
5. Repair isolated areas of wave erosion on the upstream slope.

Expected Deliverables:

- The key deliverable will be the construction completion of the dam rehabilitation design, and acceptance of the construction and construction documentation by the Dam Safety Branch of the Colorado Division of Water Resources.
- Project success will also lift the current storage restriction by the Colorado Division of Water Resources.

Disbursement Schedule: The disbursement will follow the standard CRD distribution schedule as follows:

- After execution of the contract and upon notification that the project will commence within 90 days, the CRD will forward 25% of the funding amount.
- Two progress payments will be made in 25% increments based upon evidence of paid invoices provided by the awardee.



- The remaining 25% of the funds will be paid upon a determination that the project is substantially complete, and the CRD has received a completed Request for Final Payment Form with all required documentation.

*The CRD has normal minimum requirements for insurance for contractual agreements as follows:

1. General Liability:
 - a. Bodily Injury & Property Damage:
 - \$1,000,000 each event
 - \$1,000,000 aggregate
 - b. Personal Injury:
 - \$1,000,000 each event
 - \$1,000,000 aggregate
2. Automobile Bodily Injury & Property Damage Liability:
 - \$1,000,000 any one accident or loss
3. Workers' Compensation and Employer's Liability:
 - a. Workers' Compensation: Statutory
 - b. Employer's Liability:
 - \$100,000 each accident
 - \$100,000 disease - each employee
 - \$500,000 disease - policy limit



COLORADO
Department of Local Affairs
Division of Local Government

July 20, 2026

The Honorable Mayor Melissa Dobbins
129 Nancy Crawford Blvd.
Oak Creek, CO 80467

RE: LOMA 26073: Town of Oak Creek- High Hazard Potential Dams (HHPD) Grant Program - Local Match IIJA 2026- Conditional Grant Award and next steps

Dear Mayor Dobbins:

In response to your recent application for the Infrastructure Investment and Jobs Act (IIJA) Local Match grant program (LOMA), the IIJA match review committee recommended full funding for your project. Therefore, I am offering a Grant Award in the amount of \$620,000.00 to support the Town of Oak Creek in their non-federal match requirement for their federal FEMA High Hazard Potential Dams (HHPD) Grant Program.

The LOMA grant funds are state funds, which may cause you to go to election to receive and spend these funds. You should confer with your legal and budget advisors to determine if such an election is necessary.

Upon completion of the following conditions, a LOMA Grant Award Agreement will be executed:

- Must receive a federal IIJA Program Award in the amount of \$3,449,166.00. The LOMA amount may be reduced if the federal award is less.
- Must provide DOLA a copy of the federal award letter.
- Submit to DOLA documentation and materials outlining the specific uses and timeline for spending the funds provided by the appropriate federal agency.
- These funds may be used as matching contributions solely for the described projects listed in their application to the FEMA, HHPD program.

Please contact your Regional Manager Kate Peacock 970-744-0760 for information on how to proceed. Per our program guidelines, this offer is valid and funds are available for one year from the date of this Grant Award Letter, or the expiration date of the LOMA program is reached (less than one year).

Sincerely,

Maria De Cambra
Executive Director

cc: Louis Fineberg, Town of Oak Creek
Eric Bergman, DOLA, Director, Division of Local Government
Kate Peacock, DOLA, Regional Manager
Beth Lipscomb, DOLA Director, Office Management and Business Process
Hannah Cichocki, DOLA Contracts Coordinator
Taylor Vasseur, DOLA Contract Administrator
Alyssa Dinberg, Governor's Office of Federal Funds and Strategic Initiatives

Governor Jared Polis | Maria De Cambra, Executive Director | Eric Bergman, Division Director
1313 Sherman Street, Room 521, Denver, CO 80203 P 303.864.7720 TDD/TTY 303.864.7758
www.dola.colorado.gov *Strengthening Colorado Communities*



I. Objective:

The Town of Oak Creek is soliciting proposals from qualified consultants to prepare a Rail Station Area Plan (herein referred to as “the plan”) that will analyze two locations within the Town of Oak Creek town limits for the feasibility and economic impacts associated with creating a passenger rail depot station for future passenger rail service to the Town of Oak Creek.

II. Background and Purpose:

Passenger rail has become a priority for the State of Colorado to address increasing traffic congestion and a desire to see alternative transportation options for travel to connect the Northwest Colorado region to the Denver Metropolitan Area. The Colorado Department of Transportation (CDOT) has studied inter-city passenger rail using Union Pacific Railroad’s (UPRR) Moffat and Craig subdivisions through a Service Development Plan (SDP) process. UPRR's mainline in the region is currently used for transporting coal to power plants for electric generation. Due to the impending closure of several coal plants in this region and CDOT securing a recent 25-year Access Agreement lease with UPRR, provides the opportunity to repurpose the rail lines for passenger trains between Craig, Hayden, Oak Creek, Steamboat Springs and Denver.

The City of Craig received Multimodal Transportation and Mitigation Options Funds (MMOF) from CDOT to complete a Rail Station Area Plan study.

III. Scope of Work:

The city is seeking to hire a professional consulting firm that specializes in rail station planning and conceptual design. The city has a \$135,000 budget to complete all work described herein.

Two identified station locations will be evaluated within city limits keeping in mind various attributes, such as connectivity to activity centers (e.g., downtown commercial center), accessibility (e.g., near transit, walking, biking, driving, parking), and availability of land with economic and residential development potential. The study will analyze each of the potential sites individually to determine the feasibility to serve as the Town of Oak Creek’s station for passenger rail.

The Study shall evaluate potential station locations using the following considerations:

1. Land Use Planning: A vision for how the area within a minimum of ½ mile of the rail station(s) could be used to support appropriately scaled development that fits within the vision and goals of the City of Craig and how this area will assist the city in providing workforce housing and local connectivity.
2. Fiscal Preparedness: A feasible fiscal strategy for supporting both the station area(s) and the proposed land uses in the area(s). Strategies could include Tax Increment Financing (TIF) districts, special taxing districts, or grant opportunities available, including the establishment of a Neighborhood Center through DOLA, the Colorado Office of Economic Development and International Trade (OEDIT), or others.
3. Infrastructure Preparedness: The feasibility of identified development based on current and potential infrastructure, and feasibility of future layover and maintenance facilities to store and repair trains.
4. Feasibility of adding a platform west of Sharp Ave per UPRR's platform standards and guidelines. Analysis of the local street network to determine if Bell Avenue could need to be modified or closed to accommodate a platform at this location.

IV. Work Tasks and Deliverables

a. Task 1: Project Management and Coordination

- i. Host a kick-off meeting with the Town of Oak Creek and the CDOT Division of Transit and Rail. The lead consulting firm shall be prepared to attend the meeting in person and will include visits to potential sites.
- ii. Provide project team goals and objectives.
- iii. Establish points of contact and communication methods and chains.
- iv. Hold regular coordination meetings with the Town and CDOT.

- v. Develop a project schedule that identifies key milestones, deliverables, meetings, and activities.
- vi. Deliverable: Detailed project schedule.

b. Task 2: Project Initiation and Data Collection

- i. Review existing transportation plans, land use plans, and other relevant and available information.
- ii. Identify key stakeholders such as residents, businesses, community groups, transit users, advocacy groups, Chamber of Commerce, Union Pacific Railroad etc. to review with the Town and CDOT.
- iii. Conduct site visits to evaluate existing conditions.
- iv. Deliverable: Initial findings report.

c. Task 3: Public and Stakeholder Engagement

- i. Establish engagement goals and level of engagement.
- ii. Identify team members allocated to each engagement strategy and meeting type.
- iii. Develop a public engagement plan that may include surveys, focus groups, open houses, informational booths at popular events such as Taste of South Routt, Labor Day Celebration and Oktoberfest, workshops, etc.
- iv. Meetings may be held in person and virtually with a preference for most engagement to occur in person.
- v. Organize and attend public meetings and workshops.
- vi. Develop materials for meetings and workshops in partnership with the Town of Oak Creek and CDOT.
- vii. Gather feedback from community members and stakeholders.
- viii. Incorporate feedback into site selection and concept designs.
- ix. Deliverable: Public engagement plan and stakeholder engagement summary report.

d. Task 4: Preliminary Site Evaluation

- i. Basic Site layouts for two chosen sites for study shall be informed by community involvement and site constraints.
- ii. Define evaluation criteria such as multimodal accessibility, land use and zoning, operations and maintenance, constructability, environmental impacts, and impacts to surrounding areas.
- iii. Conduct preliminary analysis for each site based on evaluation criteria.
- iv. Integration with CDOT's Mountain Rail Service Development Plan.

Deliverable: Preliminary site evaluation findings should be presented in the first round of public engagement to inform decision making for which concept should move forward in the design review process.

e. Task 5: Conceptual Station Designs

- i. Develop preliminary site layout and station design concept for two sites to approximately 10% level design to include:
 1. Platform and access
 2. Passenger circulation and amenities
 3. Integration with Yampa Valley Regional Transportation Authority RTA transportation services
 4. Safety and security
 5. Parking
 6. Integration with existing and future multimodal facilities
 7. Development of adjacent properties
 8. Evaluate reconfiguration of existing railroad's customers tracks if needed to accommodate the new station
 9. Evaluate the closure of Bell Avenue at the railroad crossing to accommodate a station platform at this specific location (if applicable).
 10. Other
- ii. Evaluate each site to determine what level of environmental assessment will be required to move forward with future design phases and construction (e.g. NEPA documentation is not anticipated in this scope of work).
- iii. Estimate costs for construction, operations, and maintenance.
- iv. Analyze the performance of each site based on conceptual designs and final evaluation criteria.
- v. With input from the Town and stakeholders identify a preferred alternative from the two study sites.
- vi. Deliverable: Conceptual station designs and cost estimates.

f. Task 6: Final Site Evaluation

- i. Define final evaluation criteria such as site availability, potential environmental impacts, multimodal accessibility, land use and zoning, proximity to other modes of transportation and destinations, economic development opportunities, crossing impacts, funding

considerations, operational feasibility, constructability, cost, and interdependency on other stations located along the same railroad tracks.

- ii. Refine the chosen station location and develop a site layout and design to approximately a 30% design level.
- iii. Deliverable: Final site evaluation findings and 30% design plan.

g. Task 7: Final Report and Recommendations

- i. Compile findings from all study tasks.
- ii. Provide a final site recommendation and implementation plan.

V. Desired Schedule:

Milestone	Start	End
Task 1: Project Management & Coordination	9/21/2026	Completion
Task 2: Project Initiation & Data Collection	9/30/2026	11/6/2026
Task 3: Public & Stakeholder Engagement	9/21/2026	Completion
Task 4: Preliminary Site Evaluation	11/6/2026	12/25/2026
Task 5: Conceptual Station Designs	12/25/2026	2/28/2027
Task 6: Final Site Evaluation	2/28/2027	5/28/2027
Task 7: Final Report & Recommendations	5/28/2027	7/31/27

VI. General Proposal Requirements:

The submitted proposals must follow the format outlined below. Proposals that do not adhere to this structure may be considered non-responsive and grounds for rejection.

- 1. Introduction, Team Experience, and References** – Introduce your consultant team and summarize your qualifications and understanding of the project. Include a minimum of three (3) examples of relevant experience with similar master plans, with emphasis on public sector plans and/or work completed in Colorado. For each example, briefly describe the scope, key outcomes, and your team’s role. Identify any subcontracted services or subconsultants and describe their role, integration into the team, and relevant experience. Provide three (3) verifiable references from these or comparable master plans, including name, title, organization, phone number, and email address.
- 2. Project Approach, Scope of Services, and Schedule** – Describe your team’s approach to delivering this work, including an overview of how you plan to manage the scope, schedule, and coordination with staff. Clearly outline the anticipated services required for successful completion, including any specialized expertise your team will bring to the project. Include a proposed schedule that outlines major milestones and deliverables, to be aligned with the objective and scope of work in this RFP.
- 3. Fee Proposal** – Provide a fee proposal detailing the proposed work tasks and proposed costs for each schedule and task outlined in the scope of work. The cost

proposal should reflect a clear understanding of the required services and include labor hours, rates, and any anticipated reimbursable expenses.

VII. Evaluation Criteria:

The City of Craig reserves the right to select the proposal that, in its sole discretion, is determined to be in the best interest of the City. Proposals will be evaluated based on the following criteria, which may be weighted as indicated but are not necessarily limited to these categories:

Team Experience and Capabilities – 35%

- Relevant experience of the consultant team
- Qualifications and expertise of key personnel and project leads
- Demonstrated success on similar projects, particularly in public sector work and/or in Colorado

Project Approach – 40%

- Demonstrated understanding of the project scope and objectives
- Alignment of the proposed approach with the City's objective and priorities
- Clarity and feasibility of the proposed project schedule and methodology

Fee Proposal – 25%

- Overall cost-effectiveness of the proposal
- Clarity, completeness, and transparency of the cost breakdown as submitted
- Alignment of proposed fees with the scope of work and project requirements

This Request for Proposal (RFP) is not a competitive bid based on price only. The request for proposal allows the city to select the proposer that best meets the needs of the City of Craig, taking into consideration proposer qualifications, price, products, and service capabilities and other factors relevant to the city's policies, programs, administrative resources, and budget. The City of Craig reserves the right to:

1. Reject any and all proposals received as a result of this RFP.
2. Waive or decline to waive any informalities and any irregularities in any proposal or responses received.
3. Adopt all or any part of the consultant's proposal.
4. Negotiate changes in the scope of work or services to be provided.
5. Withhold the award of contract.
6. Request additional information or clarification from proposal, or to allow correction of errors and omissions.

7. Select the proposer it deems to be most qualified to fulfill the needs of the city. The proposer with the lowest priced proposal will not necessarily be the one most qualified, since several factors other than price are important in the determination of the most acceptable proposal.

OFF DUTY OVERTIME REIMBURSEMENT AGREEMENT

This Reimbursement Agreement (“Agreement”) is made and entered into by and between the Town Of Oak Creek, a Colorado home rule municipal corporation, (“Town”) and the Routt County Sheriff’s Department (“Sheriff”) (collectively “Parties”) effective this 13th day of August, 2026.

WHEREAS, the Town is experiencing a temporary shortage of sworn police officers available for patrols within the Town’s corporate limits during certain patrol hours; and

WHEREAS, the Town’s Police Department and the Sheriff both have jurisdiction to enforce the law within the corporate limits of the Town of Oak Creek and often coordinate to provide such services; and

WHEREAS, the Sheriff is willing and able to assign Sheriff’s deputies and sergeants to patrol within the Town of Oak Creek corporate limits during certain patrol hours; and

WHEREAS, the Town desires to reimburse the Sheriff for the extra patrol costs incurred by the Sheriff in patrolling within Town limits.

NOW, THEREFORE, in consideration of the following covenants and promises, the Parties agree as follows:

1. Reimbursement of Sheriff Cost. Town agrees to reimburse the Sheriff for the cost of extra patrol hours and mileage. The Parties agree that Deputy patrol coverage shall be reimbursed at a rate of \$95.00 per hour, and Sergeant coverage at a rate of \$125.00 per hour. The Town shall not be responsible for any insurance, worker’s compensation, or other compensation to Sheriff’s officers.

The Town shall also reimburse reported mileage from Deputy and Sergeant patrol coverage at a rate of \$1.23 per mile.

Sheriff shall submit to the Town’s Finance Department monthly invoices no later than the 15th of each month for reimbursement of the previous month’s extra patrols. Invoices shall document Deputy or Sergeant hours and mileage logs. Town shall remit reimbursement to the Routt County Sheriff’s Office no later than 10 days after receipt of invoice.

2. Representatives and Coordination. The Town designates Town Administrator Louis Fineberg or his designee as the responsible Town staff member to communicate and coordinate with the Sheriff for extra patrol coverage office. The Sheriff designates Undersheriff Josh Carrell as its representative to communicate and coordinate extra patrol coverage.

The Parties agree that the Sheriff is under no obligation to provide extra patrol services, but shall endeavor to do so as its resources are available in the Sheriff’s sole discretion.

Likewise, the Town is under no obligation by the terms of this Agreement to request additional patrol coverage in the Town's corporate limits, but if it does request and the Sheriff is able to provide such patrols, it agrees to reimburse the Sheriff for its costs.

3. Term and Termination. This agreement shall commence upon execution and shall continue until December 31st, 2025. Either party may terminate this Agreement upon seven (7) days' prior written notice to the other party. The Town shall only be responsible for the payment of reimbursements to the date of termination.
4. Command and Liability. The Parties agree that during all times the Sheriff is providing additional patrols within the Town under this reimbursement agreement, such Sheriff's officers shall be on regular duty on behalf of the Sheriff, such officers shall be under the command of the Sheriff, and such officers shall follow the Sheriff's policies and procedures.

Accordingly, any liability that accrues under the Colorado Governmental Immunity Act while performing additional patrols under this Reimbursement Agreement shall be allocated to the Sheriff. The Parties expressly further agree that the provisions of C.R.S. § 29-5-108 do not apply to this Reimbursement Agreement, since Sheriff's officers are not being assigned to the Town and are not under the command or control of the Town.

5. No Waiver of Governmental Immunity. The Parties hereto understand and agree that the Town and the Sheriff are relying on, and does not waive or intend to waive by any provision of this Reimbursement Agreement, the monetary limitations and any other rights, immunities, and protections provided by the Colorado Governmental Immunity Act, Section 24-10-101 *et seq.*, C.R.S., as from time to time amended, or any other law or limitation of liability otherwise available to the Town, its officers, or its employees, and the Sheriff, its officers, or its employees.
6. Relationship of the Parties. The Parties to this Agreement are not and shall not be construed to be partners, contractors for services, joint venturers or agents of one another with respect to any activities associated with this Agreement. No agent, employee, or officer of the Sheriff shall be deemed to be an agent, employee, or officer of the Town.
7. Notice. Any notice or other communication required or permitted to be given to any party hereunder shall be deemed received when personally delivered, or the next business day following deposit with a nationally recognized overnight courier, or three (3) calendar days following deposit into the U.S. Mail, postage prepaid, marked certified or registered mail, addressed as follows:

TO CITY: Town of Oak Creek Colorado
Attention: Town Administrator
P.O. Box 128
Oak Creek, CO 80467

WITH A COPY TO: Town of Oak Creek
Attention: Town Attorney
P.O. Box 128
Oak Creek, CO 80467

TO SHERIFF:

2027 Shield Drive
Steamboat Springs, CO 80487

Either party may change its address for receiving or giving notice and other communications hereunder, by giving written notice designating a new address to the other party.

8. Venue and Choice of Law. This Agreement shall be governed by the laws of the State of Colorado. The parties agree that venue in any action to enforce or interpret this Reimbursement Agreement shall be in the Routt County District Court.
9. Miscellaneous. This Agreement constitutes the entire, integrated agreement of the parties with respect to the subject matter hereof, and supersedes any and all prior understandings, correspondence, negotiations, and agreements of the parties with respect to the subject matter hereof. No provision of this Agreement may be amended, waived or otherwise modified without the prior written consent of all of the applicable parties hereto. Nothing in this Agreement, express or implied, is intended to confer upon any other person any rights, remedies, obligations, or liabilities. Any provision of this Agreement which is held by a court of competent jurisdiction to be prohibited or unenforceable shall be ineffective to the extent of such prohibition or unenforceability, without invalidating or rendering unenforceable the remaining provisions of this Agreement. The parties will cooperate to replace the invalid or unenforceable provision with a provision which as nearly as legally possible gives effect to the intent of the parties as expressed herein.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the date first above written.

Town of Oak Creek

Louis Fineberg, Town Administrator

Attest:

Tionna Jones, Town Clerk

ROUTT COUNTY SHERIFF

By:
Its:

U.S. Army Corps of Engineers (USACE)
AUTHORIZATION TO ACT AS AN AGENT

For use of this form, see Section 404 of the Clean Water Act, Section 10 of the Rivers and Harbors Act of 1899, and Section 103 of the Marine Protection, Research, and Sanctuaries Act, the proponent agency is CECW-COR.

Form Approved -
OMB No. 0710-0003
Expires 2027-10-31

The Agency Disclosure Notice (ADN)

The Public reporting burden for this collection of information, 0710-003, is estimated to average 5 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or burden reduction suggestions to the Department of Defense, Washington Headquarters Services, at whs.mc-alex.esd.mbx.dd-dod-information-collections@mail.mil. Respondents should be aware that notwithstanding any other provision of law, no person shall be subject to any penalty for failing to comply with a collection of information if it does not display a currently valid OMB control number.

Purpose: This form is used by members of the public to authorize an agent (for example - a private consultant) to act on their behalf in all matters relating to all dealings with the USACE regarding the project. This includes taking all necessary actions for the application, processing, issuance, and/or acceptance of a Clean Water Act and/or Rivers and Harbors Act delineations, determinations, and/or permits.

This form is a component in the Corps Regulatory Request System (RRS), which is an online permitting application portal for the Regulatory Program.

ITEMS 1 THRU 3 - FOR USACE USE ONLY

1. APPLICATION NO.	2. FIELD OFFICE CODE	3. DATE RECEIVED
--------------------	----------------------	------------------

ITEMS 4 THRU 14 - COMPLETD BY THE APPLICANT or REQUESTOR

4. PROJECT NAME Sheriff Reservoir Dam Rehabilitation		5. PROJECT LOCATION 40.148892, -107.137233	
6. APPLICANT NAME (<i>first, middle, last</i>) Louis Fineberg		7. AGENT NAME Andrea Fasen	
Company (<i>if applicable</i>): Town of Oak Creek		Company: W. W. Wheeler & Associates, Inc.	
E-mail Address: townadmin@townofoakcreek.com		E-mail Address: andrea.fasen@wwwheeler.com	
8. APPLICANT ADDRESS (<i>if applicable</i>) Address P.O. Box 128, 129 Nancy Crawford Boulevard		9. AGENT ADDRESS (<i>if applicable</i>) Address 3700 S Inca St, Englewood, CO 80110	
City: Oak Creek	State: Colorado	City: Englewood	State: Colorado
10. APPLICANT PHONE NUMBERS. w/AREA CODE		11. AGENT PHONE NUMBERS. w/AREA CODE	
a. Residence	b. Business (970) 736-2422	c. Fax	
		a. Residence 970-231-1811	b. Business 303-761-4130
			c. Fax

12. APPLICANT/AGENT CERTIFICATION

By signing below, I hereby authorize the agent listed above, to act on my behalf in all matters relating to all dealings with the USACE regarding the project and properties listed above, including taking all necessary actions for the application, processing, issuance, and/or acceptance of a Clean Water Act and/or Rivers and Harbors Act delineations, determinations, and/or permits. Any and all acts carried out by my agent on my behalf as it relates to this project and property shall have the same effect as acts of my own.

I agree to review all information submitted to the USACE on my behalf by my agent and certify that any information submitted on my behalf is true and correct.

13. SIGNATURE of APPLICANT or REQUESTOR	14. DATE
---	----------

18 U.S.C. Section 1001 provides that: Whoever, in any manner within the jurisdiction of any department or agency of the United States knowingly and willfully falsifies, conceals, or covers up any trick, scheme, or disguises a material fact or makes any false, fictitious or fraudulent statements or representations or makes or uses any false writing or document knowing same to contain any false, fictitious or fraudulent statements or entry, shall be fined not more than \$10,000 or imprisoned not more than five years or both.